
Special Licensing Sub Committee

MONDAY, 16TH DECEMBER, 2013 at 19:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Beacham, Brabazon and Demirci

AGENDA

1. APOLOGIES FOR ABSENCE

2. URGENT BUSINESS

3.

It being a special meeting of the Sub Committee, under Part Four, Section B, Paragraph 17, of the Council's Constitution, no other business shall be considered at the meeting.

3. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

4. SUMMARY OF PROCEDURE (PAGES 1 - 2)

The Chair will explain the procedure that the Committee will follow for the hearing considered under the Licensing Act 2003. A copy of the procedure is attached.

5. APPLICATION FOR A NEW PREMISES LICENCE AT LIVE NATION, FINSBURY PARK, SEVEN SISTERS ROAD, N4 2AB (PAGES 3 - 300)

[Please note the event management plans have been attached from page 95 onwards for reference].

David McNulty
Head of Local Democracy and Member Services
5th Floor
River Park House
225 High Road
Wood Green
London N22 8HQ

Maria Fletcher
Principal Committee Coordinator
(Non Cabinet Committees)
Tel: 020-8489 1512
Email: maria.fletcher@haringey.gov.uk

Friday, 06 December 2013

LICENSING SUB-COMMITTEE HEARINGS PROCEDURE SUMMARY	
INTRODUCTION	
1.	The Chair introduces himself and invites other Members, Council officers, Police, Applicant and Objectors to do the same.
2.	The Chair invites Members to disclose any prior contacts (before the hearing) with the parties or representations received by them
3.	The Chair explains the procedure to be followed by reference to this summary which will be distributed.
NON-ATTENDANCE BY PARTY OR PARTIES	
4.	If one or both of the parties fails to attend, the Chair decides whether to:
(i)	grant an adjournment to another date, or
(ii)	proceed in the absence of the non-attending party.
	Normally, an absent party will be given one further chance to attend.
TOPIC HEADINGS	
5.	The Chair suggests the “topic headings” for the hearing. In the case of the majority of applications for variation of hours, or other terms and conditions, the main topic is: Whether the extensions of hours etc. applied for would conflict with the four licensing objectives i.e.
(i)	the prevention of crime and disorder,
(ii)	public safety,
(iii)	the prevention of public nuisance, and
(iv)	the protection of children from harm.
6.	The Chair invites comments from the parties on the suggested topic headings and decides whether to confirm or vary them.
WITNESSES	
7.	The Chair asks whether there are any requests by a party to call a witness and decides any such request.
8.	Only if a witness is to be called, the Chair then asks if there is a request by an opposing party to “cross-examine” the witness. The Chair then decides any such request.
DOCUMENTARY EVIDENCE	
9.	The Chair asks whether there are any requests by any party to introduce late documentary evidence.
10.	If so, the Chair will ask the other party if they object to the admission of the late documents.
11.	If the other party do object to the admission of documents which have only been produced by the first party at the hearing, then the documents shall not be admitted.

12.	If the other party object to documents produced late but before the hearing, the following criteria shall be taken into account when the Chair decides whether or not to admit the late documents:	
(i)	What is the reason for the documents being late?	
(ii)	Will the other party be unfairly taken by surprise by the late documents?	
(iii)	Will the party seeking to admit late documents be put at a major disadvantage if admission of the documents is refused?	
(iv)	Is the late evidence really important?	
(v)	Would it be better and fairer to adjourn to a later date?	
THE LICENSING OFFICER'S INTRODUCTION		
13.	The Licensing Officer introduces the report explaining, for example, the existing hours, the hours applied for and the comments of the other Council Services or outside official bodies. This should be as "neutral" as possible between the parties.	
14.	The Licensing Officer can be questioned by Members and then by the parties.	
THE HEARING		
15.	This takes the form of a discussion led by the Chair. The Chair can vary the order as appropriate but it should include:	
(i)	an introduction by the Objectors' main representative	
(ii)	an introduction by the Applicant or representative	
(iii)	questions put by Members to the Objectors	
(iv)	questions put by Members to the Applicant	
(v)	questions put by the Objectors to the Applicant	
(vi)	questions put by the Applicant to the Objectors	
CLOSING ADRESSES		
16.	The Chair asks each party how much time is needed for their closing address, if they need to make one.	
17.	Generally, the Objectors make their closing address before the Applicant who has the right to the final closing address.	
THE DECISION		
18.	Members retire with the Committee Clerk and legal representative to consider their decision including the imposition of conditions.	
19.	The decision is put in writing and read out in public by the Committee Clerk once Members have returned to the meeting.	

LICENSING ACT 2003
Sec 24

HARINGEY COUNCIL

Agenda Item
Page No. 1

Licensing Act 2003 Sub-Committee on 16th December 2013

Report title: Application for a New Premises Licence at LIVE NATION, FINSBURY PARK, SEVEN SISTERS ROAD, LONDON N4 2AB

Report of: The Licensing Team Leader

Ward(s) affected Stroud Green

1. Purpose

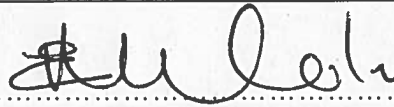
To consider an application by PBS Licensing on behalf of LiveNation to allow Supply of Alcohol, Plays, Films, Live Music, Recorded Music, Performance of Dance and anything of a similar description at the premises

2. Recommendations

- 2.1**
- (a) Grant the application as asked**
 - (b) Modify the conditions of the licence, by altering or omitting or adding to them**
 - (c) Reject the whole or part of the application**

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is appropriate in promoting the licensing objectives.

Report authorised by: Eubert Malcolm



Regulatory Services Group Manager

Contact Officer: Ms Daliah Barrett-Williams

Telephone: 020 8489 8232

3. Regulatory Committee summary

For consideration by Licensing Sub Committee under Licensing Act 2003 for a New Premises licence.

4. Access to information:

**Local Government (Access to Information) Act 1985
Background Papers**

The following Background Papers are used in the preparation of this Report:

File: Live Nation

The Background Papers are located at Enforcement Service, Technopark, Ashley Road, Tottenham N17

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LICENSING ACT 2003
Sec 24

5. REPORT

Background

- 5.1** An application for a New Premises Licence, by PBS Licensing in respect of Live Nation, Finsbury Park, Seven Sisters Road, London N4 2AB. The application is for an indefinite license for a capacity crowd on 49,999.

Finsbury Park has two existing licences issued to other promoters that enable them to carry out licensable activity within the park for a capacity crowd of 39,999 and 49,999 respectively.

The licensable activity being applied for are the Sale of Alcohol, Plays, Films, Live Music, Recorded Music, Performance of Dance and anything of a similar description at the premises under the Licensing Act 2003. Members are asked to note that the submitted Event Management Plan (EMP) this document will become the manual for events and includes: Event Management Plan/Noise Management Plan/Acoustic Report/Security Plan/Risk Assessment /Crowd Safety Plan. The submitted version only gives a general overview and does not at this stage contain any event specific information within it.

5.2 The times being applied for are as follows. Premises Licence– APP 1

Provision of regulated entertainment: Plays, Films, Live Music, Recorded Music, Performance of Dance and anything of a similar description

Monday to Sunday	1000 to 2300
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Supply of Alcohol

Monday to Sunday	1000 to 2300
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For consumption ON the premises

Opening Hours

Monday to Sunday	1000 to 2330
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The layout plan for the event space is shown at App 1A

5.3 General-all four licensing objectives

The applicant is very experienced at organising and delivering large scale events at various sites in the UK over many years and has a proven track record of complying with all the licensing objectives

The licence if granted will be limited to a maximum of 5 event days in any calendar year.

LICENSING ACT 2003
Sec 24

A detailed Event Management Plan (EMP) will be prepared and finalised following consultation with the statutory authorities and relevant agencies. The EMP will include the provision of Risk Assessments; Fire Risk Assessments; Crowd Management Plan; Alcohol Management Plan; Adverse Weather Plan and Noise Management Plan.

Detailed pre-event meetings will be held with London Borough of Haringey Council and the statutory agencies through the Safety Advisory Group (SAG) to ensure that all bodies are satisfied with the planning arrangements

The applicant intends to demonstrate best practice in terms of crowd management and safety.

5.4 Crime and Disorder

The applicant will contract a professional and competent crowd management company who will work closely with the event managers, London Borough of Haringey Council and the Metropolitan Police to manage the potential for crime and disorder.

A detailed Crowd Management Plan will be prepared and finalised in consultation with the SAG. Planning meetings will be held in advance of the events with the London Borough of Haringey Council and other agencies to ensure that they are satisfied with the arrangements for the prevention of crime and disorder.

A suitable entry policy will be adopted which will include procedures for the searching of persons and their belongings on entry.

If required, ejections or refusal of entry will be carried out by licensed security staff. The applicants will ensure that police support will be provided to further assist in the prevention of crime and disorder and in case of emergency. This will be achieved through planning and liaison prior to the event.

The applicant will require the contractor responsible for the bars to operate a strict Challenge 21 policy and all bar staff will be trained to adhere to this policy.

5.5 Public Safety

Safety and emergency procedures will be detailed throughout the event planning phase.

Specific risk assessments will be produced to ensure that all elements of risk are addressed as far as reasonably practicable and suitable and sufficient control measures adopted.

An agreed and appropriate level of emergency first aid and ambulance provision will be on site throughout the events. This will include mobile FA patrols, the levels of which will be determined by a medical risk assessment and HSG195.

A detailed fire risk assessment will be produced and suitable levels of portable fire fighting equipment will be provided on site.

Prior approval will be obtained for the use of any special effects and relevant health and safety information will be provided prior to the event.

The applicant will liaise with the London Borough of Haringey Environmental Health Department prior to the events to ensure that the appropriate information is made available in relation to food handling and hygiene.

A multi-agency Event Control Room managed by the applicant will be operational throughout events.

LICENSING ACT 2003
Sec 24

5.6 Public Nuisance

The prevention of public nuisance will be managed through pre-event planning arrangements and liaison with statutory agencies. The EMP will detail the policies to address the prevention of public nuisance.

The applicant will contract a competent acoustic consultant who, in liaison with the Licensing Authority will produce a Noise Management Plan specific to the event. The acoustic consultant representative will be on site throughout the event to ensure that noise levels are met.

5.7 Child Protection

Steps to address the protection of children will be identified in pre-event documentation.

The Designated Premises Supervisor will ensure that all bar staff are trained and fully aware and compliant of age verification procedures and requirements for alcohol sales, for example, Challenge 21.

Age restricted films indicating nudity or semi-nudity will not be shown in the presence of children.

6. RELEVANT REPRESENTATIONS (CONSULTATION)

Responsible Authorities:

6.1 Comments of Metropolitan Police

The Metropolitan Police have made representation against the application and this is attached at **Appendix 2**.

6.2 Comments of Regulatory Services:

Environmental Health –Enforcement Response Noise Team

Have made representation to this application this is attached at **Appendix 3**

6.3 Trading Standards

Have made no representation to this application.

6.4 London Fire and Civil Defence Authority

Have made no representation to this application.

6.5 Planning Services

Have made no representation to this application

6.6 Comments of Child Protection Agency or Nominee

No representation made on this matter

LICENSING ACT 2003
Sec 24

6.7 Licensing Authority.

The Licensing Authority has made representation against the application. Supporting papers from TFL tube are attached also at **Appendix 4.**

7.0 Interested Parties

Various letters of representation have been received against this application from residents and elected members from both Haringey and Islington. Islington Council have also submitted a representation supported by Islington Police. **Appendix 5**

8.0 Financial Comments

The fee amount applicable for this application was **£24,100.00.**

9.0 Licensing Officer Comments

- 9.1 Comments have been received from the Public Health RA, requesting that drug intervention workers are used at each event. Live Nation have indicated that they are able to have a person at the information point/s.
- 9.2 The NHS have also commented to say they will work with the promoter and feed into the SAG meetings for each event.
- 9.3 Members are asked to note that reference to the SAG – Safety Advisory Group is a group made up of the Licensing Authority, all the Responsible Authorities, Haringey's Emergency Planning Officer, Highways Authority and Transport for London. The Groups remit is to discuss the proposals put forward by the promoter for each event in the EMP and make decisions as to whether or not the plans submitted are satisfactory for sign off by the SAG.
- 9.4 Sub Groups will be able to meet with Islington /Hackney Council to discuss specifics relating to proposed events that are then fed back into the main SAG. This will include matters such as noise monitoring requirements, litter collection, traffic management issues.
- 9.5 A number of the representation make reference to matters that arose from the Stone Roses concert that took place earlier this year in June 2013. The event had some negative publicity relating to public urination in the event space and also in the local surrounding area. The event space had just over the specified amount of toilets required under the Purple Guide Book.
- 9.6 There was a de-brief following that concert with the promoters, which is customary. A wide and varied range of matters were discussed for improvement and the evolving of the Event Management Plan for future events. A general list appears below:
- The public urination was the first matter discussed- other statutory bodies discussed their concerns about this with the organisers and put forward ideas as to what other measures can be considered for future events.

LICENSING ACT 2003

Sec 24

- The need for toilet provisions on the walk up to the entrance and at other points around the external area.
 - Crime figures during the event- a break down was provided- mostly 'theft persons' type crime.
 - Medical incidents – types, what happened to the person- outcomes
-
- Litter picking in the external area and ensuring rubbish will be collected and taken away more efficiently.
 - Not allowing the concert goers to interrupt the use of the bus stop near Finsbury Park Gate was also discussed. The promoters planned to not use FP gate and had opted to have a point of entry further up on Seven Sisters Road, this brought the concert goers into conflict with people going about their everyday lives of shopping and trying to get on a bus from that particular bus stop.
 - The large crowds on Perth Road at the Faltering Full Back- the conflict between concert goers and parents trying to get their children home at the end of the school day.
 - The issue of the crowds staying outside the event area to drink at the local pubs and make use of the retail businesses in the area was also discussed.
 - Egress of the crowd into Seven Sisters Road. Communication with customers as to the areas of the tube station that will not be in use after a certain time on event days.
 - Communication issues around the time to get the information leaflet out. Updating the roads and addresses that this information will be delivered to. The amount of information that will be sent out.
 - Egress and impact of the 10.30pm finish time and the ability for the tube to cope with getting 45,000 people away from the Finsbury Park Area.
 - The loss of Wells Terrace entrance in the future and the impact this is will have on concerts in Finsbury Park
 - Any complaints or feedback from neighbouring boroughs.

Actions being taken forward from debrief:

- Better communication with residents and businesses in the run up to events in future. Sending out updates that will give an indication of dates of when the Park will be in use by a promoter, maps showing areas that will still be available, dates to specify when the build will begin and areas that will be accessible. This information will be progressive and the final proposals such as the traffic issues, road closures complaints line etc will all be part of this process.
- Promoter has been requested to not use entrance near Perth Road as a point of ingress. Also requested to use FP Gate as the point of ingress so that crowds do not conflict with other non concert goers.

LICENSING ACT 2003

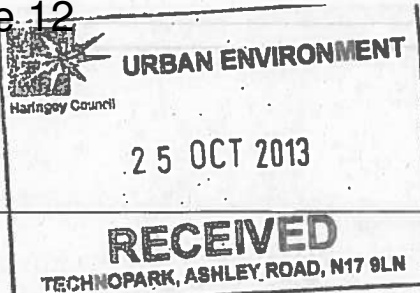
Sec 24

- Toilets to be considered for specific points externally and also inside the park entrance.
 - Promoter asked to factor in an increase in toilets within the event space also.
 - Crime measure will be looked at in terms of raising awareness around concert goers about being diligent with their phones and belongings.
-
- Litter collection in specified areas outside the park- roads to be discussed.
 - Liaison with Islington, Hackney, - Licensing department, neighbouring ward councillors, Highways department, Cleansing and Noise Teams.
 - Early engagement with businesses. The impact of crowds standing at the pubs on route to the park will be discussed directly with those pubs to find a solution in terms of how the customers can be better managed.
 - Meetings held with TFL and neighbouring boroughs to discuss the plans around Wells Terrace and loss of the area in the future.
- 9.7 Some of the representations refer to the amount of people that stood on the street consuming alcohol, and requests have been made for a no street drinking zone to be declared. The question of whether to declare a no street drinking zone is **not** under the remit of the Licensing Sub Committee to consider.
- 9.8 Some of the representations are requesting that the Park holds only a specific amount of events and other restrictions that are not within the remit of the Licensing Sub Committee to consider. There is also reference to the proposed area of the park being outside of the 'normal' concert area, this issue is not restricted under the Licensing Act 2003. The legislation requires the applicant to submit a plan showing the curtilage of the premises license. The Parks Service as the Landlords may have preferred areas to advise of to any potential promoter.
- 9.9 Premises licenses are normally indefinite licences under the Licensing Act 2003 unless the applicant/s has indicated that they wished to apply for a time limited license. Any license granted in relation to Finsbury Park will not be able to be used unless permission for the use of the park on the intended days has first been agreed/granted by the Parks Service as the Landlords.
10. The MPS have stated in their representation that they will not be carrying out duties around the stewarding of 'tube queues'. The Police have been integral in providing and facilitating the stewarding of queues as part of a safe egress plan for concerts in the past. The MPS have now advised that they will no longer be accepting liability for the stewarding of the crowd to the nearest transport hub, this will mean that the promoter will need to ensure a robust crowd management plan will need to be agreed as part of the their egress plan.

APPENDIX 1 – APPLICATION



Haringey
Application for a premises licence
Licensing Act 2003



For help contact
licensing@haringey.gov.uk
 telephone: 020 8489 8232

* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Finsbury Park Music Events Licence

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Rick

* Family name

Latham

* E-mail

rick.latham@livenation.co.uk

Main telephone number

[REDACTED]

Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* is the applicant's business registered in the UK with Companies House?

☒ Yes

☐ No

* Registration number

02409911

* Business name

Live Nation (Music) UK Ltd

If the applicant's business is registered, use its registered name.

* VAT number

GB

489798740

Put "none" if the applicant is not registered for VAT.

* Legal status

Public Limited Company

Continued from previous page...

* Applicant's position in the business

H&S Co-ordinator

Home country

United Kingdom

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

* Building number or name

2nd Floor, 19-25 Regent Arcade House

* Street

Argyll Street

District

Westminster

* City or town

London

County or administrative area

* Postcode

W1F 7TS

* Country

United Kingdom

Agent Details

* First name

Phil

* Family name

Crier

* E-mail

phil.crier@pbclicensing.co.uk

Main telephone number

01344 566764

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ An agent that is a business or organisation, including a sole trader☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

* Is your business registered in the UK with Companies House?

☒ Yes☐ No

* Registration number

8472407

* Business name

PBC Licensing Solicitors

If your business is registered, use its registered name.

* VAT number

GB

160552920

Put "none" if you are not registered for VAT.

* Legal status

Private Limited Company

Continued from previous page...* Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

* Building number or name * Street District * City or town County or administrative area * Postcode * Country **Section 2 of 19****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☐ Address ☐ OS map reference ☒ Description**Address Description**

Finsbury Park N4 - Events site identified on plan submitted with application within the public park in the London Borough of Haringey with entrances on Endymion Road N14, Seven Sisters Road N14 and Green Lane N4

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 19**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company
- ☐ A partnership
- ☐ An unincorporated association
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales
- ☐ Other (for example a statutory corporation)

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 19**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Live Nation (Music) UK Ltd

Details

Registered number (where applicable)

02409911

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Public Limited Company

Address

Building number or name 2nd Floor, 19-25 Regent Arcade House

Street Argyll Street

District Westminster

City or town London

County or administrative area

Postcode W1F 7TS

Country United Kingdom

Contact Details

E-mail UKHealthandSafety@livenation.co.uk

Telephone number 020 009 3333

Other telephone number

Add another applicant

Section 5 of 19**OPERATING SCHEDULE**

When do you want the premises licence to start?

 / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

 / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Finsbury Park N4 - Events site identified on plan submitted with application within the public park in the London Borough of Haringey with entrances on Endymion Road N14, Seven Sisters Road N14 and Green Lane N4

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

49999

Continued from previous page...

Section 6 of 19

PROVISION OF PLAYS

Will you be providing plays?

☒ Yes☐ No

Standard Days And Timings

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the performance of a play take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

Theatrical performances, plays, mime and similar arts performances to take place outside or in temporary structures such as
tents

Continued from previous page...

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 7 of 19

PROVISION OF FILMS

Will you be providing films?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

*Continued from previous page...***SATURDAY**Start End Start End **SUNDAY**Start End Start End

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Films and videos will be shown as part of performing acts or in between performances. The films and videos will be of an appropriate nature to the age of the attending audience and will be played outside or in temporary structures such as a tent.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 8 of 19**PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

☐ Yes☒ No**Section 9 of 19****PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

☐ Yes☒ No**Section 10 of 19****PROVISION OF LIVE MUSIC**

Continued from previous page...

Will you be providing live music?

☒ Yes☐ No**Standard Days And Timings****MONDAY**Start End Start End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAYStart End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The event organiser is providing temporary stages for the playing of live music which will include singing and instrumental and may be amplified or unamplified. Sound levels will be agreed in advance with the local authority environmental health department so as to limit the impact on the wider community. Rehearsals and sound checks will take place the day prior to the event and on the morning of the event, timings of which will be agreed in advance with the London Borough of Haringey Environmental Health Department.

State any seasonal variations for the performance of live music

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

--

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

--

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start 10:00

End 23:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The event organiser is providing temporary stages for the playing of recorded music which will include singing and instrumental and may be amplified or unamplified. Sound levels will be agreed in advance with the local authority environmental health department so as to limit the impact on the wider community. Rehearsals and sound checks will take place the day prior to the event and on the morning of the event, timings of which will be agreed in advance with the London Borough of Haringey Environmental Health Department.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 19**PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

☒ Yes☐ No**Standard Days And Timings**

MONDAY

Start 10:00

End 23:00

Start

End

TUESDAY

Start 10:00

End 23:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 10:00

End 23:00

Start

End

THURSDAY

Start 10:00

End 23:00

Start

End

FRIDAY

Start 10:00

End 23:00

Start

End

SATURDAY

Start 10:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 23:00

Start

End

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dance performances to take place on temporary stages and occasionally off-stage, outdoors and in temporary structures such as a tent.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 13 of 19**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes☐ No**Standard Days And Timings****MONDAY**Start End Start End Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.**TUESDAY**Start End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Give a description of the type of entertainment that will be provided

Entertainment of a similar nature to live and recorded music and dance performance

Will this entertainment take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ BothWhere taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Entertainment of a similar nature to live and recorded music, amplified and unamplified, and dance performance

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 19

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes

☒ No

Section 15 of 19

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

*Continued from previous page...***THURSDAY**

Start 10:00

End 23:00

Start

End

FRIDAY

Start 10:00

End 23:00

Start

End

SATURDAY

Start 10:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 23:00

Start

End

Will the sale of alcohol be for consumption:

- ☒ On the premises
 ☐ Off the premises
 ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Brian

Family name

Grew

*Continued from previous page...***Enter the contact's address**

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>
Personal Licence number (if known)	<input type="text" value="21650"/>
Issuing licensing authority (if known)	<input type="text" value="London Borough of Richmond on Thames"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 19**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

There are no activities or services of an adult nature connected with events. However, in view of safeguarding children the following precautions will be made:

Funfair attractions (if provided) will exclude gaming machines
 Bar and alcohol sales will require age verification (Challenge 21)
 There will be no age restricted films showing nudity whilst children are present

Section 17 of 19**HOURS PREMISES ARE OPEN TO THE PUBLIC****Standard Days And Timings**

Continued from previous page...

MONDAY

Start 10:00

End 23:30

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Start

End

TUESDAY

Start 10:00

End 23:30

Start

End

WEDNESDAY

Start 10:00

End 23:30

Start

End

THURSDAY

Start 10:00

End 23:30

Start

End

FRIDAY

Start 10:00

End 23:30

Start

End

SATURDAY

Start 10:00

End 23:30

Start

End

SUNDAY

Start 10:00

End 23:30

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 18 of 19

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The applicant is very experienced at organising and delivering large scale events at various sites in the UK over many years and has a proven track record of complying with all the licensing objectives
 The licence if granted will be limited to a maximum of 5 event days in any calendar year
 A detailed Event Management Plan (EMP) will be prepared and finalised following consultation with the statutory authorities and relevant agencies. The EMP will include the provision of Risk Assessments; Fire Risk Assessments; Crowd Management Plan; Alcohol Management Plan; Adverse Weather Plan and Noise Management Plan
 Detailed pre-event meetings will be held with London Borough of Haringey Council and the statutory agencies through the Safety Advisory Group (SAG) to ensure that all bodies are satisfied with the planning arrangements
 The applicant intends to demonstrate best practice in terms of crowd management and safety

b) The prevention of crime and disorder

The applicant will contract a professional and competent crowd management company who will work closely with the event managers, London Borough of Haringey Council and the Metropolitan Police to manage the potential for crime and disorder.
 A detailed Crowd Management Plan will be prepared and finalised in consultation with the SAG. Planning meetings will be held in advance of the events with the London Borough of Haringey Council and other agencies to ensure that they are satisfied with the arrangements for the prevention of crime and disorder.
 A suitable entry policy will be adopted which will include procedures for the searching of persons and their belongings on entry.
 If required, ejections or refusal of entry will be carried out by licensed security staff.
 The applicants will ensure that police support will be provided to further assist in the prevention of crime and disorder and in case of emergency. This will be achieved through planning and liaison prior to the event.
 The applicant will require the contractor responsible for the bars to operate a strict Challenge 21 policy and all bar staff will be trained to adhere to this policy

c) Public safety

Safety and emergency procedures will be detailed throughout the event planning phase.
 Specific risk assessments will be produced to ensure that all elements of risk are addressed as far as reasonably practicable and suitable and sufficient control measures adopted.
 An agreed and appropriate level of emergency first aid and ambulance provision will be on site throughout the events. This will include mobile FA patrols, the levels of which will be determined by a medical risk assessment and HSG195.
 A detailed fire risk assessment will be produced and suitable levels of portable fire fighting equipment will be provided on site.
 Prior approval will be obtained for the use of any special effects and relevant health and safety information will be provided prior to the event.
 The applicant will liaise with the London Borough of Haringey Environmental Health Department prior to the events to ensure that the appropriate information is made available in relation to food handling and hygiene.
 A multi-agency Event Control Room managed by the applicant will be operational throughout events.

d) The prevention of public nuisance

The prevention of public nuisance will be managed through pre-event planning arrangements and liaison with statutory agencies. The EMP will detail the policies to address the prevention of public nuisance.
 The applicant will contract a competent acoustic consultant who, in liaison with the Licensing Authority will produce a Noise Management Plan specific to the event. The acoustic consultant representative will be on site throughout the event to ensure that noise levels are met.

Continued from previous page...

e) The protection of children from harm

Steps to address the protection of children will be identified in pre-event documentation.

The Designated Premises Supervisor will ensure that all bar staff are trained and fully aware and compliant of age verification procedures and requirements for alcohol sales, for example, Challenge 21.

Age restricted films indicating nudity or semi-nudity will not be shown in the presence of children.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

The following credit or debit cards are accepted in Haringey:

Maestro - Mastercard Debit - Mastercard Credit - Solo - Visa Credit - Visa Debit (formerly Delta) and Visa Electron

We cannot accept liability if payment is refused or declined by the card supplier.

Due to end of day processing, this service will not be available between 10pm and 11pm every weekday evening (Mon- Fri).

Continued from previous page...

Users should note that any payments in process after the 10pm deadline need to be completed by 10.05pm

* Fee amount (£)

24,100.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

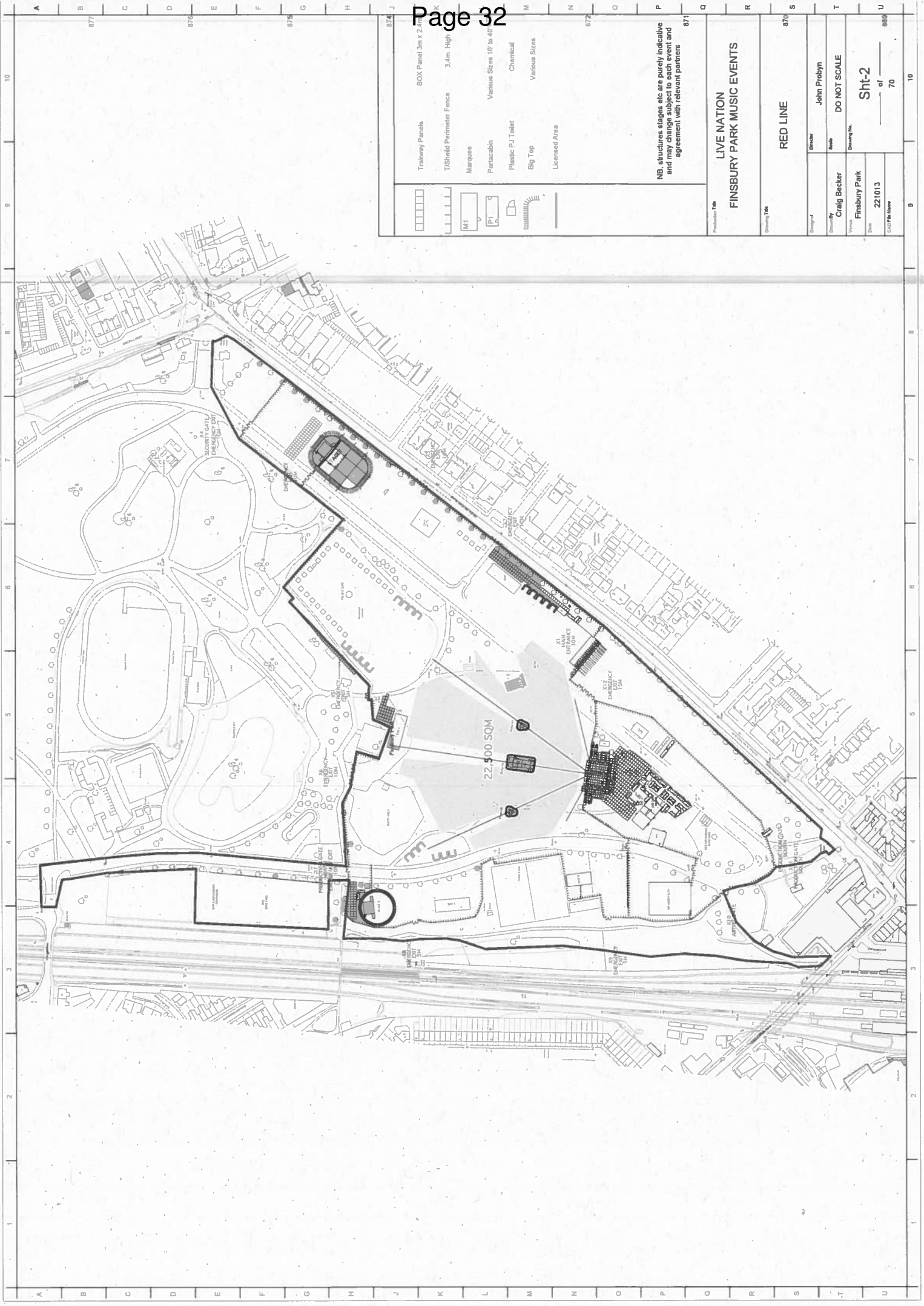
Add another signatory








One you're finished you need to do the following:

1. Save this form to your computer by clicking to file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/haringey/apply-1> to upload this file and continue with your application

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION



	Trailer Panels	BOX Panel 3m x 2.4m
	T/Shield Perimeter Fence	3.4m High
	Marquee	Various Sizes 10' to 40'
	Portacabin	Chemical
	Plastic PJ Toilet	Various Sizes
	Big Top	
	Licensed Area	

NB. structures stages etc are purely indicative and may change subject to event and agreement with relevant partners

Production Title	LIVE NATION FINSBURY PARK MUSIC EVENTS
Drawing Title	RED LINE
Designer	John Probyn
Drawn By	Craig Becker
Version	Finsbury Park
Date	22/01/13
Client Name	CAJW & Sons

Sht-2 of 70

APPENDIX 2 – METROPOLITAN POLICE REPRESENTATION

MPS representations to Licensing Committee

With regards to the application for an indefinite licence by Live Nation PLC, the MPS would like to make the following representations to the Licensing Committee, identifying policing concerns and seeking various conditions to be imposed.

Police Role

Policing is provided as a public service and is funded from central and local taxation. The MPS will contribute to the safety of each proposed event by membership of the Safety Advisory Group.

The MPS will provide a policing response to each event in accordance with the core police duties, which are the prevention and detection of crime, keeping the peace and protecting life and property. The MPS will not perform 'stewarding' roles nor undertake the responsibilities of the event organiser or other agencies, as these are not police core duties, unless there is a formal request from the event organiser or other agency for Special Police Services (SPS), which the MPS agree to provide.

Length of the licence

The MPS does have significant concerns about the grant of an indefinite licence for events in Finsbury Park. Although we appreciate that significant conditions are likely to be imposed on any licence granted in order to address these concerns, we nonetheless consider that licensing of a number of individual events might be more appropriate, and one that would enable conditions to be tried and tested.

Some of the conditions proposed below might also be appropriate to individual events but they are primarily proposed in relation to the indefinite licence applied for.

Notification and Finish Time

The promoter should notify MPS of a proposed event no later than three calendar months prior to the proposed date and provide an Event

Management Plan (EMP). This period allows for adequate event planning to be undertaken, including liaison between the event organiser, the police and other impacted public agencies.

Details of artists booked to play at each event should be supplied no later than three calendar months prior to the event date. This is to enable a comprehensive risk assessment to be carried out. The MPS acknowledges and respects that such information could be commercially sensitive and agrees to take reasonable measures to protect any commercially sensitive information.

We note that the promoter has asked for regulated entertainment to be granted until 2300 hrs. Based on our experience of previous events of this scale, the MPS would request that regulated entertainment Monday to Saturday stops at **2230 hrs**. This is because Finsbury Park is surrounded by residential property, which would be impacted by late night dispersal, with any associated crime, disorder and public nuisance. For events held on a Sunday the MPS would request that regulated entertainment stops at **2200 hrs**. This is because of the reduced ability of the transport network to get people away on a Sunday night.

The serving of Alcohol should cease no later than 30 minutes prior to the end of the event.

In any case the finish time PER EVENT must be agreed by the SAG at least one calendar month prior to the event. This is to take into account other events or travel issues that may have an impact.

Ingress and Egress

Ability to remove patrons quickly and safely from the area is crucial to the success of events of large scale in the Park. To that end the MPS would require that for each event there must be a comprehensive and satisfactory traffic management plan (TMP), including full details of ingress and egress management. This must be agreed by MPS, LBH (and other impacted local traffic authorities), TfL (as traffic authority and for Underground and Buses) and First Capital Connect. **Without the agreement of all parties to the TMP one month before the event, the event cannot take place.**

The TMP must be supported by a traffic management order (TMO) which will provide the lawful authority for all road closures and traffic diversions. This must have been approved by the relevant traffic authority/ies.

Implementation, management and enforcement of the TMP and TMO must be by adequately trained stewards. An event TMO may require these to be CSAS accredited.

Sufficient and appropriately briefed and trained staff must be deployed to manage queues at all transport hubs significantly affected by each event. The locations and timings of these deployments to be agreed with the SAG.

Sufficient barriers must be provided in order to facilitate a safe queuing environment and deliver patrons to the stations at a rate that the stations can deal with.

The full cost of the TMP, including the TMO, staffing and barrier costs to be met by the organiser/promoter. Any request for the TMP to be supported by police officers, over and above the deployment determined by the MPS as required to discharge the core policing duties associated with each event, must be by way of a request for Special Police Services (SPS) pursuant to Section 25 of the Police Act 1996. The MPS reserves full discretion to refuse any request for SPS, and the TMP must not assume police support.

Crime, disorder and public nuisance

The MPS requires the promoter to work in partnership and make all reasonable efforts to reduce crime and disorder. The MPS seeks the following conditions:

- Patrons entering the event should be subject to an effective search as a condition of entry; This may include the use of metal detecting wands and 'search arches' at ingress points. The level of search that patrons should be subjected too should be agreed with the SAG after an intelligence assessment.
- The organiser to provide pre, during and post event crime prevention messaging through all available channels including social media and on-site screens, this messaging to be agreed with the MPS and be given sufficient prominence on site and on major ingress and egress routes;

- There must be satisfactory stewarding and SIA accredited staff to deal with all reasonable eventualities, to be correctly briefed so they can engage with patrons in order to help prevent crime within the event footprint;

- CCTV should be provided and the ability to provide recordings of footage in a removable format **on site** within a reasonable time. This footage should be made available upon request of the MPS; as a guide the minimum requirements for CCTV are as follows:

- Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.
- Provide a linked record of the date, time, and place of any image.
- Provide good quality colour images during opening times.
- Have a monitor to review images and recorded quality.
- Be regularly maintained to ensure continuous quality of image capture and retention.
- Staff trained in operating CCTV.
- Digital images must be kept for 31 days. The equipment must have a suitable export method, e.g. CD/DVD writer so that Police can make an evidential copy of the data they require. Copies must be available within a reasonable time to Police on request.

Where the MPS Gold commander for the event considers it necessary to deploy officers overtly or covertly within the event space then the promoter should make every effort to facilitate this.

Artist Behaviour

All artists should be made aware of their legal responsibilities not to cause offence or incite hatred or disorder and be informed that their right to freedom of expression is a qualified right. The police will not hesitate to take

action where necessary and proportionate should their behaviour comprise a criminal offence or give rise to an actual or imminent breach of the peace. If the MPS intelligence assessment suggests that an artist is likely to commit offences or cause disorder then the MPS will object to that artist performing at the event. The MPS asks that the ability of police to say 'No' to an artist be made a licensing condition.

Major incident and contingencies

The EMP should incorporate major incident plans and procedures. These plans should address crowd safety issues, RVP's, access by emergency vehicles and arrangements for casualty evacuation.

The EMP should also include protocols for transference of control of the event to the MPS Silver commander in the event of a major incident or any incident beyond the capacity of the stewards to deal with.

The protection of children from harm

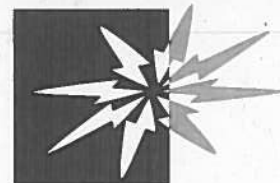
The MPS expects the promoter to operate a robust Challenge 21 policy with regards to the sale of alcohol on site.

There should be sufficient provision by appropriately trained and accredited staff to deal with any U18's requiring assistance.

Andrew Underwood PS 90YR

Haringey BOCU

**APPENDIX 3 – ENVIROMENTAL HEALTH- ENFORCEMENT RESPONSE
REPRESENTATION**



Haringey Council

Licensing Consultation

To: Licensing Officer

From: Enforcement Response Officer (Noise)

Name of Officer preparing representation: Derek Pearce

Our Reference: WK266314

Date: 20th November 2013

Premises: Finsbury Park, Green Lanes, London, N4

New application by Live Nation (Music) UK Ltd

I would like to confirm that we have considered the above proposal with regard to the prevention of public nuisance on behalf of the Enforcement Response (Noise) Team & would like to make representations to the Application

The operating schedule needs to adequately address the prevention of public nuisance. We consider that the proposed operating hours are inappropriate due to the close proximity of residential dwellings and the noise caused by patrons exiting the premises and locating suitable transport home is likely to be detrimental to the residential amenity. This may be exacerbated by the level of public transport available at the proposed closing hours. This representation recommends that the following alterations/conditions to the operating schedule:

Operating hours

1) That regulated entertainment ceases at 22:30 and the premises closes no later than 23:00.

Reason: A finishing time of 23:00 will not guarantee that suitable public transport will be available. This could result in thousands of members of the public being stranded in the immediate and surrounding areas causing a public nuisance. Advice should be taken from TFL nearer each event date and an earlier end time agreed should TFL consider an earlier closing time is required.

Dealing with complaints

2) A complaints book will be held on the premises to record details of any complaints received from neighbours through the dedicated noise line and the action taken. The information is to include, where disclosed, the complainant's name, location, date time and subsequent remedial action undertaken. This record must be made available at all times for inspection by council officers

Prevention of nuisance from light

3) Security lights/tower will be positioned to minimise light intrusion to nearby residential premises.

Stage areas

4) The Licensing Authority should be consulted regarding the siting of all stages in the premises and agree on their location for all productions.

5) The Premises Licence holder / appointed noise consultant shall be aware of the guidance contained in the Code of Practice on Environmental Noise Control at Concerts and make use of its recommendations where appropriate to the circumstances of this application.

6) Information provided to residents and businesses 2 weeks prior to the event must include a synopsis of information about the event including dates and times based upon the Premises Licence application, information on how it is intended residents will be protected from excessive noise and details of a dedicated and live complaints telephone line. The Licensing team will provide a list of roads specifying the required distribution list. A draft of the letter to residents and businesses must be provided to the Haringey Licensing team no later than 5 weeks prior to the event.

7) No sound checks shall take place other than on the day before the first day of the event and no sound rehearsal shall take place except on the first day of the event. On the day before the event sound checks shall not exceed 2 hours and on the first day of the event rehearsals including sound checks shall not exceed 2 hours. Times of sound checks and rehearsal to be agreed by the Licensing Authority.

8) Monitoring of the locations representative of the noise sensitive premises (indicated below) must be undertaken by the appointed noise consultant on behalf of the Premises Licence holder throughout the times where there is regulated entertainment of any kind and readings / noise levels must be stored for subsequent reporting or disclosure to appointed Licensing Authority representatives as they are obtained and upon request at any time. A minimum of two persons must be available outside the park to monitor noise levels and to provide a response to complainants.

9) Table of Approved locations representative of the noise sensitive premises likely to experience the greatest increase in noise levels as a result of events held in Finsbury Park N4 and permitted noise levels

Location	Background Noise Level [Hourly LA90] 19:00-23:00hrs	Notes
Seven Sisters Road, N4	63 dB(A)	Taken approx. mid-way along park length. Very busy main road-traffic predominates.
Adolphus Road, N4	51 dB(A)	Taken mid-way between Gloucester Drive & Alexandra Grove.

		Runs parallel to Seven Sisters Road- minimal traffic - shielded by medium rise flats.
Woodstock Road, N4	47 dB(A)	Taken at North bend. Separated from park by busy railway line - rear bedrooms face park.
Stapleton Hall Road, N4	41 dB(A)	Taken 30m East of junction with Quernmore Road.
		Residential - minimal traffic - located on a hill overlooking North side of park.
Lothair Road South, N4	46 dB(A)	Taken 30m East of junction with Alroy Rd. Parallel to Endymion Road.
Rowley Gardens, N4	49 dB(A)	Taken centre of "quadrangle". On East side of park & in middle of high rise flats.

Sound levels at the representative locations

Sound levels should not exceed the above background by more than 15dB when measured as a 15 minute Leq. The guidance of the Licensing officer representative will be complied with by the Premises Licence holder in regard to sound levels.

General

10) A Noise Management Plan which is regularly updated in the run up to the event and is a "Live" document will be made available to the Licensing Authority and their representatives.

APPENDIX 4 – LICENSING AUTHORITY- LICENSING REPRESENTATION

Licensing Consultation

To: Licensing Officer

From: Licensing Authority (RA)

Our Reference: Live Nation

Date: 20th November 2013

Premises: Finsbury Park, Endymion Road, London, N4

New application by Live Nation (Music) UK Ltd

I would like to confirm that we have considered the above proposal with regard to the four licensing objectives on behalf of the Licensing Authority, and would like to make representations to the application

The Licensing Authority are making representation against the application. We believe that conditions need to be defined and included within any granted licence that will give safeguards to residents and the Council in ensuring that the four licensing objectives are adequately addressed.

General matters:

The consent of the Licensing Authority must be given for the proposed event to take place.

Unless otherwise agreed with the Council, the total number of people to be accommodated for the purposes of this Licence, in any event site at any one time shall not be more than **49,999** (this figure must also include security, staff, catering concession staff, performers and employees).

The tickets manifest must be shown to the Licensing Officer and a copy kept by LBH.

In considering the licensable activities being applied for and the times for these activities we would make representation against the finish times requested.

We know from previous concerts in Finsbury Park that a finish time of 22:30 on Monday to Saturday night, the hours for Sunday should be reduced to 22:00 for show down. These finishing times will enable the crowds in attendance to access the transport system in order to make a safe journey home.

No events will be able to continue beyond 10.30pm as this is also a factor of the hire agreement and the current Parks Policy.

The ability for public transport to be able to take crowds away from the concert area at the end of the event is crucial to achieving the Public Safety and Prevention of Crime and Disorder licensing objectives.

The times requested are supported by guidance from Transport for London on the feasibility of getting customers away from the area.

The cessation times for the sale of alcohol should be 22:00 Monday to Saturday nights and 21:30 on a Sunday.

Live Nation will submit notification of their intention to hold an event in Finsbury Park by giving the Licensing Authority and Metropolitan Police (MPS) 3 months notice before the intended event date.

The plans, proposals and particulars submitted as part of the application shall be complied with, in particular the final detailed Event Management Plan, including the associated Event Security and Traffic Management Plans, must be agreed with the Licensing Authority, Councils Highways Authority, Metropolitan Police and Transport for London (TFL) no later than 1 month prior to the proposed event date.

There will be no changes to finalise agreed EMP 1 month before the proposed event.

Permission for any deviation from this agreed EMP must be approved by the Licensing Authority before the license holder makes any alterations after this time.

The events shall be conducted in compliance with the Purple Guide Book for Safety at Outdoor Concerts.

Good quality CCTV Coverage must be provided to cover the concert site and all entry/egress routes to and from the concert site.

An agreed robust search regime must be put in place as part of the agreed EMP, that will ensure the use of walk through security arches and the use of wands as well as pat downs and facilitate the searching of bags and removal of any weapons/drugs.

The provision and erection of an integrated system of prominent temporary signage, directing Concert Patrons to and from the Concert Site.

The locations of public toilets should be the subject of prominent directional signage.

The provision of adequate Temporary Lighting to be shown on layout map. Emergency lights to be turned on 1 hour before sunset.

The provision of adequate receptacles at each entrance to the Park for the storage and removal of seized alcohol.

No additional licences for casual trading will be considered in any area in close proximity to the Park on concert dates.

The provision and location of any ticket sales booth for the Concerts must be agreed as part of the EMP.

Upon request, authorised enforcement officers of the Responsible Authorities on duty in that capacity: Licensing Authority, Environmental Health Team, Metropolitan Police Service and London Fire Brigade, must be provided with security passes for full and free access at all times to each and every part of the licensed area.

EMP to include a strategy to give crime prevention advice and assistance to customers against theft, pick pockets, etc. There should be information points within the event space and at the entrance to the park.

The Licensee shall ensure that no person below the relevant age shall be permitted to view or participate in any performance subjected to age-related restrictions. Such steps to be set out and agreed as part of the EMP.

A full list of proposed artists must be provided to the Licensing Authority and Police 3 months prior to intended event date. Any artistes that are a cause of concern will be subject to a Form H696 being completed and submitted to the Police. They will have the ability to say 'No' to an artist that is not considered acceptable.

The Licensee shall advise the performer to refrain from mingling with the audience, especially if there is a risk of an over-zealous audience. Any interaction with the audience must be pre-planned and agreed with the Licensing Authority. If the performer wishes to come down from the stage to interact with the audience, this should not be for more than 15 minutes for the entire performance unless otherwise stipulated by the Licensing Officer. If necessary, the performer must be escorted by sufficient security personnel. The Licensee shall also pre-select/limit the number of audience who wish to go on stage to present perform with the performer. No performer will climb any structure of the stage.

The Licensee shall ensure that performers do not sing or play any vulgar, obscene or banned songs or carry out indecent acts or make any vulgar gestures, actions or remarks during the performance. He shall also ensure that the attire of the performers do not offend the general public, e.g., attire which expose the groin, private parts, buttock or female breast(s).

The Licensee shall ensure that the songs / acts performed do not offend or denigrate any race or religion, demean, humiliate or insult the dignity of any section of the community.

The required number of designated disabled car park spaces shall be provided and shown on the layout plan. Induction loops should be provided at customer service points. A platform for disabled viewing must be provided to accommodate the numbers of wheelchair users and people with disabilities attending the events (including their carers where appropriate). The platform should have easy level access to and from the concert site. Dedicated toilet provision shall also be located adjacent to the viewing platform. There should be an adequate number of SIA/Stewards designated to assist in the smooth operation of all facilities in this regard.

The timings of events to be agreed to ensure that there is no conflict with nearby schools and concert goers.

Any music in the hospitality areas will be played at background levels after the main showdown times.

Communication conditions

A plan of the area that must be leafleted by the promoter no less than 14 days before the event is due to begin, this must be agreed with the licensing authority, Parks Service and Councils Highway Authority. This leaflet will have the information relating to any traffic management order,

complaints line information, times of rehearsals, travel information, Waste/Litter Management Plan, vehicular access/parking restrictions, pedestrian access restrictions, preferred access routes etc.

A community hotline as outlined in the Enforcement Response representation must be provided and staffed by the promoter/or agency. This line must be in operation from 09:00 to midnight on the day of each concert. The facility is for local residents/businesses to call in with any complaints or concerns relating to issues surrounding the concerts. The community hotline number is to be published in the leaflet circulated by the promoter.

A contact number for residents for complaints during the build up and break down periods is also to be provided.

Complaints or concerns that cannot be dealt with by the promoter should be referred onto the appropriate Agency or the Licensing Officer onsite. A log of all calls must be kept and should be inclusive of name, address, telephone number, details of complaint, action taken, and any resolutions/outcomes.

A copy of the log of calls and associated information must be sent by e-mail to the Licensing Officer licensing@haringey.gov.uk following each concert. Figures on ejections from the event due to drugs or excessive alcohol use and or anti-social behaviour must be recorded. A medical breakdown will also need to be recorded and given to the Licensing Authority on request.

A communication system must be provided to ensure the effective operation of the site under both normal and emergency evacuation conditions. The Licensee must provide an adequate incident control centre and a rendezvous point for the Police and other emergency services.

There shall be a welfare point (or equivalent area) for the reporting and management of lost children. The welfare point will be staffed by trained (and appropriately certified by the Criminal Records Bureau) members of staff who will be in radio contact with the head steward and the safety co-ordinator.

Waste considerations:

The Waste/Litter Management Plan contained in the Final Event Management Plan must be complied with in full. The pedestrian routes into the park must be looked after by litter teams during and after the Concerts. The specific areas will be: Station Place frontage on Finsbury Park Station, Stroud Green Road from Morris Place down to junction with Seven Sisters Road. Seven Sisters Road up to Manor House Station (including up to 150m into all side roads of Seven Sisters Road). Oxford Road, Perth Road, Woodstock Road and Ennis Road. These areas must be litter free by 6am on the morning after each Concert.

Neighbourhood Action Officers from Haringey Council will carry out ongoing inspections in the areas outlined above on concert days and an inspection the morning following each Concert.

A sufficient number of easily identifiable, readily accessible receptacles for refuse must be provided, including provisions for concessions. Arrangements must be made for regular

collection. Public areas must be kept clear of refuse and other combustible waste prior to and, so far as is reasonably practicable, during the licensed event.

An information point or points to be made available around the site for customers to report concerns, lost phones, bags etc. Staff to be able to assist customers in contacting relevant companies to block phones or to put a stop on lost cards etc.

Alcohol considerations:

The details in the final EMP relating to the Bars at the Events shall be complied with. The drinks can only be dispensed in plastic/paper cups or plastic bottles. No glass or cans are permitted. Appropriate SIA and stewarding must be in place at all times to ensure that no underage person is sold or is consuming alcohol on the concert site. All bars must close by 22:00 on the night of each concert / 21:30 on a Sunday night.

The name and contact telephone number of the Designated Premises Supervisor shall be displayed in a prominent position on the premises, so that it is clearly visible. Each bar should have a named individual managing the bar and this person must be Personal license holder.

Bars will not be permitted to run price promotions, happy hours or other promotions designed to encourage excessive drinking.

If mobile drink servers are to be placed in the crowd (MDS), they will need to be accompanied by SIA approved officers throughout the event. We would prefer this service was not offered and customers made to attend the bars to purchase alcohol.

SIA and Stewards

The provision of an agreed number of SIA and stewards at agreed locations outside the environs of the Park as part of the EMP, to ensure guidance is being given and directing concert patrons to the concert site both before and after the concerts.

All staff should be able to describe the provisions for disabled people's access.

The Licence Holder shall employ sufficient numbers of stewards/marshals as required by the size of the event as agreed in the EMP to ensure that patrons leave the premises safely

SIA stewards and general stewards must be proactive in preventing public urination in and around the park and must be fully briefed in this regard.

SIA and general Stewards must be proactive and prevent large queues forming at sanitary accommodation areas. They must assist in the diversion of spectators from these over-crowded areas to alternative sanitary accommodation.

Any queue which forms outside the premises shall be stewarded at all times to ensure that minimal disturbance is caused.

The Licensee shall encourage patrons not to congregate outside the premises after the event has finished.

Promotional literature and tickets will contain information regarding public transport options and public conveniences and shall request persons to leave the area in an orderly manner.

Publicity and signage shall be produced to provide access information in advance of the event.

Sanitation.

The contact details of the supervisor for the sanitary facilities to be provided to the Licensing Officer.

The provision of adequate portable toilet facilities outside the concert site. a. Each block of toilets to be suitably located to serve the event goes both on ingress as well as egress from the event. Toilets to be located :-

1. Between Finsbury and Stroud Green Gate
2. Between Finsbury Gate and Hornsey Tavern Gate
3. Between Hornsey Tavern Gate and Manor House Gate
4. South of the main cafe above the concert area.

Egress.

Unless otherwise agreed, the Licensee must ensure an Egress Management Plan is presented to and agreed by the Haringey Safety Advisory Group, or their authorised representative, no later than 28 days prior to the event. Please note: The Egress Management Plan may require the closure of Seven Sisters Road or other surrounding roads with the approval of the relevant authorities. The robust management of this plan may require assistance from the Metropolitan Police and costs associated with this will be met by the promoter. Provision of policing requirements should be risk assessed for each event.

For the avoidance of doubt the footprint of the concert will be viewed to include the areas within the traffic management order. Other transport hubs away from Finsbury Park station itself may require additional stewarding from the promoter Costs are to be met by the promoter.

If the Egress plan requires the closure of Seven Sisters Road, agreement must be sought with TFL-Roads.

The provision of an agreed number of SIA and stewards at agreed locations outside the concert site to ensure concert goers do not exit the park into residential streets other than via those exits detailed in the Egress Management Plan.

Health and Safety

Adequate rigid barriers or fences designed to adequately resist right-angle and parallel loads commensurate with probable crowd pressure must be provided around any stage and other location where it is necessary to limit crowd pressure in the interests of safety.

Details of all marquees, tented structures and temporary structures should be provided including emergency exits and signage, fire warning and fire fighting equipment.

All fabric, including curtains and drapes used on stage for tents and marquees, or plastic and weather sheeting, shall be inherently or durably flame retardant to the relevant British Standards. Certificates of Compliance must be available upon request

Full structural design details and calculations of all and any structures to be erected within the licensed area, must be submitted to The licensing Authority 3 months beforehand. A certificate from a competent person or engineer that a completed structure has been erected in accordance with the structural drawings and design specification must be available for inspection prior to a relevant structure being used during the licensed event.

Any moving flown equipment must contain a device or method whereby failure in the lifting system would not allow the load to fall. All hung scenery and equipment must be provided with a minimum of two securely fixed independent suspensions such that in the event of failure of one suspension the load will be safely sustained

The Event Organiser, contractor and any staff employed thereof shall comply with the Conditions of this Licence.

All functions relating to the setting up, the execution and dismantling of the event, the licensed area and all equipment are carried out in accordance with the Health and Safety at Work etc. Act 1974 and all related regulations, Codes of Practice and Guidance Notes. The Promoter must afford all assistance for the necessary inspections relating to Health and Safety both prior to and during the licensed event. All documentation required by the Health and Safety at Work etc. Act 1974 relating to contractors and employees must be available for inspection by authorised officers at all times during the licensed event.

There shall be a welfare point (or equivalent area) for the reporting and management of lost children. The welfare point will be staffed by trained (and appropriately certified by the Criminal Records Bureau) members of staff who will be in radio contact with the head steward and the safety co-ordinator.

Notification of any teams to be used related to the protection of merchandise must be shared with the Licensing Authority. Such teams do not have powers to deal with street trading or counterfeit merchandising matters outside of the licensed area.

The build up and break down time lines and changes to routes through the Park to be shared with the Licensing Team and Park Service to enable the relevant dates etc to be passed through to the public as part of the EMP.

The Licensing Authority reserves the right where it is considered that one or more of the above conditions have not been met to its satisfaction the consent for the event will not be given.

Haringey Licensing Authority.

Anderson Chanel

From: Barrett Daliah
Sent: 04 December 2013 12:19
To: Anderson Chanel
Subject: FW: Application for a New Premises Licence- Live Nation, Finsbury Park, Seven Sisters Road, London N4 (WK/266314)

Importance: High

From: King Neal [mailto:Neal.King@tube.tfl.gov.uk]
Sent: 18 November 2013 15:24
To: Furlong Nigel; Crowson Darren (TPH); Kelly Mark (ST); Rys Elena (ST); Barrett Daliah; 'Irons, Steve (PC)'
Cc: Harris Nicole; Priestley Stephen (Events and Closures); Dickson Marc (Events & Closures); Meek Stuart (Network Control & Resilience Manager)
Subject: RE: Application for a New Premises Licence- Live Nation, Finsbury Park, Seven Sisters Road, London N4 (WK/266314)
Importance: High

Hi Dale,

From a London Underground perspective it would be difficult for us to support 2300 hours weekdays or more especially on Sundays and safely get everyone away from the event. As you are aware, we have discussed finish times on many occasions as part of the planning process for previous events and these proposed times seek to extend them by up to 60 minutes.

I would be happy to provide the figures that LU have produced surrounding event capacities and train services in the Finsbury Park area in a more formal manner, but wanted to get this to you before the deadline.

Regards

Neal King Dip EP MEPS
Network Contingency Planning Manager

Phone 020 7918 3890
Mobile 07764 650705
Fax 020 7918 0038
Connect 32517
Email neal.king@tube.tfl.gov.uk
P *please don't print this e-mail unless you really need to*



From: Furlong Nigel
Sent: 18 November 2013 09:22
To: Crowson Darren (TPH); King Neal; Kelly Mark (ST); Rys Elena (ST)

APPENDIX 5 – LETTER OF REPRESENTATION FROM ‘OTHER PARTIES’

Barrett Daliah

From: Bruce Kent [brucek@uk2.net]
Sent: 21 November 2013 11:09
To: Licensing
Subject: Live nation application

Dear Haringey

As a local resident I wish to registyer my strong objections to the Live Nation application for a three day event in Finsbury Park July 2014 with an alcohol licence up to a late hour at night.

There are already enough problems with alcohol in this neighbourhood and enough places where irt can be purchased,.

We do not need other outlets especially in a context where bad behaviour may well be the result.

Bruce Kent

Yvonne H320
M 151
020 2 3490 6839

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Barrett Daliah

Subject: FW: objection to Live Nation Finsbury Park license

Name and address is

Geoff Lowe And Norisah Abdullah
[REDACTED]
[REDACTED]

Kind regards

Geoff

From: Geoffrey Lowe [mailto:geoff.lowe@gmail.com]
Sent: 21 November 2013 17:34
To: Licensing
Subject: objection to Live Nation Finsbury Park license

Dear sirs

I'd like to raise an objection to this as I think the few concerts we have every year already bring the area down, cause mess and destroy the park.

I can't see an obvious way to file an objection on the website.

Don't hesitate to get in touch should you have any further questions.

Kind regards

Geoff Lowe

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Barrett Daliah

To: Barrett Daliah
Subject: FW: live nation application

-----Original Message-----

From: ms smith [REDACTED] [mailto:product.help.payphones@bt.com]
Sent: 21 November 2013 16:21
To: Licensing
Subject: live nation application

To licensing i wish to state concerns about the potential public nuisance caused by the live nation events proposed in finsbury park, n4 previous events in the park have caused residents in nearby roads such as woodstock road noise nuisance during the events and despite noise officers at certain events held in the park there has ben need to report the noise as a nuisance i propose a restriction on the level of noise permitted at such events monitered by official noise officers and for residents to be informed in advance of the events and who to co*mplain to if need be during such an event also carefull consideration of the location of loud speakers and tents etc that are generating music/ noise ie as far away from residents as is possible eg se next email

2nd email whe2nd email when tents pumping out loud music and/ or speakers have been situated on or near to the green space closest to woodstock road or near the skateboard park or ara where basket bal is played near the cafe in the park this has caused alot of noise nuisance2nd email when tents pumping out loud music areas in my view, i also think that the current permitted decibel levels in public spaces in haringey is too high and inevitably will cause noise disturbance in a public open space, on a public safety concern potential alcohol issues and antisocial behaviour in or around the event and parking issues and how late the events will go on for 11pm seems late, see final email.

3rd 3rd email to continue, concerns about littering and general damage to the parks space by any such events of a large scale and potential drud related issues alongside the potential alcohol issues at such events please confirm receipt of my emails today on07534385590 thankyou, do not think alcohol should be available uch events for public safety issues, ms smith. 07534385590, leave a message to confirm your receipt of all 3 emails thankyou.

This email was sent from a BT Payphone. If you have any comments or queries on this service please feel free to <mailto:product.help.payphones@bt.com> or visit our web site at <http://www.payphones.bt.com/>

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Anderson Chanel

From: Mike Ash [mike@mikeash.co.uk]
Sent: 15 November 2013 11:03
To: Licensing
Subject: Re: Live Nation Finsbury Park

RE: Live Nation Finsbury Park application

Dear Sir or Madam,

Please record my objection to the above application on the grounds of public nuisance, and the prevention of crime and disorder, and safety.

Large concerts of this nature bring great problems to the local area; the Stone Roses concert created an unsafe atmosphere for the local residents where, for example, Stroud Green Primary School was used as an outdoor toilet, and large numbers of drunken concert goers made the area unsafe.

The park is converted into a building site for the weeks either side of the concert. Large lorries and construction machinery clearly do not mix with small children running around in the park. I have witnessed a few near misses and it is surely only a matter of time before a tragic accident happens.

The loud noise of the concert while stopping at 11 ish, still ruins a weekend for those who live near the event.

I would like to know why Live Nation no longer have their events in Hyde Park? If the council there objected, the same principle should apply to Finsbury Park.

Mike Ash

[REDACTED]

[REDACTED]

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Anderson Chanel

From: Barrett Daliah on behalf of Licensing
Sent: 21 November 2013 10:23
To: Anderson Chanel
Subject: FW: Live Nation Application

Print and file please

-----Original Message-----

From: Rich [<mailto:rich.gittins@yahoo.co.uk>]

Sent: 21 November 2013 07:00

To: Licensing

Subject: Live Nation Application

Dear sir/madam,

I am writing with reference to the Live Nation application for Finsbury Park.

I object to Live Nation being granted their application on the following grounds:

The application shouldn't be up for consideration prior to the decision of the Finsbury Park event policy being made as the application contravenes the current policy.

The map of the event area is much larger than that detailed in the proposed event policy.

The public meeting with Live Nation didn't allow sufficient time for concerned residents to review the plans and make arrangements to be present.

An urban music festival shouldn't carry over onto a school day. There are many local schools that lie in close proximity to Finsbury Park.

Many thanks for your time and your consideration

Kind regards

Rich Gittins


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Barrett Daliah

From: Jamie [jamie.douglas@gmail.com]
Sent: 04 November 2013 09:57
To: Licensing
Subject: Live Nation Finsbury Park

[REDACTED]
[REDACTED]
[REDACTED]

Dear Sir/Madam

I am writing to object to the granting on an indefinite license for Live Nation to hold events in Finsbury Park.

I believe this will create a disproportionate public nuisance.

All the events in the park are intrusive and create some level of nuisance. I am not opposed to them in principle. But the addition of new potential events will create a spillover of disorder and nuisance.

Given how much space is being allocated to the license this will inevitably create potential for harm for children in the rest of the park.

I would ask you to reject this application.

Best wishes

James Inman

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Barrett Daliah

From: carrie@mikeash.co.uk
Sent: 15 November 2013 11:25
To: Licensing
Subject: Objection to Live Nation Finsbury Park application

Dear Sir/Madam

I am writing to express my strong objection to the licence application for concerts/events in Finsbury Park by Live Nation.

I understand I need to list my objections in relation to your objectives, so these are outlined below.

- The prevention of crime and disorder and the prevention of public nuisance

As was seen in the recent Stone Roses, crime and disorder increased over the weekend – there were some attacks to members of the public reported (one I think involved a knife). Also levels of disorder increased tremendously. Residents and a local primary school reported several cases of festival go-ers urinating in gardens and the school playground. This isn't the first time this has happened, and seems to be a (very unwelcome) by-product of large outdoor concerts in an urban environment.

- Public safety and the protection of children from harm

As mentioned above, large events such as the Stone Roses concert bring huge numbers of people, to a local area, and violent behaviour increases, which is threatening to adults and children. Also, despite the speed limits put on vehicles setting up, these aren't always kept to, and the large vehicles are not compatible with a leisure area where young children come to play. I have seen near misses in the past, and when my children were younger I resented having to keep them on such a tight leash to keep them out of danger from the huge vehicles, when usually I'd been able to give them a relative amount of freedom when visiting the park.

I understand that Hyde Park have rejected Live Nation's application, and strongly feel that Finsbury Park should reject the application too.

Yours faithfully

Carrie Anker


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Anderson Chanel

From: marian broderick [mariansbroderick@hotmail.com]
Sent: 18 November 2013 10:44
To: Licensing
Subject: Re: Live Nationj application

My address:

[REDACTED]

Thanks
Marian

Sent from my iPhone

On 18 Nov 2013, at 09:38, Licensing <Licensing.Licensing@haringey.gov.uk> wrote:

Dear Madam,

Please can you supply your address to make this a valid representation.

Regards

Daliah Barrett

From: marian broderick [<mailto:mariansbroderick@hotmail.com>]
Sent: 16 November 2013 16:22
To: Licensing
Subject: Live Nationj application

Dear Sir/Madam

I would like to object to the application from Live Nation for an indefinite premises licence for events.

The prevention of crime and disorder –

Where alcohol is served there is a likelihood of a minority of concert attendees becoming drunk and disorderly, with attendant problems. The necessity for local police to concentrate on this area will impact on the rest of the borough. There was a well publicized and well witnessed crowd fracas at the last event, which impacted on the innocent people who witnessed it as well as the wider community.

Public safety –

I witnessed mothers with small children and buggies unable to get safely across the park because of the erection of hoardings blocking their way, and the increase in heavy vehicular traffic during set-up and take-down. I also worry that those going home alone from events invariably have to go through dark, wooded areas before reaching the better-lit main roads. This is not safe, particularly for women.

The prevention of public nuisance –

I witnessed crowds pouring down Lothair Road after a similar event in the park, and pulling saplings out of the ground and breaking off the branches of larger trees. I don't see why the same shouldn't happen the next time there is an event, and when the crowds have destroyed all the trees, I expect they will start on the gardens, and then the houses.

The protection of children from harm –

The litter, mess, broken glass etc that is invariably left behind – and **not** promptly cleared by Haringey Council afterwards, in my experience – turns the park into a festering, dangerous tip for the hundreds of children who run around it, playing, and who often have nowhere else to go. The park being open much later than its regular times will encourage side activities such as prostitution. This will lead to more used condoms lying around and being picked up by curious small children.

Yours faithfully

Marian Broderick

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Barrett Daliah

From: Siobhan Stamp [siobhanstamp@googlemail.com]
Sent: 15 November 2013 18:18
To: Licensing
Subject: Licence application for Finsbury Park from Live Nation

Dear sir/madam

I wish to register my strong objection to this application. As a local resident, I am very concerned by the impact on the infrastructure of the park, on personal safety for normal users of the park, particularly children (who will be at the height of their use of the park in midsummer), on the wildlife of the park (particularly birds who are in the middle of the nesting period), and on crime across the area surrounding the park. I particularly object to a licence to sell alcohol for such long periods in each day, and to extend the area used beyond the normal area of the park. I have a grave concern about the public nuisance that would be caused to residents, particularly users of the Park and those who live in nearby streets. I think it would be a dereliction of the Council's duty to grant any licence to last more than one event, and certainly not Live Nation, who have caused problems to residents elsewhere. Granting of this license is not in the interests of residents of Haringey.

Yours sincerely
Siobhan Stamp

[Redacted Address]

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Barrett Daliah

From: Mike Purser [mjpurser@hotmail.com]
Sent: 04 November 2013 16:10
To: Licensing
Subject: License Application from Live Nation for use of Finsbury park

I am writing to object to the license application from Live nation for an indefinite premises license for events in Finsbury Park.

This is an inappropriate extension of usage which if granted will further add to the inconvenience to local residents caused by noise and large crowds in the area. Previous experience of large events in Finsbury Park over the last year has been poor, with an increase anti-social behaviour, disorder and violence seen at such events, for example the Stone Roses concert. The inconvenience is not confined to the Park itself, with congestion caused by large gatherings arriving and leaving events.

yours sincerely

M. J. Purser



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as from: [REDACTED]
email: kit.greveson@gmail.com

SGRA

STROUD GREEN
RESIDENTS' ASSOCIATION

Licensing Team
Units 271-272
Lee Valley Technopark
Ashley Road
London N17 9LN

21st November 2013

Dear Sirs,

Re: **LIVE NATION (MUSIC) UK LTD.**

On behalf of the Stroud Green Residents' Association I would like to strongly voice SGRA's objection to the application by Live Nation for an indefinite license for provision of regulated entertainment and supply of alcohol in Finsbury Park.

SGRA is objecting on similar grounds to its response to the application one year ago by SJM and is basing these current objections on the appalling mismanagement of the Stone Roses concert and its extremely negative impact on the park and the surrounding neighbourhood following the event thus:

- **The Prevention of Crime and Disorder / Public Safety**

A large percentage of violent crimes, assaults and criminal damage are from offenders under the direct influence of alcohol and/or drugs. It is acknowledged generally that crime is often a problem in entertainment areas where alcohol is available for a large part of the day and certainly into the late evening. With an audience of 49,999 the application to potentially supply alcohol from 10.00 to 23.00 every day of the week could constitute a threat to public safety both in the park and in the surrounding neighbourhood. These events attract a widespread following by both ticketed and non-ticketed fans, leading to numbers far beyond those expected and to control problems both within Finsbury Park and in the immediate vicinity. SGRA is also concerned about the time it could take to evacuate such a large number of people (plus any others not attending the event) from the park in the event of an emergency. Finsbury Park is a popular local leisure facility heavily used by families with young children. The footprint of the proposed event area extends right to the boundary of the children's play area. This has severe safety implications for family users in this area.

- **The Prevention of Public Nuisance**

SGRA members who live in close proximity to Finsbury Park experienced first hand the disgusting anti-social behaviour last July during the Stone Roses live music event. Local residents had to put up with fans urinating and defecating in their gardens and SGRA has photographic images of men urinating into the local school playground. At a recent local meeting a Metropolitan police representative explained to angry residents that whilst this constituted a public order offence, it was impossible to police it as the offenders had left the scene long before officers arrived to deal with them. This behaviour is intolerable and SGRA is at a loss to know why Haringey Council would consider a potential repeat in 2014 by any

events promoter. Although residents were led to believe that Haringey Council had agreed robust measures to prevent these occurrences last Summer, the reality is that they are impossible to control.

SGRA is concerned at noise pollution as the noise from these large-scale events is loud and intrusive, not only during the concert itself but prior to the event during rehearsals and sound checks. SGRA would also like to mention that Live Nation events had to move from Hyde Park this past year following complaints from residents over the noise levels and nuisance. I have heard first hand from many residents who have become resigned to the fact that the noise is so intrusive in their homes and gardens that the only solution is to spend the days of the event elsewhere. It is unacceptable that Haringey Council is again planning to subject its council tax payers in this way.

Live Nation has been given permission to hold a 3-day music event from 4th to 6th July 2104 in Finsbury Park subject to obtaining an entertainments license. This will negatively impact on school children as various local schools are in the immediate vicinity of the park and sound checks for the event would undoubtedly be heard at the school unless scheduled in the late afternoon/evening.

- **The Protection of Children from Harm**

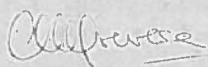
SGRA is extremely worried about exposing young children to an environment where alcohol and drug misuse could be harmful to them. A park is for families and for leisure pursuits and large numbers of people who have had access to alcohol and drugs being present in and around Finsbury Park during these events is of great concern to our members from the safeguarding point of view.

There is a question around Section 7 of 19 (Provision of Films), viz 'Films and videos will be shown as part of performing acts or in between performances. The films and videos will be of *an appropriate nature to the age of the attending audience* and will be played *outside* or in temporary structures such as a tent'. SGRA would be interested the specifics of 'an appropriate nature'.

SGRA would like clarification of Live Nation's description of the type of entertainment that will be provided noted under Section 13 of 19 in the license application (Provision of anything of a similar description to live music, recorded music or performances of dance), i.e. 'entertainment of *a similar nature* to live and recorded music and dance performance'.

SGRA asks Haringey Council to act responsibly and seriously consider the above objections and its duty to Haringey residents under Section 17 of the Crime and Disorder Act 1998. SGRA urges the licensing committee to reject the application by Live Nation for an indefinite license for events in Finsbury Park. The hours applied for by any promoter should be greatly reduced with all music ending at 22.00 and no alcohol being sold after 21.30. Sounds levels should be strictly monitored and adhered to and no rehearsals and sound checks should take place before 6pm on a weekday.

Yours faithfully,



Kit Greveson
Chair SGRA

Anderson Chanel

From: Kit Greveson [kit.greveson@gmail.com]
Sent: 21 November 2013 23:58
To: Licensing
Subject: Live Nation

Dear Sirs,

We strongly object to Haringey Council granting an indefinite entertainments license to Live Nation for large-scale events in Finsbury Park on the following grounds:

We are concerned about crime and disorder at these events resulting from the misuse of alcohol and drugs.

Evacuating such a large number of people from the park in the event of an emergency could put many park user in danger. We are concerned about public safety in this event.

We live very near the park and have experienced first hand the noise pollution from big concerts. We know that neighbours had problems with audience members urinating and defecating in their gardens at the Stone Roses concert last Summer and are concerned at this happening again. We find it unacceptable that Haringey residents should be subjected to this type of public disorder.

Finsbury Park is used by families, many of whom do not have gardens for their children. We are worried at the impact on these children when large numbers of often drunk and unruly concert goers are in the park during the time when families are enjoying their leisure. We are aware that alcohol and drug misuse is rife at these events and feel our children should be protected.

Kit Greveson and Gordon Hickie


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LICENSING ACT 2003 - REPRESENTATION FORM

To make a representation in respect of an application for a Premises Licence or Club Premises Certificate please complete the following form. For representations to be considered relevant they must relate to one or more of the four "Licensing Objectives" (listed below).

Please note all representations will be made available for applicants to view. If you make a representation objecting to the application it is likely that you will be called upon to attend a hearing and present your objection before a Licensing Committee.

Personal Details

Name... Mrs Yvette Rathbone

Address... [REDACTED]

.....

Postcode... [REDACTED]

Licence application you wish to make a representation on

You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number.....

Name of Licensee... LiveNation

Name of Premises (if applicable)... Finsbury Park

Premises Address (where the Licence will take effect)... Finsbury Park

.....

.....

Postcode... N4

Reason/s for representation

*Under the Licensing Act 2003, for a representation to be relevant it must be one that is about the likely effect of the application on the promotion of the four licensing objectives. Any representations that are considered to be vexatious or frivolous will not be considered (please see Haringey Council's leaflet **Variations, Representations and Appeals for Premises Licences and Club Premises Certificates**).*

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Crime and Disorder

Given the increase in local crime statistics in June 2013, attributed largely to the 2 days of the Stone Roses concerts, the proposed 3-day event is not at all desirable for local residents. Large scale events always attract an undesirable element, and while I did not personally witness drug-dealing, I know several local residents who did.

Public Safety

See above re drug dealing and below re drunkenness.

The Prevention of Public Nuisance

During the Stone Roses concerts, I personally witnessed several acts of public urination, including a man urinating against my elderly neighbour's wall in broad daylight, on a street frequented by children and families. There were also numerous instances of very drunk people on the streets. The increase in the number of people in the area as a result of this proposed event is likely to have an equally unpleasant impact on the local area and residents.

The Protection of Children from Harm

See above. A significant proportion of this event will be during daylight hours. Is it appropriate to expose children to this sort of behaviour?

I, Yvette Rathbone, hereby declare that all information I have submitted is true and correct.

Signed: Yvette Rathbone

Date: 20/11/2013

Please send completed form to:

The Licensing Team
Enforcement
Urban Environment
Units 271-272
Lee valley Technopark
Ashley Road
London
N17 9LN

LICENSING ACT 2003 - REPRESENTATION FORM

To make a representation in respect of an application for a Premises Licence or Club Premises Certificate please complete the following form. For representations to be considered relevant they must relate to one or more of the four "Licensing Objectives" (listed below).

Please note all representations will be made available for applicants to view. If you make a representation objecting to the application it is likely that you will be called upon to attend a hearing and present your objection before a Licensing Committee.

Personal Details

Name: ALISTAIR SMITH

Address: [REDACTED]

Postcode: [REDACTED]

Licence application you wish to make a representation on

You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number: Not Known (Live Nation Finsbury Park)

Name of Licensee: Live Nation

Name of Premises (if applicable) Finsbury Park

Premises Address (where the Licence will take effect). Finsbury Park

Reason/s for representation

*Under the Licensing Act 2003, for a representation to be relevant it must be one that is about the likely effect of the application on the promotion of the four licensing objectives. Any representations that are considered to be vexatious or frivolous will not be considered (please see Haringey Council's leaflet **Variations, Representations and Appeals for Premises Licences and Club Premises Certificates**).*

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Crime and Disorder

The Evening Standard (22/8/13) reported that the Stone Roses events in June 2013 led to an eight-fold increase in crime and disorder in the Finsbury Park area. I quote:

"Mobile phone robberies, assaults and anti-social behaviour sent recorded crime figures spiralling in the wake of the two gigs in June, according to official figures.

Fans of the band kickstarted brawls, urinated in nearby streets and intimidated local residents, while dog-walkers have complained that roads and parkland were still "sticky" for weeks afterwards.

Recorded figures by the Met Police showed that there were 195 reported incidents in the area during June, compared with 20 in May and 16 in April."

Secondly, I have lived in Finsbury Park area for eight years. The only time I have ever been offered drugs in the street was as I walked by the junction of Seven Sisters Road and Stroud Green Road at about 4.45pm on the evening of the first Stone Roses concert.

Thirdly I know from people who attended the Stone Roses gigs that plastic glasses or urine were thrown into the attendant crowds. Pretty disgusting in itself, but if large events of this type attract that sort of behaviour inside a stewarded event there must be a risk to local residents and the local environment of other acts of anti-social behaviour and vandalism

Public Safety

See prevention of crime and disorder above.

The Prevention of Public Nuisance

The Stone Roses event in Finsbury Park in June 2013 was responsible for significant public nuisance in the area. A specific example is around 500 people who congregated around the Faltering Fullback pub in Perth Road on the Saturday night (and a smaller but nonetheless large number on the Friday night). People were seen urinating and defecating in gardens, dropping litter and disrupting traffic flows. The license application which is linked to the attraction of 50,000 people a day to the area cannot be seen in isolation from this behaviour/nuisance.

Furthermore noise complaints doubled between 2008 and 2011 when Live Nation was running the Wireless Festival in Hyde Park. I am concerned that this pattern will be repeated if licensed events are held in Finsbury Park.

I would also add that the licensing hours of 10am-11pm seem excessive. The license should only run from when the doors are planned to open which should not be more than one hour before the first scheduled act. The license should end one hour after the final act goes on stage.

The Protection of Children from Harm

According to the application to hire Finsbury Park for these events 6,750 children are expected to attend on each night. Excessive alcohol consumption not only sets a bad example but exposes these 13,500 children to increased risk of violence or inadvertent crushing or harm.

Finally, two points:

- 1) I would add that if a license is granted that there should be no presumption that it 'rolls forward' to any subsequent events promoted by Live Nation. A review of the July 2014 event should be held and any subsequent license applications should take account of the evidence and feedback from this event.**
- 2) If sufficient policing and event management, especially outside of the event area, were put in place it would reduce some of my concerns. However I would personally need to be assured that this was adequately resourced. This was clearly not the case in June 2013.**

I, Alistair Smith, hereby declare that all information I have submitted is true and correct.

Signed: Not signed as sent by email but am perfectly preferred to sign if you really need a signature!

Date: 21 November 2013

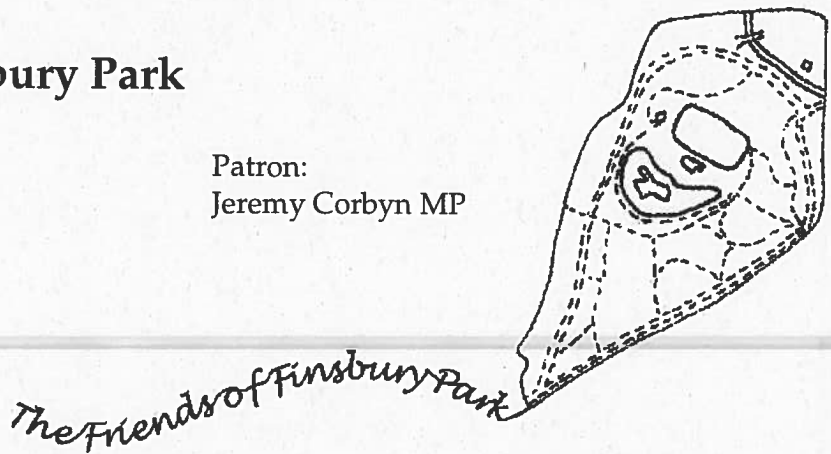
Please send completed form to:

Haringey Council Licensing Team
Technopark
Ashley Road
Tottenham Hale
London
N17 9LN

The Friends of Finsbury Park

Manor House Lodge
Seven Sisters Road
London N4 2DE

Patron:
Jeremy Corbyn MP



Haringey Council
Licensing Team
Operational Services and Community Safety
Units 271-272
Lee Valley Technopark
Ashley Road
Tottenham
London
N17 9LN

20th November 2013

Notice of Application for New Premises License: Live Nation Music (UK) Ltd

As an interested party we wish to submit relevant representations concerning this application as well as to make representations to the Licensing Sub Committee meeting. Noting that the licensing application is a requirement for the Wireless Festival event to be staged in July 2014, the detailed grounds of this representation are:

- That crime and disorder in the area has already proven to increase substantially during events of this capacity (50,000) resulting from drunkenness and opportunistic street crime putting local residents as well as event goers at risk. At last year's Wireless Festival held in Stratford Park there were two serious stabbing incidents resulting in near fatal injuries
- Road traffic and parking restrictions during events, and live music permitted from 1000 Monday to Sunday will constitute a public nuisance for both local residents and park users such as schools. This nuisance is exacerbated by large crowds arriving late to catch headline acts as well as urinating and defecating in residential streets.
- The proximity of multiple sound stages to hostels for homeless families along Seven Sisters Road will be harmful to children by causing sleep deprivation.

Yours faithfully

Douglas Palin
Chair

thefriendsoffinsburypark@gmail.com

A company limited by guarantee No: 4343874. Registered Charity No: 1104450. Registered office: as above

LICENSING ACT 2003 - REPRESENTATION FORM

Name: Lynn Percival
Address: 23b Ennis Road, London, N4 3HD
Contact details: lynn_percival@yahoo.co.uk, 07943 781737

Application Number: (not given on Haringey Council website)
Name of Licensee: Live Nation
Name of Premises: Finsbury Park

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to:

The Prevention of Crime and Disorder

Large-scale events cause extensive disruption to the park and the local area and do lead to an obvious increase in crime and disorder, which local residents have to deal with during and after the events.

The recent Stone Roses gigs saw gardens and local primary schools used as toilets and drinking areas. Many residents are not confident that the Council and police have put sufficient measures in place to prevent this happening again at future gigs.

This license should not be granted until these issues are resolved satisfactorily and it shouldn't be granted until the new Events Policy has been agreed in line with the public consultation.

Public Safety

As an attendee, I can confirm that with 50,000 people the Stone Roses gig felt unsafe. There were too many people crammed into a small space and I was nervous in case there was an emergency. This was common feedback from attendees.

I'm not confident that this has been resolved and would not want to see more gigs of this scale until I'm happy that the Council has taken steps to rectify this.

The Prevention of Public Nuisance

An influx of 150,000 people to an area over 3 days will no doubt result in public nuisance. Local residents will have to put up with thousands of drunk people arriving in Finsbury Park, hanging around outside the festival site and leaving. They will be at risk of abuse, property damage – not to mention the disruption to the travel plans of locals.

Park users will not be able to use the Park for up to a week before and after and events. This causes huge disruption to people who need to use the park for recreation.

The Protection of Children from Harm

The Stone Roses gig took place on a school day and children at Stroud Green primary school had to witness hundreds of people drinking and urinating directly outside their school (and through the fence into the school).

This is not something children and parents should have to deal with and I'm not confident that the Council has plans in place to prevent this happening in the future.

We should be avoiding issuing contracts to large contractors like Live Nation until the above issues can be satisfactorily resolved.

We should also be questioning why they are not returning to previous sites where they have held events. What impact did their events have elsewhere?

I, Lynn Percival, hereby declare that all information I have submitted is true and correct.

Haringey Council
Licensing Team



20 November 2013

Sent by e.mail

Live Nation – Finsbury Park – Premises Licence Application

Application Number..N/K
Name of Licensee.....Live Nation./ Rick Latham....
Name of Premises (if applicable).....Finsbury Park.....
Premises Address (where the Licence will take effect).....Finsbury Park,
London.....
Postcode.....N4.2AB....

Dear Sir/Madam,

I am opposing the above application on the following grounds:

<i>Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.</i>	
1. The Prevention of Crime and Disorder	
	This event will attract a lot of people (50,000), there are bound to be a lot of people congregating outside the event who will not have tickets and who want to hear the music which could lead to control problems both within the park and in the immediate vicinity.
2. Public Safety	

3. The Prevention of Public Nuisance	
	The area of the park where the concerts will be held is very near to homes on Seven Sisters Road and within two hundred metres of homes in Woodstock Road etc. From the experience of previous concerts, these homes will feel the full blast of the sound, other streets in the area e.g. Oakfield Road, Stapleton Hall Road, Lancaster Road will also be affected. The noise means that local residents will have to keep their windows shut, this isn't acceptable during the summer.
	In my case, though I live ¼ mile from the Park I can hear concert noise quite

clearly because the house I live in is on a hill to the north of the Park. One of the problems is that being on a hill there are houses further up the hill which means that sound is reflected back so even going into a back room doesn't provide relief from the noise.

There is also a large primary school (Stroud Green Primary) situated on Woodstock Road i.e. within 200 metres of the park. As it is planned to have the first concert on a school day (Friday 4th July), the school will be subject to a considerable amount of noise during the day, this is completely unacceptable.

There are also people in the area who work from home who will be considerably affected by the noise on the Friday.

In addition, local residents have in the past (e.g. after this years Stone Roses concerts) complained of concert goers using front gardens in the adjacent streets as toilets, dumping litter in the streets and making a lot of noise as they exited the park.

If the Licensing Committee decides to grant a licence I would like to propose that the following conditions be made:

- 1. That the sound levels should be considerably reduced from those applicable in previous years.**
- 2. That on school term days e.g. Friday 4th July, no sound, including sound checks and rehearsals, should be produced before 6pm in order to allow Stroud Green Primary School to carry out its educational and after-school activities in peace and quiet.**
- 3. In order to prevent a nuisance to local residents the licence for music should have a 10pm finishing time for all days.***
- 4. In order to prevent a nuisance to local residents the licence for the supply of alcohol should have a 9.30pm finishing time for all days.***

(* These restrictions are proposed in order to prevent concert goers creating noise in adjacent streets after the original planned finish time of 11pm. With all of these events there is a tendency to overrun meaning that attendees might not start exiting the event until some considerable time after 11pm.)

- 5. If the concerts overrun the licence will be revoked.**

4. The Protection of Children from Harm

During the summer the Park is well used by parents and children for games, picnics and relaxation. If the event area is off bounds then children will have to seek play areas elsewhere e.g. the streets. So indirectly the event could endanger children.

In addition there are a couple of points the Council, if not the Licensing Committee, might like to consider.

1. Amount of time taken up by the events

For each of the events the organisers are allowed two weeks to set up and take down, this is in addition to the actual event. This means that for each event a considerable area of the park is effectively out of bounds to the regular park users. This is not acceptable during the summer months.

Haringey Council are actively considering a policy which will increase the number of events from 5 days a year at present to 18 days. The Licensing Committee should consider the impact that this will have on local residents as what might be acceptable for two events a year is not acceptable for six events which are held during the summer months.

2. Amount of space taken up by the event

The plan provided by Live Nation shows their events as taking up a larger area than that used for previous events. They will be using at least 40 - 50%* of the Park. The area to be used is flat and is one of the most popular parts of the Park being used for football and other games, plus picnics. The rest of the Park is mainly sloping land, not suitable for games. (*If one excludes the staff yard, the boating lake, the nursery, the running track and the American football area, then approx. 40 - 50% of the remainder will be used for the event.). This is not acceptable as it deprives the locals of the use of this part of the Park during the summer months.

I,..Konrad Borowski.....,hererby declare that all information I have submitted is true and correct.

Signed: _____

Anderson Chanel

From: Cllr Alexander Karen
Sent: 20 November 2013 15:36
To: Barrett Daliah
Cc: Licensing; Karen Alexander (karen.alexander.haringeylibdems@gmail.com)
Subject: Application Number WK/000266314 - Finsbury Park - Live Nation (Music) UK Ltd

Daliah

Please find attached (part of this email) my objection re the Finsbury Park application. Please can you acknowledge receipt.

Regards

Karen

Karen Alexander

Liberal Democrat Councillor for Harringay Ward

karen.alexander2@haringey.gov.uk

020 8348 3892 / 07875 490055

Application Number	WK/000266314
Name of Licensee	LIVE NATION (Music) UK Ltd
Name of Premises	FINSBURY PARK
Premises Address	Finsbury Park, Seven Sisters Road,London N4 2AB
Representation by:	Cllr Karen Alexander, Harringay Ward

I write in my capacity of local councillor for Harringay ward. As Finsbury Park falls within Harringay ward I would like to make the following representations on behalf of local residents who will be affected by the granting of this licence.

The premises license is for an indefinite license to hold commercial music events (live concerts) in Finsbury Park for up to 49,999 people per concert day. There is no time limit on the license and the proposed events are to run daily from 10 am until 23:00 hours. The license calls for alcohol to be supplied during the same hours. The organisers say in their license application that they will limit events to a maximum of 5 days per calendar year.

I, along with residents are seriously concerned that the grant of this license will result in serious crime and disorder issues. The Stone Roses concerts held in Finsbury Park over two days in 2013 (promoted by SJM) led to serious disorder. Public drunkenness, offensive and dangerous behaviour by concert goers resulted in crime, disorder and distress for local residents. Front gardens and even a school playground were used as urinals

Crowds arriving for the concert were organising themselves via social media and the police and security forces were totally incapable of controlling the situation. It is not possible for police to control access to Finsbury Park on these occasions in a way to ensure public safety is not put at risk.

The application by Live Nation sets out steps the promoters intend to take to prevent such crime and disorder but I am unconvinced, despite Live Nations' good intentions, that these proposals are workable.

Insufficient toilet facilities also create risks for public safety and put residents at risk of harm from faeces and urine. Parts of the park during the Stone Roses concerts resembled public sewers.

The broken bottles and glasses pose a very great risk of injury to the public putting their safety at risk for many days after the concerts.

The noise and disruption caused to local residents by the proposed concerts will amount to public nuisance. The promoters say they will test noise levels and employ an acoustic consultant. That in itself indicates the serious likelihood that these concerts will create a public nuisance. The risk that residents will be unable to access or leave their homes because of street drinking before, during and after the concerts is further evidence of the potential for public nuisance.

Children use the park in large numbers after school in the summer months, on weekends and in the holidays. In addition Stroud Green Primary School is across the street from the pub which was at the centre of many of the disturbances caused by the Stone Roses concerts in 2013.

In the park itself children are at increased risk of exposure to harm during and after the concerts. They may also be harmed by witnessing the lewd behaviour and illicit drug taking so often associated with such events in addition to the alcohol abuse. The promoters do not in their application refer to steps they would take to protect children.

The park will be completely trashed by the thousands of extra people trampling over it and even after each clean up, over the long term this will be detrimental.

Earlier this year Hyde Park had to have 150,000 square metres of turf laid down at a cost of £1.5million because of the damage done last year as a result of concerts and bad weather - its too high a price to pay!

I urge you to reject this application.

DATA PROTECTION Whilst our councillor will treat as confidential any personal information which you pass on, s/he will allow authorised staff to see the information if this is needed to help and advise you and may pass all or some of this information to agencies such as the DSS, Inland Revenue or the local council if this is necessary to help your case. S/he may wish to write to you from time to time to keep you informed on related issues that you may find of interest. Please let him/her know if you do not wish to be contacted in this way. Karen Alexander Liberal Democrat Councillor for Harringay Ward
karen.alexander2@haringey.gov.uk <<mailto:karen.alexander2@haringey.gov.uk>> 020 8348 3892 / 07875 490055

LICENSING ACT 2003 - REPRESENTATION FORM

To make a representation in respect of an application for a Premises Licence or Club Premises Certificate please complete the following form. For representations to be considered relevant they must relate to one or more of the four "Licensing Objectives" (listed below).

Please note all representations will be made available for applicants to view. If you make a representation objecting to the application it is likely that you will be called upon to attend a hearing and present your objection before a Licensing Committee.

Personal Details

Name..... Cllr Katherine Reece.....

Address... Members' Room
Haringey Council
5th Floor, River Park House
225 High Road
Wood Green
London

Postcode..... N22 8HQ

Licence application you wish to make a representation on

You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number.....WK/000266314.....

Name of Licensee.....LIVE NATION (Music) UK Ltd.....

Name of Premises (if applicable).....FINSBURY PARK
Premises Address (where the Licence will take effect)
Finsbury Park, Seven Sisters Road, London

Postcode.....N4 2AB

Reason/s for representation

*Under the Licensing Act 2003, for a representation to be relevant it must be one that is about the likely effect of the application on the promotion of the four licensing objectives. Any representations that are considered to be vexatious or frivolous will not be considered (please see Haringey Council's leaflet **Variations, Representations and Appeals for Premises Licences and Club Premises Certificates**).*

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.

The Protection of Children from Harm

Children use the park in large numbers after school in the summer months, on weekends and in the holidays. In addition Stroud Green Primary School is across the street from the pub which was at the centre of many of the disturbances caused by the Stone Roses concerts in 2013. Children could not leave school on the Friday because of drunks in the street and the playground was used as a public lavatory. Broken glass and bottles create further hazards. There is every likelihood that such scenes will be repeated if this license is granted.

In the park itself children are at increased risk of exposure to harm during and after the concerts. They may also be harmed by witnessing the lewd behaviour and illicit drug taking so often associated with such events in addition to the alcohol abuse. The promoters do not in their application refer to steps they would take to protect children although they made oral assurances that child safety was important to them. The noise created by the concerts will also prevent local children getting the sleep they need thereby causing potential harm.

I, ...Councillor Katherine Reece....., hereby declare that all information I have submitted is true and correct.

Signed: K Reece

Date: 21/11/13

Please send completed form to:

Haringey Council Licensing Team
Technopark
Ashley Road
Tottenham Hale
London
N17 9LN

The Prevention of Crime and Disorder

The premises license is for an indefinite license to hold commercial music events (live concerts) in Finsbury Park for up to 49,999 people per concert day. There is no time limit on the license and the proposed events are to run daily from 10 am until 23:00 hours. The license calls for alcohol to be supplied during the same hours. The organisers say in their license application that they will limit events to a maximum of 5 days per calendar year.

Residents are seriously concerned that the grant of this license will result in serious crime and disorder issues. The Stone Roses concerts held in Finsbury Park over two days in 2013 (promoted by SJM) led to serious disorder. Public drunkenness, offensive and dangerous behaviour by concert goers resulted in crime, disorder and distress for residents of Perth and Ennis Road. Children attending Stroud Green Primary School on the Friday were traumatised by drunks preventing parents accessing the playground at pick up time and the playground was treated as a public urinal. Crowds arriving for the concert (and those arriving just to be part of the action without tickets) were organising themselves via social media and the police and security forces were utterly incapable of controlling the situation.

The application by Live Nation sets out steps the promoters intend to take to prevent such crime and disorder but residents have no faith, despite Live Nations' good intentions, in any such measures. The sheer numbers of concert goers and hangers on, the accessibility of the site via public transport and the use of social media make it impossible to police thus creating a serious risk of crime and disorder.

What happens within the park given the numbers of concert goers and the sale of alcohol also create unpreventable opportunities for crime and disorder.

Public Safety

The mass of people descending on the park for the concerts covered by this license application create insurmountable public safety issues. It is not possible for police to control access to Finsbury Park on these occasions in a way to ensure public safety is not put at risk. The experience of the Stone Roses has led residents to despair at the thought of such gross violations of public safety occurring again. It was not possible to control the crowds for the Stone Roses and there is nothing in the license application to indicate that such scenes will not be repeated. It is not only the safety of residents that is at stake (including those not able to get back to their homes because of crowds and blocked access points from the tube) it is also the safety of those attending which is compromised. Once again the use of social media makes it hard for police to control the crowds.

Insufficient toilet facilities also create risks for public safety and put residents at risk of harm from faeces and urine. Parts of the park during the Stone Roses concerts resembled public sewers.

The inevitable broken bottles and glasses pose a very great risk of injury to the public putting their safety at risk for many days after the concerts.

The Prevention of Public Nuisance

The noise and disruption caused to local residents by the proposed concerts will amount to public nuisance. The promoters say they will test noise levels and employ an acoustic consultant. That in itself indicates the serious likelihood that these concerts will create a public nuisance. The risk that residents will be unable to access or leave their homes because of street drinking before, during and after the concerts is further evidence of the potential for public nuisance.

Councillor Terry Stacy MBE, JP
Leader of the Opposition
Liberal Democrat Member for Highbury East



ISLINGTON

Town Hall
Upper Street
London N1 2UD

T 020 7527 2000
W www.islington.gov.uk

Licensing Team
Units 271-272, Lee Valley Technopark
Ashley Road
Tottenham
London N17 9LN

20 November 2013

Dear Licensing Team

Premises Licence Application by Live Nation: Finsbury Park

I am writing on behalf of the Highbury East councillors to object to the above application.

Although Highbury East ward does not immediately border Finsbury Park, Highbury residents are directly affected by concerts in the park. They are deeply concerned about the application, especially in light of the experience last summer with the Stone Roses concert in Finsbury Park. We wish to make the following points:

Attendee numbers – we understand that Haringey Council's existing events policy sets a maximum attendee number of 40,000-50,000 in Finsbury Park. The application by Live Nation, however, removes any such limit and gives the impression that much larger events are to be the norm.

It was clear from the Stone Roses concert experience last year that inadequate measures were in place to deal with a concert of even that size. We believe that it was the first time that an event of that size had been held in the park. Resident complaints included a significant increase in anti-social behaviour and incidents of crime. Because Finsbury Park station and nearby bus routes were overwhelmed by people getting to and from the concert, a large number of attendees were displaced into Highbury. We are therefore fearful of the potential impact of even larger events in Finsbury Park.

Frequency of events – the Emirates Stadium is currently host to Arsenal FC's home matches, as well other championship and international matches. In addition, the club also has permission currently for concerts over three weekends in the summer. The club has now applied to double the number of concerts meaning that Highbury residents will have 34 events at the Emirates Stadium during the year with all the associated knock-on impacts for residents. The application to Haringey for increased events in Finsbury Park is planned for exactly the same summer period. This could lead to a situation from late May through to early July dominated by concerts at both Finsbury Park and the Emirates with no break and an unacceptable level of noise nuisance and disturbance for Highbury residents.

The application states that events will last up to three days. Yet this does not include the required time for setting up and taking down the concerts and the need for sound checks and will extend the time required significantly. While we understand that the window for concert operators is short due to the average British summer, this is also a time when residents want to enjoy being outside in their gardens or local parks or simply have their windows and doors open. This will be impossible for residents if their weekends are spoilt by noise from concert preparations and the events themselves.

Policing – it has come to light recently that the Metropolitan Police Service will no longer police large-scale events such as football matches and concerts. This will in future be the responsibility of Transport for London at stations and promoters at the events themselves. This is an additional factor that needs to be considered when Haringey determines whether the application is suitable and can meet public order requirements.

Alcohol consumption – the Finsbury Park area, bordered by three boroughs, already suffers from a very high number of street drinkers and licensed premises. Islington Council has recently introduced policies such as a borough-wide controlled drinking zone and a cumulative impact policy for new and renewed alcohol licences for premises in the vicinity in an attempt to crack down on the problems. However, we understand that Haringey does not have such initiatives in place around Finsbury Park. Residents are therefore nervous that any increase in the number of concerts in Finsbury Park will simply increase alcohol-related problems on and across the borough borders.

Public safety/Transport network – the Highbury area already suffers adversely from the effect of events at the Emirates Stadium. Because of the bottlenecks caused at the nearest tube stations, attendees often walk through the area to the nearest alternative stations or buses. There is no reason to believe that the same would not occur with larger-scale events in Finsbury Park when concert-goers find access to Finsbury Park or Manor House stations impossible and decide to cut through Highbury to reach other stations such as Arsenal, Drayton Park or even Highbury & Islington and Holloway Road. Highbury residents are not confident that this application for Finsbury Park concerts has in any way taken the impact on the local transport network and related public safety concerns caused by station overcrowding or closures into account.

Cumulative impact – as stated previously, Arsenal FC has applied to double the number of concerts at the Emirates Stadium in Highbury. Islington Council turned down this licensing application, but the club has appealed the decision. The issue will now go to a public enquiry for determination. Islington turned down the application because of the cumulative impact on residents of any increase in concerts in the local area and a petition signed by around 200 local residents opposing the proposals by Arsenal FC was presented to Islington Council.

The grounds on which Highbury residents have objected to the application for the Emirates Stadium (increased levels of noise, anti-social behaviour, crowd numbers and impact on the local transport network) would only be reinforced by any possible increase in concerts in Finsbury Park.

In light of Islington's decision and the grounds on which it the decision was made, we would urge that Haringey also takes these factors into consideration and withdraws the proposal to increase both the number of events and capacity. If Haringey does approve this application, there should at the very least be proper co-ordination with Islington Council and Arsenal FC about events at the Emirates Stadium to ensure disturbance to residents is kept to the minimum possible.

Rehearsals and sound checks – Highbury residents will also want to be reassured that the additional time and noise levels required for any rehearsals and sound checks are factored into Haringey Council's consideration of the suitability of this application.

We hope that these points will be taken into account and that the licensing application for additional and larger concerts in Finsbury Park is rejected. If, however, Haringey decides to allow these additional concerts, there must be proper cross-borough coordination, including with Hackney over events in Clissold Park, to ensure there are no events within three days of each other.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Terry Stacy'.

Councillor Terry Stacy MBE JP

Contact details:

Daytime message:
email:

0207 527 3114
terry.stacy@islington.gov.uk

Surgery details:

The 2nd Saturday of every month at 11.00am
Central Library, 2 Fieldway Crescent, N5 1PF

The 4th Tuesday of every month at 6.30pm at
Birchmore Community Hall, Highbury Quadrant Estate, N5 2TZ.

**Islington Council Public Protection
Licensing Act 2003**

**REPRESENTATION FORM FROM ISLINGTON COUNCIL IN RESPECT OF
APPLICATION FOR A PREMISES LICENCE FOR FINSBURY PARK BY
LIVE NATION**

Your Name	Jan Hart
Job Title	Service Director (Public Protection)
Postal and email address	Islington Council Public Protection 222 Upper Street London N1 1XR E-mail: jan.hart@islington.gov.uk Telephone: 020 7527 3193 Alternative contact: Becky Lowe on 020 7527 2614

Name of the premises you are making a representation about	Finsbury Park
Address of the premises you are making a representation about	

This representation relates to the following licensing objective(s)

Please tick one or more boxes

- | | |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety | <input checked="" type="checkbox"/> |
| 3) the prevention of public nuisance | <input checked="" type="checkbox"/> |
| 4) the protection of children from harm | <input checked="" type="checkbox"/> |

Background information

Islington Council appreciate the difficulties caused by the current financial climate and the problems that this must present in maintaining Finsbury Park, which is a valuable asset to residents of our areas.

However, this application, submitted by Live Nation, to be able to hold large live music concerts in the park causes Islington Council concern.

As we understand, there are currently two licences held by different promoters to use the park for larger events, primarily concerts, and this is now a third application which has been put in for consideration.

The number of events that can be held under these licences is limited only by the events policy.



The numbers granted by the existing licences are currently set at 39,999 and 49,999 however this application appears to remove this limit and set it to the available space, meaning far larger audiences could be accommodated.

The area around Finsbury Park is extremely busy throughout the year, given that it is a major transport hub, and this is intensified when Arsenal play at home or hold events or there are events in the park. At present, the summer period does give some respite to residents but this is jeopardised by concerts. Given that your policy restricts hire of the park over the school holidays and concerts tend to want to operate during early summer, there could be a scenario where the period from late May through to early July is dominated by concerts at both venues with no break.

Whilst events may last up to three days, the set-up, sound checks and break down will extend this by a significant number of days on either side, prolonging nuisance. This is the time when residents hope to enjoy their outdoor space, especially the park – as well as being a critical time for students who are studying for examinations.

The Stone Roses concerts this year generated many complaints from Islington residents. The type of complaint ranged from fights, public urination in the park and the surrounding streets, travel problems and even disturbed local residents with foul language into the early hours.

This was the first time that the park has been used for a 49,999 capacity event and it was clear that the arrangements in place could not contend with that number. There was significant displacement of the audience into Islington to access the transport system, showing that a far more extensive operation to manage crowds, similar to that used for Emirates, would need to be put in place should that capacity or greater be repeated. This also comes at a time when the MPS have indicated their intention to remove policing from queues at transport locations, meaning this will need to be addressed by the promoter instead.

The number of non-football events at Emirates are strictly controlled by the planning consent. You may be aware that we have dealt with a planning application to hold an additional three concerts at Emirates this year. We have refused this on the basis of the cumulative effect on amenity for residents. Noise nuisance, disruption to their ability to use the transport system and general anti-social behaviour associated with events are the primary reasons we have cited. We would urge that you also take this into account and withdraw your intention to increase both the number of events and capacity.

We would like to see consistency with the agreed number of concert days at Emirates - which is three - but given your existing policy, we would concede that 5 days a year across all three licences would appear reasonable.

We also note that Haringey has not used its ability to hold a licence for the park and has instead allowed individual promoters to hold them in totality. This differs to our own policy where the Council holds the licences for music and dance for each of its green spaces.

This allows greater control in events than relying on the hire conditions – for instance, stopping events if noise limits are exceeded - and means that a separate licence has to be applied for if an event-holder wishes to sell alcohol. Flexibility comes from this and allows risk-based decisions to be taken over capacities, stewarding, start and finish time etc. in line with the bands rather than taking a generic approach.

We would ask the Council that they consider this to maximise control and consistency as well as avoiding the need to challenge three licenses, if this licence was granted, in the event that there are unresolvable issues.

The prevention of crime and disorder

The area bordering this application is part of Islington Council's Holloway Road and Finsbury Park

Cumulative Impact Area: This area features prominently in alcohol related crime datasets and the three underground stations in the area are transport hub crime hotspots.

Islington Council has been working with partners and treatment services to tackle street drinking in the area and although its intervention strategies have been largely successful in reducing the scale of the problem, it is a recurring issue compounded by the fact that the area is saturated with licenced premises. Whilst previous approaches to tackle street drinking in the area have focused on dispersal and treatment, the Licensing Authority believes it is appropriate to consider the supply of alcohol in order to minimise the impact of public nuisance arising from the consumption of alcohol.

Islington Council's expectation in this area is that only well managed venues should operate after 23:00 in this area. A combination of the economic viability of some businesses operating in the area and the high turnover of proprietors has impacted on management standards and licenced businesses operating in the area have made a disproportionate demand on the Licensing Authority's enforcement resources.

We would therefore request that with the current issues in this area and the Council's experiences before and after the concerts in July 2013 that the numbers of concert attendees and numbers of concerts are limited to minimise potential crime and disorder and adding to Islington's Cumulative impact in this area.

Islington Council therefore propose that should this be granted, it should be limited to a capacity of 39,000 and be restricted to a maximum of 5 concert days a year in total within Finsbury Park. Islington Council also request there be a condition imposed on the licence, if granted, that links with the other licences at the park to restrict the numbers and capacities at these suggested levels.

It should be noted that two concerts have already been announced for Finsbury Park for 2014. These concerts are being advertised at 50,000 capacities, and this should be taken into consideration when any decision is made on this application.

In addition, Islington Council has adopted a borough wide Designated Public Place Order, (DPPO), sometimes known as controlled drinking zones, to deal with anti-social alcohol drinking in public places.

The DPPO gives the police the ability to deal with alcohol related anti-social behaviour as it gives them the power to confiscate alcohol or require a person to stop drinking in public if they are causing a nuisance. The powers do not prohibit drinking in public places and can only be used where the drinking is associated with negative behaviour.

The Council work with the police to ensure a targeted approach to enforcement. Haringey doesn't have a CDZ covering Finsbury Park and on concert days this can cause issues on and across the borders of the borough.

We would expect that in advance of any concert it is advised that there are restrictions on drinking alcohol in public in the vicinity of the park.

Public safety

It is our view that more consideration needs to be given by the applicant to managing crowds once they leave the event, including the need to have a detailed use and queuing plan for Finsbury Park station, as it will not be a policing activity or priority at this time. We would ask that this be included as a condition with an expectation that the applicant meets the costs of this. For comparison, it is normal for Arsenal to fund stewarding between the park and the stadium when it is used for spectator parking and to manage queuing at Arsenal station.

There was considerable displacement of crowds for the Stone Roses shows, so we would expect the travel management plan to incorporate Arsenal Station into its foot print.

Islington Council also have concerns about events being held in Finsbury Park at the same time that Emirates Stadium is being used. The application seeks to increase the capacity audience to 50,000 which will place a considerable additional strain on neighbouring transport infrastructure, especially at and around Finsbury Park Station. There are significant safety risks associated with the proposals particularly in the post-concert period; The following issues are a major concern for Islington Council:

- potential for road safety incidents as spectators spill out onto Seven Sisters Road, particularly in the post-event period;
- queues for Finsbury Park station spilling onto the roads and causing traffic delays and congestion
- the possibility that congestion at Finsbury Park Station exceeds the tolerable limit, when TfL advise us that they will close the station. This could create a significant public order issue if spectators are left stranded, as well as disruption to the residents and businesses in the area that are not able to use their local station.

It is critical that events are not held at the same time at both Finsbury Park and at the Emirates. If this does happen the resulting strain on transport infrastructure in the area, and especially at Finsbury Park Station, will create far greater delays to spectator travel at local stations around both venues than are currently experienced. This will have a major negative impact on the local community, and for lengthy periods they will either not be able to use their local stations and roads, or face lengthy delays if they do. Even if events are coordinated between the two venues, and not held at the same time, this creates a relentless stream of events over the summer period which reduces or removes the respite period for the local community between the end of the football season and the start of a new season.

The prevention of public nuisance

Islington's Pollution Projects Team has considered the application and object to the proposal but this can be withdrawn if the following conditions are agreed. The Pollution Projects Team recommends that all of the conditions proposed by LB Haringey's Enforcement Team are applied to any licence granted, to prevent public nuisance. Also, due to complaints received in relation to previous events held at Finsbury Park, we seek that the following three conditions are applied to control noise from sound checks and rehearsals:

- No sound checks shall take place other than on the day before the concert and on the day of the concert and no sound rehearsals shall take place except on the day of the concert.
- On the day before the concert, noise propagation and sound checks shall not exceed a total period of 3.5 hours. On the day of the concert rehearsals and sound checks, the duration shall not exceed 2 hours of which no more than 1.5 hours shall be sound checks on their own.
- On the days that they are permitted, no sound checks or rehearsals shall commence before 10.30 hours, and they shall not continue after 19.00 hours.

These conditions and controls are in line with the protocol used at the nearby Emirates Stadium.

The Islington residents near to the Finsbury Park site currently have the impact of Arsenal match days and concert events and would suffer from the potential cumulative impact of large noisy crowds of people leaving the Finsbury Park site on days that would otherwise act as a quiet period and respite from the football season. Feedback from residents has strongly voiced the importance of this period. The crowds are likely to be affected by Temporary Threshold Shift following listening to loud amplified music for considerable periods of time and their inhibitions

and behaviour potentially affected by alcohol leading to high noise levels upon routes to and from the tube stations. There is also the noise due to HGVs unloading and loading crowd management barriers near to Arsenal and Finsbury Park stations late at night. Therefore we would seek that no concerts are to take place within the summer holidays and school exam periods.

All existing noise monitoring positions are situated in either LB Haringey or LB Hackney. Therefore we seek that an additional noise monitoring position is to be sited within LB Islington at a location to be agreed with LB Islington's Pollution Projects Team.

In response to the issues around the concerts held in July 2013, Islington would also like to require significant toilet facilities outside of the perimeter of any licence, with appropriate levels of stewards to manage these facilities. Islington Council would also request that the number of toilets inside the site be above the number specified in the purple guide, as previous experience at this site has shown this number to be insufficient. We propose a 25% increase to be a reasonable level. All these toilets are to be fully serviced and maintained, clearly sign posted and all these facilities should be available for use throughout permitted opening hours of any granted licence.

The protection of children from harm

Islington Council has concerns about the protection of children from harm should any event be held in the parks which attracted significant numbers of unaccompanied children.

Should any event under a premises licence be aimed at a younger age group then we would expect different arrangements to be in place than for an adult orientated concert.

Measures such as limiting provision of alcohol within the site, parent collection arrangements and earlier finish times are to be considered in the planning arrangements for certain events.

In addition to measures suggested above, it would be expected that the event organiser's ensure that local licensed retailers will be visited by event organisers in advance of the event, advising about the any event attracting a younger audience, and that they are reminded of their responsibilities regarding under age sales.

Suggested conditions that could be added to the licence to in order for representation to be withdrawn

- No sound checks shall take place other than on the day before the concert and on the day of the concert and no sound rehearsals shall take place except on the day of the concert.
 - On the day before the concert noise propagation and sound checks shall not exceed a total period of 3.5 hours. On the day of the concert rehearsals and sound checks the duration shall not exceed 2 hours of which no more than 1.5 hours shall be sound checks on their own.
 - On the days that they are permitted, no sound checks or rehearsals shall commence before 10.30 hours, and they shall not continue after 19.00 hours.
- An additional noise monitoring position is to be sited within LB Islington at a location to be agreed with LB Islington's Pollution Projects Team.
- The facilities for concerts to be limited to 3 concert days only in 2013, and a maximum of 5

days for any future year.

- The capacity of the licence be a maximum of 39,999.
- The travel management plan to be extended to include Arsenal station.
- That the terminal hour for regulated entertainment to be a minimum an hour and half before the last tube on either the Victoria Line or Piccadilly line in Finsbury.
- Formal consultation to take place with Islington and Hackney councils and the MPS before any hire proposal is agreed
- Islington residents and licensed premises in an area of the park to be agreed with Islington Council should be notified of all large event dates, timings and arrangements
- A Safety Advisory group to be held for each event and the event management plan and any associated traffic management orders agreed with Islington
- No large events to be held on days when Emirates Stadium is in use or there are major events in Clissold Park
- Stewarding arrangements to be agreed and implemented to cover the surrounding area including Islington transport hubs
- No more than 1 event on Sunday or Bank holidays
- Timings of sound checks to be agreed with Islington
- A senior Haringey officer available on site throughout the duration of any large event
- A complaints line to be available for the public to use throughout the duration of sound checks and large events
- Any event aimed at a younger audience then a separate operation plan shall be submitted for approval at the multi-agency Safety Advisory Group.
- Any young person found to be consuming alcohol, or suspected to be under the influence of alcohol will be escorted by two staff to the designated welfare area for assessment by a nominated Child Welfare Manager with involvement of external agencies as required.

Signed: _____

Date: 20 November 2013

**Islington Licensing Authority
Licensing Act 2003**

**REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES IN RESPECT OF A
TEMPORARY EVENT NOTICE**

Your Name	Paul HOPPE PC 208NI
Responsible authority and job Title	Police Licensing Team
Postal and email address	222 Upper Street, London N1 1XR Paul.hoppe@islington.gov.uk

Name of the premises you are making a representation about	FINSBURY PARK
Address of the premises you are making a representation about	

This representation relates to the following licensing objective(s)

Please tick one or more boxes

- | | |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety | <input type="checkbox"/> |
| 3) the prevention of public nuisance | <input type="checkbox"/> |

Background Information:

Apparently this is the third company who wish to apply for a license to run events at the venue. This venue is licensed for between 39,999 and 49,999 participants in a large, open space which is in very close proximity to a large number of transport hubs, the main one being FINSBURY PARK rail and tube station.

Islington Police have read the Representation made by Islington Borough Council and fully support the contents of this representation.



Prevention of Crime and Disorder:

Islington Police fully support the representation made by Islington Council Public Protection. There is a genuine concern for public safety of events run without the full support of all local responsible authorities.

On 7th June 2012 the STONE ROSES CONCERT at the location attracted near to 49,999 paying customers. This event attracted a number of complaints from residents around anti-social behaviour, drug taking and drinking in the street.

The policing of such an event is not limited to the venue itself, but the surrounding road and transport systems. In order to police the large number of customers entering and leaving the venue within a very short period of time would be a considerable drain on emergency service resources.

Islington Council has instigated a borough wide Designated Public Place Order (DPPO) to combat crime, disorder and anti-social behaviour. However, policing this DPPO with such large numbers of customers concentrated at the venue, especially when Haringey does not have a DPPO which covers the venue.

Suggested Conditions to be Added to a License:

- 1) Dedicated stewards to control access/ egress into the venue.
- 2) Search procedures to be in place.
- 3) A dispersal plan agreed with all responsible authorities for the end of the event.
- 4) A full, effective incident reporting system for crimes and incidents within the footprint of the event. All crimes to be reported to police as soon as is practical.
- 5) A full steward control of queues to transport hubs for at least an hour before the event and two hours after the end of the event.
- 6) Stewards to assist customers within the last mile approaching the venue in order that a police presence is not required, for at least an hour before and two hours after the end of the event.
- 7) No off sales. No open containers to be taken out of the venue.
- 8) No events to take place when the Emirates Stadium or Clissold Park are in use.
- 9) Only one event per day.

Signed: _____

Date: _____

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FINSBURY PARK MUSIC EVENTS

Finsbury Park,
Seven Sisters Road,
London N4

EVENT MANAGEMENT PLAN

**Version 1
Issued 23-10-13**

Live Nation (Music) UK Ltd
Regent Arcade House, 19-25 Argyll St, London, W1F 7TS
0207 009 3333
www.livenation.co.uk

CONTENTS

SECTION	ELEMENT	PAGE
1	Planning and Management	3
2	Venue & Site Design	5
3	Fire Safety	7
4	Major Incident & Emergency Planning	8
5	Communications	17
6	Crowd Management	19
7	Traffic Management	22
8	Structures	23
9	Barriers	23
10	Electrical Installations & Lighting	24
11	Food Drink & Water	24
12	Merchandising	26
13	Attractions & Activities	26
14	Sanitary Facilities	26
15	Waste Management	27
16	Noise	27
17	Special Effects	27
18	Camping	28
19	Accessibility	28
20	Medical Provision	28
21	Information & Welfare	29
22	Children	29
23	Artists & Show times	29
24	Television & Radio	29
25	Health & Safety / Legislation & Guidance	29
APPENDICES	TITLE	CURRENT VERSION
A	Contact Details	Issued at time of event
B	Site Plans Site Schedule	V1 Issued at time of event
C	Event Risk Assessment	V1
D	Fire Risk Assessment	V1
E	Crowd Management and Security Plan	V1
F	Medical Management Plan	V1
G	Traffic Management Plan	Issued at time of event
H	Waste Management Plan	V1
I	Noise Management Plan	V1
J	Showstop Procedure	V1
K	Special Effects	Issued at time of event
L	Health & Safety Site Rules	V1
M	Alcohol Management Plan	V1
N	Adverse Weather Plan	Issued at time of event

Introduction

The Finsbury Park music events, will be promoted and organised by Live Nation (Music) UK Ltd (LN) who have extensive experience in staging similar events throughout the UK and worldwide.

Events will consist of single-stage and multi-stage focus attracting a capacity up to 45,000 customers per day not exceeding 5 days within a calendar year.

This Event Management Plan has been provided as a supporting document to the Premises Licence Application and will be continually developed as planning for the events progresses through the Licensing Safety Advisory Group (LSAG).

Event Management Plan

This document is intended to provide general information about the event, and also to detail the management plans and actions of the organisers with regard to public and worker safety. The plan is a living document and as such will be developed and detail agreed during the planning stages with all relevant agencies or authorities.

Live Nation (Music) UK Ltd will make every effort to ensure that all information contained in this document is correct and circulated amongst the relevant organisations and authorities on a regular basis

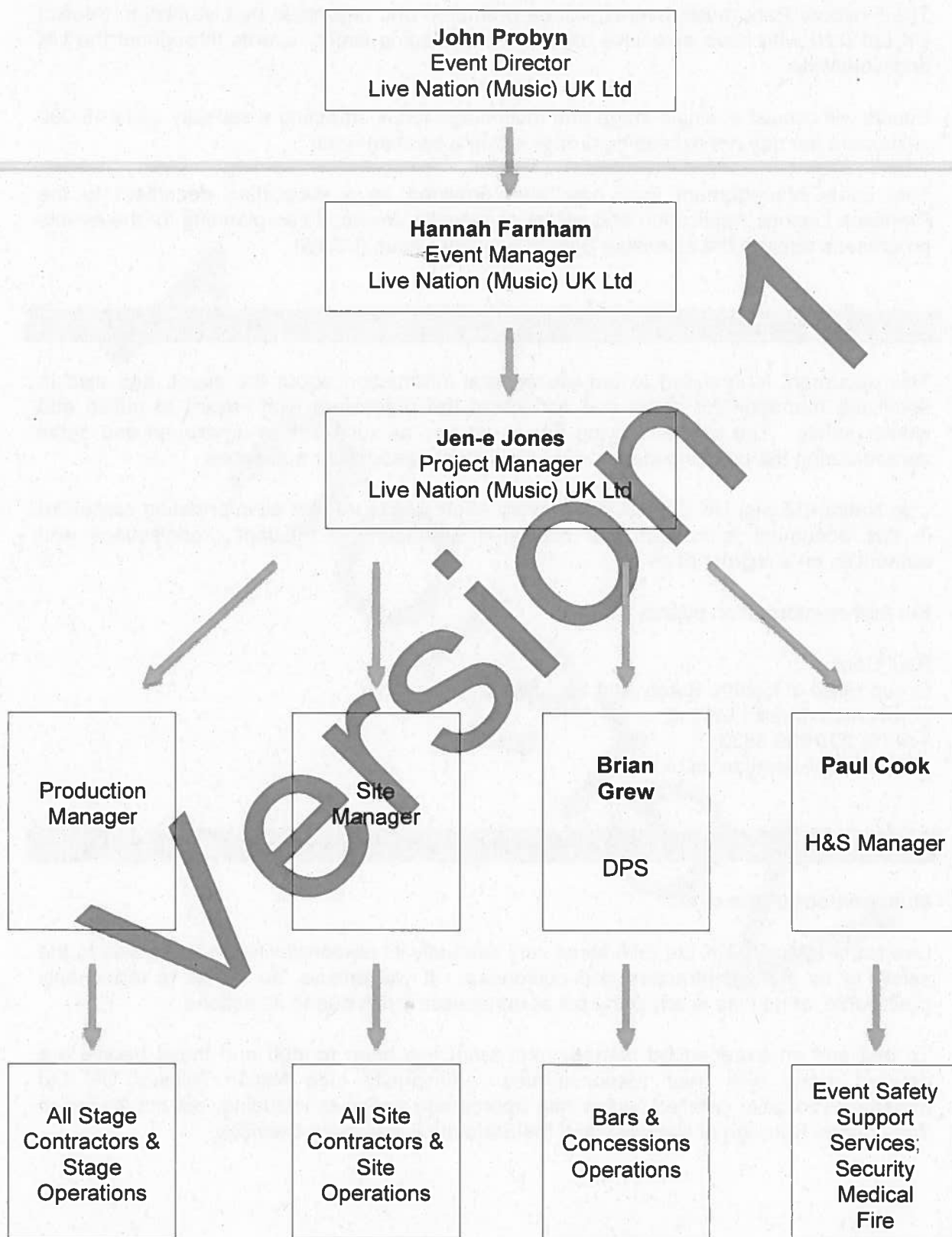
For further information please contact:

Paul Cook
Group Head of Health, Safety and Security
Live Nation (Music) UK Ltd
+44 (0) 207 009 3333
paul.cook@livenation.co.uk

SECTION 1 – Planning & Management**Management of the event**

Live Nation (Music) UK Ltd (LN) takes very seriously its responsibilities with regards to the safety of its staff, contractors and customers. It will ensure, so far as is reasonably practicable, at no time is any party put at unnecessary risk due to its actions.

To that end an experienced management team has been formed and these people are detailed along with their responsibilities. Additionally Live Nation (Music) UK Ltd undertakes to have detailed liaison with appropriate agencies including, but not limited to The London Borough of Haringey and the Statutory Emergency Services.

Event Management Structure

Event Director (John Probyn – Live Nation (Music) UK Ltd)

Responsible for overall strategic decisions concerning the management and operation of the event including decisions concerning security and crowd management matters. In all circumstances other than a major incident, the final decision is that of the Event Director.

Event Manager (Hannah Farnham – Live Nation (Music) UK Ltd)

Responsible for the overall effective delivery of the event. Also deputises in the absence of the Event Director.

Project Manager (Jen-e Jones – Live Nation (Music) UK Ltd)

Responsible for the day to day operation of the event and its pre planning, including liaison with Site Manager; contractors and suppliers. Also deputises in the absence of the Event Director.

Head of Security (Showsec International)

Responsible for the overall management of the security operation, and for strategic decision making with regard to event security deployment. The Head of Security will liaise with the Event Director and the Health & Safety Manager with regard to decisions affecting crowd management and safety.

Site Manager

To ensure that all aspects of the site infrastructure are built to the correct specifications and that during the event all site infrastructure remains in place following local authority inspections and to deal with any site related problems that may occur during the event.

Health & Safety Manager (Paul Cook – Live Nation (Music) UK Ltd)

The Health & Safety Manager will be responsible for ensuring the implementation and operation of all health & safety matters for the event; including the planning; build; break and event periods of the Event. This includes advising the Event Director of any issues, which are likely to affect the safety of staff; contractors and customers.

Production Manager

To ensure that all stage activity is run to schedule and within the limitations set by the local authority.

Designated Premises Supervisor (Brian Grew – Live Nation (Music) UK Ltd)

To act as the on site Designated Premises Supervisor (DPS). To co-ordinate and organise all bars and concessions on site ensuring that they follow respective statutory and licensing requirements.

SECTION 2 - Venue & Site Design

Crowd Capacity

Area	Number
Audience (including guest and VIPs)	45,000
Staff	1,000

Site Build and Break periods

The Site Manager will be responsible for all aspects of the site plan and site management. They will ensure that a full build and break schedule will be available for each event; this will be placed at **Appendix B** of this document.

Site Build	Site Break
To be agreed per event	To be agreed per event

Site Plans

The Site Manager will ensure that scaled plans of the event site are available clearly showing all structures, access and egress routes, audience areas and facilities. The plan will have a grid reference system and be made available in sizes dictated by the scale of the drawing. A copy of the site plan is available at **Appendix B** of this document.

Stages

Full details of stage structures at the events will be detailed in planning documentation on the lead-up to the event.

All stages will be of standard construction with supports for lighting, sound and video screens and faced with a primary pit barrier of standard A-Frame construction that is able to withstand a minimum crowd pressure of 5 kN/m². The barrier system designs will be decided following an assessment of the expected crowd profile and following confirmation of artists.

Where used, smaller stages may be positioned under cover within big-top style tents. The available audience viewing areas will be agreed prior to the event by the London Borough of Haringey and London Fire Brigade (LFB) to meet the audience capacities stated in this document.

Proposed Opening Times

Event Open to Public	1000hrs
Bars Open	1000hrs
Main Stage Entertainment Finishes	2300hrs
Bars Close	2300hrs
All Entertainment Finishes	2300hrs
Event Closed	2330hrs

SECTION 3 - Fire Safety

Fire Risk Assessment

A full fire risk assessment in line with the Regulatory Reform (Fire Safety) Order 2005 has been carried out and appended at **Appendix D** of this document.

Build & Break Periods

During the build and break periods, the Site Manager in conjunction with the Health & Safety Manager will ensure that there is sufficient FFE in designated areas along with appropriate signage. Additionally all persons on site will be briefed as to the action to be taken in the event of fire and be advised of the site assembly point. The Health & Safety Manager will be responsible for calling the fire brigade as necessary.

Event Arrangements

During events, specialist fire cover will be provided by the event organiser, this will be supported by the onsite crowd management team who have staff trained in the use of portable FFE. Minor outbreaks of fire will be dealt with by the on-site team while any fire involving a vehicle, concession unit or structure will be reported to London Fire Brigade immediately. Responding fire crews will be met at the designated RVP and escorted to the affected area. The on-site service will be deployed by the ECR Manager and they will remain under his/her direct control.

Security will ensure that the responding units from the fire brigade are met at the rendezvous point (RVP).

Number	Grid Reference	Location
RVP 1	TBC	To be agreed for each event
RVP 2	TBC	To be agreed for each event

London Fire Brigade will be invited to undertake familiarisation visits to site with local attending crews and officers for the purpose of understanding the layout and access / egress routes on site.

Emergency Exit Calculations

Flow rates are based on Guide 9 of the Regulatory Reform (Fire Safety) Order 2005 of 109 persons per minute per metre moving through unobstructed exits over level ground. The flow rates detailed below are specific to the licence plan and will be adjusted in line with the capacity and layout of each event.

EMERGENCY EXITS

EMERGENCY EXITS			
Gate No	Grid Ref	Location	Width
X2	TBC	East	10 Metres
X3	TBC	East	10 Metres
X4	TBC	North East	10 Metres
X5	TBC	North	5 Metres
X6	TBC	North	10 Metres
X7	TBC	North West	10 Metres
X8	TBC	West	5 Metres
X9	TBC	West	5 Metres
X12	TBC	South East	15 Metres
Total Exit Width Available			80 Metres
Discounting Largest Exit			15 Metres
Remaining Exit Width			65 Metres
EXIT CAPACITY OVER 10 MINUTES @ 109 persons per metre per minute			70,850 persons

Total Emergency Exit Capacity = 87,200 in 10 minutes
(80 metres x 109 persons per minute x 10 minutes)

Less largest exit (X12 15 metres) leaves 65 in 10 minutes
(65 metres x 109 persons per minute x 10 minutes)

Even at a reduced crowd flow of 82 persons per metre per minute
65 metres = 53,300 persons in 10 minutes
(60 metres x 82 persons per minute x 10 minutes)

Exit capacities stated above are for the event site. Normal exit/egress strategy will be made for exiting from the park including the removal of perimeter fencing etc.

SECTION 4 - Major Incident & Emergency Planning

Purpose of Emergency Plan

It is recognised that whilst the potential for a major incident to develop at a well-managed music event is low, the consequences of such an incident are high. With this in mind, the organiser and the emergency services recognise that pre-event planning will need to take into account such an eventuality.

Based along existing major incident guidance and working practice, and taking into account other relevant experiences, this document is designed to comprehensively detail

the roles, responsibilities and actions which are to be taken by relevant parties involved in the management of the Finsbury Park Music Events.

Operation of Emergency Plan

Should an occurrence develop into a serious emergency or major incident, the initial response will be coordinated from the Event Control Room (ECR) facility under the command of the senior police officer present. Should the incident be fire or medically related, the senior officer of the appropriate service shall assume command.

Transfer of Command

Once a major incident has been declared by any of the three Statutory Emergency Services, or the site alert state has reached condition red (see below), the Event Director or his agent will hand over control of the event to the appropriate agency, this fact will be documented in the event log and an event handover form completed.

Definition of a Major Incident

A major incident is any emergency that requires the implementation of special arrangements by one, or all of the organisations represented in the ECR. It will in general include the involvement either directly or indirectly of large numbers of people, but in general the risk of a major incident at the Finsbury Park Music Events has been identified as: -

- Fire
- Serious medical emergency
- Controlled evacuation due to suspected incidents (i.e. fire, bomb warnings etc.)
- Overcrowding
- Collapse of temporary structures
- Catastrophic failure of permanent structures

In addition to the above, the major incident plan also recognises that external major incidents, beyond the control of the event management team, may result in special arrangements being implemented. Examples of these types of incidents are: -

- Off site major incident
- Major transport disruption
- Extremes of weather
- Crowd disturbance not attributed to the event
- CBRN Incident

Declaration of a Major Incident

Whilst every organisation has to assess the impact of every incident on their own organisation and resources, with this event, a common agreement will be reached as to who has the authority to declare a major incident which effects the show in general.

The common aims of all organisations represented in the ECR and reinforced in the major incident plan are: -

- Preserve life
- Protect Property
- Safeguard the wider environment
- Ensure the safety of all staff and attendees at the event
- Respond effectively to any given emergency
- Reduce the impact on the local community

- Ensure a high degree of public confidence through professional conduct of all staff
- Restore normality

Event Alert State

To assist the ECR to monitor the site, it is intended to operate a simple three-tier system.

When raising the Alert State the ECR will use the relevant internal code word to notify all radio holders.

GREEN indicates

There is a free flow of public both inside and outside the site. No problems reported.

AMBER indicates

Unusually heavy pressure on gates with no free flow and areas of crowd density over 0.3m² per person in large areas or; there is a bomb threat, threat of fire or threat of crowd disorder.

RED indicates

On advice from the Head of Security or Health & Safety Manager in consultation with the police that the situation warrants a red grading or a suspected explosive device or confirmed serious fire, crowd disorder or structural collapse.

The evacuation of the site would depend upon the area and the information available.

Operational Method Condition Amber

In the event that Condition Amber is declared, the ECR Manager will activate the following plan.

1. ECR Manager will confirm with Police that they are aware of the situation.
2. ECR Manager will advise the Event Director, H&S Manager, Head of Security, Event Manager and Heads of Department.
3. The relevant area Security Manager will immediately go to the location as directed by the ECR and co-ordinate the incident. Resources will be deployed as requested.
4. The Head of Security, Event Manager and Silver Commanders of respective agencies will go directly to the ECR facility and co-ordinate the operation.
5. All Supervisors on the Command Channel are to maintain radio silence until contacted by the ECR. All radio holders on the Site Channel are to maintain radio silence and await instruction from the ECR.
6. All parties will be advised of the exact area of the incident by reference to a common grid map.
7. Evacuation "Stand By" for all teams will be as per Standing Instructions.
8. All Exit & Entry gates prepared for evacuation of the site. Dependent on the circumstances, at this stage the public will not be informed of any preparations, any delay in admission will be explained as production problems.
9. The R.V. Points for Emergency Vehicles are to be manned and secured. Where the incident is contained, "Condition Green" will be declared and all parties will be advised using the "Stand-Down" code. Where the situation could become serious, a "Stand-By" for condition Red will be issued.

Operational Method Condition Red

Where the incident is considered as so serious as to force the cancellation of all or part of the event, the ECR will make this decision and assume command of all resources on site. Heads of Department will be informed and will direct all event staff to assist the Emergency Services as requested whilst the situation exists. The Head of Security will ensure the following:

1. All Exit and Entry gates prepared for evacuation of the site.
2. Designated R.V. Points to be secured for Emergency Services and Emergency routes to be cleared.
3. Cordon to be established around the effective area, cordon boundaries will be decided by the Head of Security.
4. Decisions made on available exit routes. Pedestrians to be directed away from the threat and the Incident area to be secured.
5. Designated stewards to be positioned in evacuation control areas to inform and manage audience.
6. Designated person to halt the show.
7. All staff to maintain radio silence until further notice.

DUE TO THE TYPE OF INCIDENT, THERE MAY BE A NEED TO DYNAMICALLY AMEND THE ABOVE LIST OF ACTIONS. UNDER SUCH CIRCUMSTANCES, THIS WILL BE DONE UNDER GUIDANCE OR LEADERSHIP OF THE METROPOLITAN POLICE.

Kilo Codes

Should the alert state rise, then the ECR will notify all contractors and radio holders with a location and one of the following Kilo Codes: -

▪	Kilo 1	MEDICAL EMERGENCY
▪	Kilo 2	STRUCTURAL PROBLEM
▪	Kilo 3	EXTREME WEATHER
▪	Kilo 4	FIRE
▪	Kilo 5	STAGE INVASION BY CROWD
▪	Kilo 6	MAJOR CROWD PROBLEM
▪	Kilo 7	MINOR CROWD PROBLEM
▪	Kilo 8	SUSPECT PACKAGE FOUND
▪	Kilo 9	BOMB THREAT
▪	Kilo 10	LOST CHILD
▪	Kilo 11	POSSIBLE PERSONAL ASSAULT
▪	Kilo 12	SECURITY REQUIRED URGENTLY

Depending on the type of incident, certain crew and contractors, may start to make preliminary action ready to assist, should they be needed. For example, if there is an amber alert due to a structural problem (Kilo 2), then the rigging team, under the direction of their crew boss, may assemble in one location, and don on their climbing PPE to be ready for deployment if required.

Emergency Announcements

In order for all event staff to effectively carry out their duties in the event of a major incident it is essential that all parties are aware when the alert state is raised. In the event of a situation or incident that could lead to a major incident or evacuation, the following message will be broadcast over the event PA and radio channels.

"STAFF ANNOUNCEMENT CAN THE AMBER TEAM LEADER REPORT TO EVENT CONTROL"

This is a warning that the alert state has been raised to **AMBER**. If the situation or incident is likely to result in a part or full evacuation of the site, the following message will be broadcast, following confirmation from the ECR.

"STAFF ANNOUNCEMENT CAN THE RED TEAM LEADER REPORT TO EVENT CONTROL"

This is a warning that the alert state has been upgraded to **RED**. All personnel should stand by for further instructions on an evacuation of the site.

Emergency Evacuation Announcement

If a full evacuation is to be carried out the following announcement will be made over all stage PA systems:

"LADIES AND GENTLEMAN THIS IS A SAFETY ANNOUNCEMENT. DUE TO CIRCUMSTANCES BEYOND OUR CONTROL WILL YOU PLEASE VACATE THE CONCERT ARENA BY WALKING TO ANY AVAILABLE EXIT AS QUICKLY AND QUIETLY AS POSSIBLE".

If the evacuation is to be contained to a specific area of the site. A local evacuation of the site will take place under the control of the head of security.

Stand Down

IF THE SITUATION IS CONTAINED THE FOLLOWING MESSAGE WILL BE BROADCAST.

"STAFF ANNOUNCEMENT THE GREEN TEAM LEADER HAS ARRIVED AT EVENT CONTROL"

All personnel may then stand down unless otherwise instructed.

Emergency Evacuation Procedures

Depending on the type and size of the incident, a decision may be taken to evacuate all or part of the event arena. In order for this to take place in a controlled manner, pre existing authority to call an evacuation must be clearly understood by all concerned. This authority does not replace any statutory duty held by any one organisation, however it is designed to avoid confusion and duplication of any decision. The evacuation therefore may be: -

- Small scale and localised only
- Full scale and affect the entire site

Authority to evacuate

The responsibility for crowd management on site is under the direction of the Head of Security and Operational Security Managers. If a situation escalates to a full or part evacuation of the venue, all production crew will be advised by their supervisors as to the action to be taken. The decision to evacuate will be taken by the Event Manager or in her absence the Health & Safety Manager this will be done in consultation with emergency services and other agencies via the ECR time allowing. Specific attention should be drawn to the following:

Show Stop Procedure

Stopping a show in the middle of a performance can some times create unexpected problems such as crowd surges, violent behaviour or confusion and should only be used as a last resort if a situation or incident can not be resolved whilst the show continues (a copy of the show-stop procedure is appended to this document **Appendix J**).

The Event will operate two types of show stop as follows;

Change in Operational State

If a situation or incident develops to the point where the operational condition for the event is changed to Amber and the ECR have consulted with all parties and feel that the show should stop, the person designated by the organiser as being responsible for stopping the show is the Event Manager and in her absence, the Health & Safety Manager. Stopping the entertainment on any stage may not mean that the whole site is to be evacuated as the incident may only be contained to the area around that stage. However, if any part of the event activity is stopped then the whole site is to be put on to Amber alert as a precaution.

Immediate Stop required by Security

Each stage will have a pit supervisor who is in charge of the pit area in front of the stage. In addition to this a crowd spotter may be positioned to observe the audience in the densest areas and monitor anyone who may be distressed, injured or have fallen down and not resurfaced. If for any reason either the pit supervisor or the spotter feels that someone's life is in immediate danger they will activate a pre-arranged show stop call with the Stage Manager for that stage. Once this has happened, the Health & Safety Manager and Head of Security will attend the incident and the ECR will assess the situation and decide what steps are to be taken next.

The show may only need to be stopped on a temporary basis and all efforts will be made to restart it as soon as possible following consultation by the Health & Safety Manager with the ECR.

If the show is to be cancelled then this decision must be a joint one made by the Event Director; Event Manager; Health & Safety Manager; Head of Security and the Senior Police Officer on site at the event. If the show has to be cancelled, particular attention should be paid to the following:

Isolation of power supplies

Ensure that the event PA systems are not required to assist with the evacuation of the venue before isolating the supply.

Evacuation of Artist & VIP's

The evacuation of artists and VIP's and their entourage into a public area can be a hazard in itself. The security team working in that area will handle movement of the artists to a safe place.

Evacuation Methodology

The generally acceptable standard is that customers in a greenfield event site should be able to be evacuated either completely, or to a place of safety within 10 minutes of a decision to evacuate being made.

FULL EVACUATION

Once the ECR have advised that a full evacuation is necessary, it will be carried out as per Standing Instructions. Further instructions will be given by the Head of Security or ECR Manager as follows.

1. Decide on appropriate evacuation routes.
2. Place all radios and operators under the direction of the ECR.
3. Advise site medical staff.
4. Direct any enquiries for casualty information to Police Control.

5. Direct any press or media to Police Control.
6. Arrange for electricians to supply emergency incident lighting [as required].
7. Vendors not in the immediate danger zone will be instructed to remain with their units in position.
8. No vehicle movement, other than emergency services, will be permitted.
9. The decision on which way to clear the site will be dependent on the location of the incident. Staff will be deployed sweeping the site in one direction to the outer boundary of the event. Grid refs will be provided.
10. Disabled patrons to be held in a place of safety until evacuation of the site is complete by others.
11. Once the site has been evacuated, all gates will be closed and staffed by security. All other staff will be instructed to report to their R.V. Points for accountability.

Emergency Plan Significant Locations

Incident Control Point

The incident will be managed from the ECR facility. If this position becomes unsuitable or untenable the ECR will relocate to an alternative location to be decided.

Forward Control Point

This will be established dependent on the location and nature of the incident.

Rendezvous Points

Number	Grid Reference	Location
RVP 1	TBC	To be agreed for each event
RVP 2	TBC	To be agreed for each event

An inner cordon will be established around the immediate scene. The cordon will be used to protect the initial area, taking into consideration of any hazards, the protection of the responding agencies and preservation of any crime scene. It will also ensure access is restricted to non-authorised persons. The inner cordon will initially be maintained by event security until the London Fire Brigade are onsite.

Outer Cordon

The Metropolitan Police will establish an outer cordon to facilitate the effective flow of emergency vehicles to and from the scene. Whilst this will primarily be a police role, assistance may be sought from event security personnel and stewards. This request will be made via the ECR.

Media Briefing Centre

The onsite briefing area will be agreed upon on site if possible dependent upon location of the incident and infrastructure available.

If no facilities are available due to the nature of the incident then the Metropolitan Police will coordinate this.

Designated Hospital

The Ambulance Incident Officer from the London Ambulance Service (LAS) will determine the hospital(s) to be used dependent upon local protocol and availability.

For Finsbury Park the main receiving hospital would be Whittington Hospital. Should this hospital be unavailable for whatever reason, the Senior Ambulance Officer will determine an alternative hospital and route to it.

Body Holding Area

If a body holding area is required this will be determined via the relevant on-site agencies. Initially a temporary body holding area may be used until arrangements can be made to activate the Resilience Forum Temporary Mortuary Arrangements.

Temporary Mortuary

If a temporary mortuary is required, The London Borough of Haringey Council will establish this in consultation with the Coroner and the Metropolitan Police. It will be established on the authority of the Chief Executive Officer as per the Resilience Forum Arrangements.

Friends and Relatives Reception Centre

A Friends & Relatives Reception Centre would be established by the Metropolitan Police in consultation with the London Borough of Haringey Council and staffed by these organisations and suitably trained voluntary organisations. In the event of a Friends and Relatives Reception Centre being established a dynamic decision will be made as to a suitable venue.

Casualty Clearing Station and Ambulance Circuit

The primary area for the management of casualties will be the on-site medical centre which will be resourced by a medical team including first aiders and ambulance staff with a number of other first aid posts identified around the site. In the event of a major incident the on-site medical centre will be nominated as the "Casualty Clearing Station" (CCS) and the normal ambulance loading circuit used for the safe and rapid extraction of casualties.

In the event that the on-site medical centre is not available to be used as the CCS then an alternative location and facility will be nominated by the Ambulance Silver Commander. Due to the wide spread and open nature of the venue no specific location has been identified as a dynamic decision will be made which could draw upon an alternative on-site location, an alternative off-site location or an ambulance service facility specifically designed for this purpose.

Survivor Reception Centre

A Survivor Reception Centre might be established and run initially by the emergency services until the London Borough of Haringey Council becomes engaged in the response and assumes the lead role. In the event of a Survivor Reception Centre being established a dynamic decision will be made as to the suitable venue.

Emergency Plan Roles & Responsibilities

London Borough of Haringey (LBH)

The Local Authority has the responsibility to:

- Support the emergency services.
- Provide technical advice and resources.
- Manage Environmental Health.
- Long-term co-ordination of the restoration of normality.

It must be remembered that the Local Authority is not a 24-hour emergency service and as such may require a long period of notification to respond to an incident.

If any organisation at the event feels that the local authority will be able to provide or support part of the response to an incident, this request should be made via Emergency Liaison Team who in turn should consider facilitating the request.

Event Stewards

Event Stewards in responding to an incident at the event will assume the general responsibilities as follows: -

- Save life in association with the emergency service.
- Alert the Head of Security and the Health & Safety Manager of actual or potential major incidents.
- Manage the evacuation of the venue under direction of the Head of Security and the ECR.
- Collate and provide accurate incident information to Event Management and the ECR.
- Continue to provide stewarding staff after the evacuation under the command of the police providing it is safe to do so.
- Assist the police if appropriate in maintaining any cordon around the incident.

Certain stewards will be assigned specific tasks during the event, which are vital to the overall safe management of an incident. Whilst not deviating from the principle of saving life, stewards with specific tasks must not become involved with other tasks to the detriment of the wider event safety role. An example of this would be the treatment of a member of the crowd, to the detriment of maintaining the flow of persons through an emergency exit.

Role of Metropolitan Police (MPS)

- The saving of life in conjunction with the other emergency services.
- Co-ordination of the emergency services and other organisations on scene during the immediate response phase.
- Protection and preservation of the scene through the establishment of cordons.
- Investigation of the incident in conjunction with other investigating bodies.
- In association with the NHS/medical service collate and then disseminate casualty information.
- Identification of victims and the deceased.
- Restoration of normality.

In addition to the above, the police will co-ordinate the press and any news releases, which need to be issued. However, this does not mean that the police will deal with all press matters and the Production Team should appoint a media spokesperson as soon as possible to assist the police in this matter.

Role of London Fire Brigade (LFB)

- Saving of life.
- Tackling of fires, containment of chemical spillages and hazardous occurrences.
- In conjunction with the ambulance service, rescue trapped casualties.
- Health & Safety advice to emergency services and others present at the scene and management of the inner cordon.
- Assist the ambulance service at Casualty Loading Points.
- Assist the police with the recovery of bodies.

- Restoration of normality.

If the evacuation has resulted from fire, then the fire brigade are to respond with a pre-determined attendance of fire appliances and resources. These resources will, in most cases result in a significant number of personnel arriving on scene. The first officer on scene will require significant amounts of information. The ability to provide site plans and drawings would assist in the effective management of the incident. Copies of site plans and drawings and a full briefing will be made available by the on-site fire safety team.

Role of London Ambulance Service (LAS)

- Saving of life.
- To provide a focal point for the NHS and other medical resources.
- The treatment and care of the injured.
- In conjunction with the fire service, rescue of trapped persons.
- Determine the priority of evacuation of the injured.
- Establish receiving hospitals.
- Transport of the sick and injured.
- Decontamination of patients affected by chemical or toxic release.
- Restoration of normality.

As part of the event medical arrangements, LAS will already have officers at the event. In addition to this, a dedicated event medical service will also be in attendance at the event with various grades of medical staff and considerable resources.

In association with the Metropolitan Police release relevant casualty information to the media.

Role of the Event Organiser and Production Crew

The event organiser and any contractors engaged by them, whilst not an emergency service, may have skills and expertise they can offer to the responding agencies. This could be especially true at incidents involving structural collapse, or with special resources on site. Whilst not placing any member of staff in any danger, the responsibilities of production are: -

- To save life in association with the emergency services.
- Provide site-specific information especially relating to temporary structures.
- Under the direction of the police, assist in the evacuation of the ground where possible.
- Provide media spokesperson to work in conjunction with the Police Press Officer, and assist with any information broadcasts.
- Assist LBH and the event management with the restoration to normality.

SECTION 5 - Communications

Telephones

The organisers will install a telephone system enabling internal and external landline communications at all times.

A list of site contact numbers will be provided to the relevant agencies prior to the event and at each telephone position.

Two Way Radio

A two-way radio system will be installed for communications during the build / break and the event. Radio channel lists will be made available to all radio users on-site.

Because of the volume of mobile telephone traffic experienced during large events, mobile phones are not expected to be a reliable form of communication, therefore ALL KEY PERSONNEL ARE EXPECTED TO COLLECT AN EVENT RADIO ON SHOWDAY.

A robust communications system with dedicated telephone lines and internet connections will operate from the ECR throughout the show; radio communications will also be managed and logged at this facility.

Event Control Room (ECR)

During the event it is proposed that an ECR will be operational with representatives of each statutory emergency service, on site medical team, and the London Borough of Haringey Council.

The ECR will be located within a dedicated facility. Additionally, a separate area will be available adjacent to the ECR for multi agency meetings. The ECR will have a designated manager throughout the duration of the event. The ECR will also be responsible for the co-ordination of the represented organisations during the event and maintenance of the event log.

Heads of Departments represented in the ECR will meet at predetermined intervals for a brief discussion and update so that all parties are kept fully informed. These meetings shall be minuted.

An event log will be maintained in the ECR where all occurrences and actions reported to the team will be noted along with the time.

The membership of ECR and roles are as follows:

ECR Manager

The ECR Manager is the Event Directors representative and is in communication with the Event Manager; Health & Safety Manager; Head of Security and Site Manager. The ECR Manager will ensure that requests regarding the event infrastructure are recorded and appropriate action taken to ensure the rectification of any fault or issue. The ECR Manager is also responsible for the maintenance of the event log and coordinating the activities of the other ECR members as appropriate.

Metropolitan Police

The police will assume their statutory role outside the site perimeter as well as supporting the event security and management with various functions within the site if required and as agreed during the planning stages of the event. The police representative in the ECR will be responsible for coordinating police actions including those of traffic police.

Medical Services

Representatives from the London Ambulance Service and the event medical provider – TBC will control and co-ordinate the deployment of medical resources around the event, including responding to reports and evacuating casualties from the site.

London Fire Brigade

London Fire Brigade will co-ordinate the response to any fire incident on site that cannot be managed by the event organiser. The ECR will deploy on-site response as appropriate and provide coordinated security and medical support if required.

CCTV

CCTV cameras will be monitored and operated from the dedicated facility in the ECR. Intelligence from CCTV will be relayed to any agency which requires it, CCTV images will be treated as data under the Data Protection Act and appropriate safeguards will be taken.

Security Controllers

On-site security resources will be directed by the Head of Security via the controllers located in their respective control facilities. The security company will have a specific liaison manager within the ECR to ensure immediate contact. Security liaison managers will liaise with medical controllers and other agencies to provide a swift and suitable response to reported incidents.

SECTION 6 - Crowd Management

Under normal circumstances executive control for ALL operational security matters will rest with the Head of Security, with operational decisions taken by the various Security Managers.

Backstage & Pit	Showsec
Arena	Showsec
Perimeter	Showsec

Showsec International will supply a liaison officer in the ECR who has radio contact back to security control; responsibility for co-ordination of the security through the ECR will be that of the ECR Manager.

In addition to the control exercised by the various Heads of Department the Event Director and the Health & Safety Manager will have the authority to direct any member of the security staff to perform any duty in the interest of event safety. This authority will be confirmed by the production of a photo pass.

Roles and Responsibilities

Within the event there will be three separate areas of responsibility. Stewarding numbers and deployment along with method statements are appended to this document (see **Appendix E**).

Backstage & Pit Duties

Are responsible for all security matters relating to the backstage, pit and hospitality areas. This includes:

- Management of the hospitality areas.
- Control of the pit barrier including bringing customers over should they be in distress, or in need of medical attention.
- Artist security in conjunction with the artist security team.
- Control of stage access.

- Management of vehicle movement in the backstage area.
- Staffing of backstage emergency exit gates.
- Evacuating the backstage and pit areas in the event of an incident requiring this action.

Arena Duties

Are responsible for all security matters relating to the arena. This includes:

- Management of audience members within the main arena.
- Control of vehicle movement within the arena outside curfew times.
- Control of non-public areas within the arena i.e. rear of concessions and delay towers.
- Control of emergency exit gates within the main arena.
- Evacuating the main arena in the event of an incident requiring this action.

Perimeter Duties

Are responsible for all security matters relating to the event perimeter. This includes:

- Maintaining the integrity of the venue perimeter.
- Management of the queuing lanes at the main entrance, pit entrance and ambulance gate.
- Provision of incident response.
- Maintenance of emergency egress routes outside the perimeter during the event.
- Assisting with the evacuation of the audience should this become necessary.

Arena Operational Method

Ingress

Public ingress to the arena will be through the main entrance. Barrier lines will be formed outside the entrances to manage the crowd flows; customers arriving early will be held in the barrier lanes.

Queues will be managed by stewards and spotters will be stationed in strategic points to monitor crowd flow. Additional monitoring will be provided by CCTV and relayed to the ECR.

Dedicated lanes will be provided at the main entrance for Press, VIP and Media. A dedicated disabled entrance will also be provided.

General ingress operational methodology

On arrival at the queuing lanes, each person must produce a valid ticket or wristband, no money will be taken on the gates. A level of search as pre-agreed with relevant authorities prior the event will be instigated. Once the search is completed, customers will proceed through the lanes where tickets will be torn and scanned. All ticket stubs will be retained for auditing purposes.

Entry lanes on to site for each event will be detailed within the following table during the pre-planning stages:

Entrance	Name	Capacity	No of Lanes	PPLPM	Ingress over 60 minutes
TBC	Main Entrance	TBC	TBC	TBC	TBC
TBC	Disabled	TBC	TBC	TBC	TBC
TBC	Press/VIP/Media	TBC	TBC	TBC	TBC

Pedestrian flow rates and queues will be monitored throughout ingress by senior supervisors to establish attendance. This will be monitored via the Security Control Room. Once the event site is approximately at 75% of its capacity, entry lanes will then be progressively closed and barriers cleared to allow additional egress routes. The staff on entrance gates will then be re-deployed. Provision will be made for late arrivals at the entry points.

Entry

The following is a brief outline of the entry conditions at the event, please see terms and conditions for further information:

- Admission will be by ticket or wristband only.
- All production and working staff will be in possession of valid accreditation and enter only through designated entry points.
- No professional cameras, video, or sound recording equipment will be allowed.
- No alcohol will be permitted in to the event.
- Sealed soft drinks up to a maximum of 500ml will be permitted in to the event.
- No glass will be permitted in to the event.
- No picnics, tables, cooking equipment or gazebos will be permitted in to the event.
- No illegal substances or legal highs will be permitted in to the event.
- Rucksacks and baggage will be deterred from being allowed into the event.

Egress

This section details with routine egress only; emergency egress is discussed in Section 4 of this document.

Internal operating methodology

All concessions and bars within the arena will be permitted to operate from opening until as specified in Section 11.

The stage screens will be utilised to display information about potential transport delays or interruptions.

Exit gates will have signage indicating direction to various transport nodes and car parks.

Once the majority of customers have left the arena, stewards will form a cordon line and move through the arena clearing any remaining customers.

Ticket holders wishing to leave the event before the end of the entertainment will be directed to the main entrance. However, within the last 60 minutes or at the discretion of the ECR Manager and the Head of Security, exit gates may be opened to allow for localised egress to take place.

Further details can be found in the Crowd Management and Security Plan at **Appendix E**.

Emergency Exits and Egress Flow Rates

Fire exit calculations and egress flow rates can be found in Section 3.

Crime Prevention

The Metropolitan Police and the Event Organisers are committed to reducing crime at events. Measures will be taken to ensure that opportunist criminals and organised groups do not have the opportunity to spoil the event for the majority of customers.

Any persons apprehended by security staff in the commission of a criminal offence will be passed to the Police before being ejected from the site. Security staff will also assist, where possible, in the identification and apprehension of offenders and the prevention of crime.

Glass

No glass will be allowed within the arena. Any glass either not surrendered or found during searching will be disposed of at the point of entry. Stewards and cleaning staff will be especially observant for discarded glass within the event. Glass will not be sold at any concession outlet or bar, any trader found selling glass containers will be asked to remove them from sale or face closure.

Acceptable Behaviour

The organisers will not accept racist or aggressive behaviour amongst audience members, any reports of such incidents will be fully investigated and the perpetrators, if apprehended, ejected from the event. The organisers are also committed to reducing audience injuries through crowd surfing and will implement a two strikes policy, leading to ejection for those persons who persist in this activity. Where the audience and artist profile suggest that this behaviour is likely, signage and messages on the screens will be displayed in an effort to raise public awareness of the dangers.

Show-Stop Procedure

Stopping a show in the middle of a performance can some times create unexpected problems such as crowd surges, violent behaviour and confusion and should only be used as a last resort if a situation or incident can not be resolved whilst the show continues. The organisers have developed a robust show-stop procedure which will be made available to relevant parties. All personnel involved in the stopping of the show at any point will be fully briefed as to their respective roles.

SECTION 7 - Traffic Management

Production Traffic**Build & Break**

During the construction period site and production traffic will be managed by Showsec International via radio contact with the Site Manager and Event Production. Suitable signage will be placed externally to ensure event related traffic is directed to the correct entrance(s).

Parking within the event site will be limited and additional staff parking will be allocated at a pre-determined location for permit holders.

Event

On event days production traffic will follow the build and break route with additional support from event stewards. Production traffic during the event days will consist of artist movements and essential site services only, traffic movements at these times will be kept to a minimum.

During peak audience phases a curfew may be enforced to restrict all vehicle movements. The ECR Manager will decide on implementation of the curfew in consultation with the Event Manager and/or Health and Safety Manager.

Customer Traffic and Car Parking

The event organiser holds responsibility for the provision of a traffic management plan. A specialised event traffic management company will be appointed for each event and agreement will be sought from responsible authorities in relation to road closures and any traffic orders required.

A detailed Traffic Management Plan will be available at **Appendix N**.

SECTION 8 - Structures

Stages

All stage and tower structures will be supplied by competent contractors who will issue full structural plans and calculations to the Site Manager and relevant agencies as required.

A stand by team from the supplying company will be on site for the duration of the event to deal with any problems that may occur relating to structural integrity and weather conditions. Detailed actions relating to periods of inclement weather will be provided in the Adverse Weather Plan at **Appendix M**.

Tents

All tentage will be supplied and erected by competent contractors and will be accompanied by appropriate fire retardancy certification.

All built structures will have a completion certificate issued by a competent person from the supplying company. These will be collated by the Health & Safety Manager.

SECTION 9 - Barriers

Barriers

Three types of barrier will be used at the events:

Bike Rack Barrier

This is the traditional galvanised barrier used as a way of creating sterile areas or restricted access points at locations that will only experience low-density crowd movement.

Pit Barrier

Traditional A-frame load bearing barrier to a rating of at least 5 kN/m² that will be used in areas of high crowd density such as front of stage, and around structures in close proximity to the stage.

Police Barrier

Similar to Bike Rack but with low profile tubular feet that do not create a trip hazard and absorb light crowd pressure enabling them to be used in locations with a higher density of crowd movement.

Fencing

Three types of fencing will be used at this event:

Heras

2.5m high block and mesh fencing, used to segregate areas, can be used braced or with 'triangles' to provide a load bearing barrier; will only resist light crowd pressure.

Readyhoard

Pressed steel sheeting and in fills set in blocks similar to Heras, designed to segregate areas and restrict sightlines, braced where necessary.

Steel Shield

Pressed steel sheeting, 3m high and pinned to the ground; the panels are also braced and able to absorb light to moderate crowd pressure.

SECTION 10 - Electrical Installations & Lighting

Power

Temporary electrical supplies, including all generators, distribution cabling and end connection for the arena will be installed by specialised contractors in accordance with the site plan and power specifications (which will be available from the site manager).

All temporary power supplies will be installed to BS 7909, fitted with RCD or RCBO protection where necessary, and suitably earthed. The electrical contractor will sign off all installations as correctly installed and tested before use. These will be collated by the Health & Safety Manager.

Lighting

Lighting across the event site will be provided via mix of festoon and lighting towers. Full lighting checks will take place in consultation with the London Borough of Haringey Council. Exit and way finding signage will be illuminated as appropriate.

SECTION 11 - Food Drink & Water

The Designated Premises Supervisor for the events will be Brian Grew of Live Nation (Music) UK Ltd.

Food Concessions

Food concession units will be located around the site, offering a wide variety of hot and cold food and drink.

All concessions will have suitable fire fighting equipment and sanitary and washing facilities for staff.

Concessions will close by 2300hrs.

All drinks will be sold in plastic cups or PET containers.

LPG will be in use by concessions but will be managed on the basis of one cylinder in use per appliance plus one spare. All other cylinders will need to be stored in agreed cylinder stores at strategic points on site. The stores will be decided upon during the build element of the site. The onsite event fire officer, will be responsible for ensuring that the stores are clearly marked on site plans in the ECR and that they are monitored at all times for correct use. The stores will be clearly signed with flammable gas and no smoking signs. Additional portable FFE will be sited nearby.

Bars

Bars will be managed and operated by a specialised company and will open when the arena opens to the public, all arena bars will be required to close in line with the premises licence or by prior agreement with responsible authorities during the preplanning stages.

All bars will have sufficient lighting and fire fighting equipment, as well as sanitary and hand washing facilities for staff.

Bar fronts will be faced with plastic bar control barrier or similar to assist with maintaining good order and safety and are subject to closure by the Health & Safety Manager or the ECR Manager if the situation demands.

Bar managers will ensure that persons under 18 are not served with alcohol and that all drinks are dispensed in plastic cups or PET containers.

Further details will be provided in the Alcohol Management Plan at **Appendix L**.

Water

Mains supply

Drinking water will be available at all times whilst the events are open to the public. Suitable dispensing units will be distributed at various locations of the Arena and will be clearly marked on the site plans. The water points will be suitably signed to ensure members of the public are aware of their position.

The event organiser will ensure that the water points are tested prior to opening to the public to confirm potability of the water supply.

A competent contractor will be appointed to ensure that all supplies and delivery meet with the statutory requirements.

Bottled Water

A reserve of bottled water will be maintained by the organisers in the event of water supply failure or extremes of weather.

Pit Water

Water will be available at stage pits and will be dispensed to members of the audience by security staff.

SECTION 12 - Merchandising

Merchandising units selling authorised artist/band merchandise will be located around the arena and will be identified on the site plans.

The organisers will co-operate with the Metropolitan Police and London Borough of Haringey Trading Standards Officers in order to manage unlicensed traders. It is recognised that as well as offering inferior or even dangerous goods to the public, illegal or unlicensed traders often cause an obstruction around areas of high pedestrian traffic or access and egress routes.

SECTION 13 – Attractions & Activities

There will be a range of attractions and activities on site. These will be in the form of sponsor-activated areas as well as other attractions providing entertainment for patrons.

Further details will be provided on an event by event basis.

SECTION 14 - Sanitary Facilities

Toilets will be located throughout the arena in combined male and female compounds, and the numbers provided will be in line with those stated in HSG 195. Sanitation areas will be patrolled by toilet attendants to prevent damage or vandalism and access routes for cleaning and replenishing will be provided outside of the public arena. In addition to the toilets for public use, additional toilets will be provided in staff work and rest areas.

These will be the minimum provision as required but to reduce queuing further additional toilets will also be provided over and above the minimum specification.

HSG 195

Female	1	Toilet per	100
Male	1	Toilet per	500
Male	1	Urinal per	150

Attendance 45,000

Ratio Split Male / Female = 50% Male / 50% Female

	Audience 45,000 HSG 195
Total Female	225
Total Male	45
Total Urinals	150

Accessible facilities

Accessible facilities are detailed in Section 19.

Additionally, toilet facilities will be provided external to the event to attempt to reduce anti social behaviour in the local community. Positions will be agreed with appropriate agencies.

SECTION 15 - Waste Management

Live Nation (Music) UK Ltd will make every endeavor to reduce waste to a minimum and will actively encourage all contractors, customers and staff to recycle where possible.

Bulk Waste

All waste management including litter-picking activity will be arranged through the nominated site cleaning contractor **Ryan's Cleaning**.

Ryan's Cleaning have managed waste disposal at similar events for Live Nation (Music) UK Ltd and have experience and knowledge in the complexities of waste disposal at an event of this nature. A cleaning schedule is provided at **Appendix H**.

Liquid Waste

All grey wastewater and toilet effluent will be the responsibility of the event organiser and arrangement will be sought to ensure the correct transfer and disposal.

Sustainability

The end aim of all waste on site will be a diversion from landfill, with all waste taken off site either being sorted for recycling or entering an energy from waste system.

SECTION 16 - Noise

The sound levels for the events will be set in accordance with the code of practice for sound control of open-air concerts.

Live Nation (Music) UK Ltd have contracted **Vanguardia Consulting Ltd** to monitor noise levels in the surrounding area and investigate any complaints. The sound monitoring team will be in contact with the ECR should any action need to be taken during the event.

During the construction phase of the events, noisy works will be restricted between the hours of 0800hrs and 2000hrs to limit disturbance to local residents.

Due regard is made to the Control of Noise at Work Regulations 2005. These regulations relate to employees and workers and not members of the public, although hearing protection notices will be displayed; customers are also advised via ticket conditions. Hearing protection will be available for members of the public to purchase whilst on site if required.

A Noise Management Plan is appended to this document at **Appendix I**.

SECTION 17 - Special Effects

Special effects including pyrotechnics and lasers may be used during the performances. Risk assessments and safety documentation relating to these effects will be made available to responsible authorities prior to the event and a copy will be held by the H&S Manager on site.

SECTION 18 - Camping

There will be no public/customer camping associated with events.

SECTION 19 - Accessibility

Due to the greenfield nature of the events, the supplying of facilities for disabled customers may be difficult. However, Live Nation (Music) UK Ltd accept their responsibility to take all reasonably practicable steps to ensure that people with disabilities are catered for, and as such will have a dedicated Access Coordinator on-site to assist with access and facility requirements.

Bookings will be pre-arranged, and information given to those persons needing assistance on where to park, how to access the site, and the facilities available. The Access Coordinator will liaise with the Event Manager and Site Manager throughout the preplanning stages of the event to ensure suitable facilities will be provided.

Dedicated wheelchair accessible viewing platforms will be located at all stages. Wheelchair access to other areas on-site will be dependent on crowd densities at the time.

Designated parking will be provided and staffed appropriately for customer requirements.

Power will be available at the main stage viewing platform for charging of electric wheelchairs.

Accessible toilets will be provided at the following locations; arena sanitation compounds, viewing platform(s), first aid points, VIP/guest area, backstage production village / artist area. The numbers provided will be set via liaison with the Access Coordinator and in line with the anticipated attendance.

SECTION 20 – Medical Provision

Medical provision at the events will be managed in conjunction with Live Nation (Music) UK Ltd by **Events Medical Service** who will provide a dedicated Medical Manager at the event.

First aid posts will be located strategically around the arena taking in to account access and egress arrangements and event demographic. The locations will be documented within future versions of the EMP.

Additionally, medical response teams will patrol the arena and respond to incidents reported to the ECR.

Build and Break

First Aid will be available during normal site hours throughout the construction and breakdown periods of the events. Outside of these times the overnight security team will cover First Aid requirements.

Further details are provided in the Medical Management Plan at **Appendix F**.

SECTION 21 - Information & Welfare

An arena Information and Welfare unit will be available at the events where members of the public will be able to obtain advice and assistance from experienced welfare staff.

The welfare operation is to be confidential and other agencies should only become involved when the welfare staff request assistance. This facility will be available whilst the arena is open to the public.

SECTION 22 - Children

Due to the nature of the events a lost child service will be in operation. A suitable welfare facility will be provided that will be appropriately staffed throughout the events. The staff at this location will be CRB/DBS checked.

Any children who have been lost or found after a period of more than 15 minutes will be advised to the ECR and police assistance will be sought if and when appropriate.

A Challenge 21 age verification policy will be in operation for alcohol sales.

SECTION 23 - Artists & Show Times

A full line up and running order will be available on the lead up to the events. Additionally an artist risk assessment will be carried out, the findings of which will be passed to the security and medical teams prior to the event.

SECTION 24 - Television & Radio

The Finsbury Park Music Events will be filmed for the purposes of archive, broadcast and show relay.

Various radio partners will be involved in the event and radio broadcasting may take place.

SECTION 25 - Health & Safety / Legislation & Guidance

Health & Safety Policy

It is the policy of Live Nation UK Ltd to achieve high standards of Health and Safety in all parts of the group and to provide efficient management and resources to improve our performance in this function. To that end LN will ensure the maintenance and monitoring of safe systems of work which comply with or exceed current legislation for the protection of our employees, others working on our sites and our customers.

Health, Safety and Welfare ranks in equal priority with the commercial objectives of Live Nation UK.

The promoter of this event recognises that a number of activities which are undertaken, or are undertaken on their behalf, could potentially involve risk to the health, safety and welfare of it's employees, contractors, agents, guests, members of the public and others, together with the risk of damage to and loss of equipment, or property.

It is the policy of the promoter of this event to seek, as far as is reasonably practicable, safe working conditions for employees and all other personnel working on behalf of the event, and to ensure that any activity undertaken by the event does not adversely affect the health and safety of other persons.

The Production Health & Safety Policy is available on request.

Contractors

All contractors will be required to demonstrate their competence and present relevant method statements, risk assessments, structural calculations and insurance details relating to the work they are contracted to carry out at this event before being allowed to commence work on site. Contractors' details will be maintained by the Health & Safety Manager in the Contractors H&S file.

Legislation & Guidance

The following legislation and guidance has been taken into account during compilation of the site health & safety policy.

- Health & Safety at Work etc. Act 1974
- The Health & Safety (First-Aid) Regulations 1981
- The Control of Substances Hazardous to Health Regulations 2002
- The Noise at Work Regulations 2005
- The Construction (Head Protection) Regulations 1989
- The Manual Handling Operations Regulations 1992
- The Personal Protective Equipment at Work Regulations 1992
- The Construction (Design and Management) Regulations 2007
- The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995
- The Health & Safety (Safety Signs & Signals) Regulations 1996
- The Regulatory Reform (Fire Safety) Order 2005
- The Provision and Use of Work Equipment Regulations 1998
- The Lifting Operations and Lifting Equipment Regulations 1998
- The Management of Health and Safety at Work Regulations 1999
- The Workplace (Health, Safety and Welfare) Regulations 1992
- The Working at Height Regulations 2005
- The Event Safety Guide - HSG195 Health and Safety Executive
- Managing Crowds Safely - HSG154 Health and Safety Executive
- Working at heights in the broadcasting and entertainment industries - HSE Guidance Entertainment Sheet No. 6 (Rev 1)
- Working with VDUs - INDG36 (rev3) Health & Safety Executive
- Emergency Preparedness, Guidance on Part 1 of the CCA 2004 and Emergency Response and Recovery, non statutory guidance to complement Emergency Preparedness
- The Electricity at Work Regulations 1989
- Code of Practice for Temporary Electrical Systems for Entertainment and Related Purposes – BS 7909



FINSBURY PARK MUSIC EVENTS

APPENDIX C EVENT RISK ASSESSMENT

**Version 1
Issued 23-10-13**

Risk Assessment

A comprehensive risk assessment has been compiled covering the build, show and load out elements of this event.

Risk Assessment Explanatory Notes

Severity Indices

1. Minor Injury = Abrasions, bruising, minor burns (reddening of the skin).
2. Significant Injury = Lacerations leading to blood loss, secondary burns (leading to blistering), sprains & strains, muscle & ligament injury, minor head injuries, acute representations of underlying conditions e.g. asthma, epilepsy, diabetes, hyper/hypothermia.
3. Serious Injury = Fractures, trauma leading to significant blood loss, head injuries leading to periods of unconsciousness. Acute representations of underlying conditions such as angina.
4. Major Injury = Multiple fractures, spinal or cervical injury, multiple trauma, injury affecting respiratory system, head injuries leading to significant periods of unconsciousness. Myocardial Infarction.
5. Major Incident/Fatality = Single or multiple fatality or large numbers of injuries in cat 3-4.

Risk x Probability Values

Risk x Probability	1	2	3	4	5
1	1	2	3	4	5
2	2	4	6	8	10
3	3	6	9	12	15
4	4	8	12	16	20
5	5	10	15	20	25

Acceptable Risk

Risk Acceptable with Adequate Control Measures

Unacceptable Risk

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Risk Assessment

This assessment is designed to assess the risk to the following:

1. Workers employed in the construction of the event.
2. Workers employed during the running of the event.
3. Members of the public, both during construction and the show.

It is the responsibility of the safety manager to ensure that an on going assessment take place throughout the duration of the event by individual supervisors and team leaders of each department. Any changes resulting in the escalation of either the severity or the probability rating of an identified hazard or the discovery of a new hazard are to be reported immediately.

Severity		Probability	
1	Minor Injury	1	Unlikely
2	Significant Injury	2	Possible
3	Serious Injury	3	Highly Possible
4	Major Injury	4	Probable
5	Major incident/Fatality	5	Certainty

The probability and severity rating associated with each individual hazard, is calculated before the controls are put into place. Once the controls are in place, the hazard and its severity may not change, but the probability will be reduced to a maximum of 'Unlikely'.

**ALL CONTRACTORS WORKING ON THE EVENT WILL
BE REQUIRED TO SUPPLY RELEVANT RISK
ASSESSMENTS AND SAFE SYSTEMS OF WORK FOR
THE WORK THEY ARE CONTRACTED TO CARRY OUT.
COPIES OF THESE AND ANY OTHER DOCUMENTS
SUCH AS TECHNICAL DATA MUST BE AVAILABLE TO
THE SAFETY OFFICER FOR INSPECTION ON REQUEST.**

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Subject Area	Hazards	To Whom	Severity Rating x Probability= Primary risk based on no controls S x P = R	Control Measures	Severity Rating x Probability = Residual Risk S x P = R	Action Required Where Risks are Not Adequately Controlled and other Comments
Installation of Event Infrastructure Environmental Factors	Hyperthermia	Contractors and staff	3	All workers to have access to foul weather clothing (PPE). Facilities to be available for hot and cold drinks and shelter from foul weather.	3	All contractors to provide their employees with appropriate PPE and sufficient environmental protective measures.
	Hypothermia		3	Barrier cream to be provided where required.	3	
	Injury from carelessly discarded litter		3	Area to be visually checked before work commences. Suitable gloves (PPE) and facilities for the disposal of litter to be provided.	2	
	Assault by member of the public		3	Perimeter fence to be installed around working area. 24 hour security to be provided.	1	
Installation of Event Infrastructure Vehicle Movements	Collision RTC	Contractors and staff. Other users of the venue. Members of the public	5	All drivers to observe site speed limit. 10 mph. Drivers to use headlights or orange beacon. (Not Hazard Lights) All crew working to wear hi-visibility equipment (PPE). Vehicles only to move in designated areas. No reversing without a Banksman. No access to site without permission of the site office. Mobile phones and radios not to be used whilst driving unless fitted with hands free adapter. All plant drivers to provide copies of certification to the site office.	20	
			4		5	
Installation of Event Infrastructure Movement of Equipment	Failure to maintain control of equipment and plant	Public, contractors and staff	5	A competent site manager has been appointed to oversee the work of installation and to liaise with production, contractors and statutory authorities. An Event Safety Manager/Officer will be on site during the build/break period to maintain H&S compliance. Production Schedule available in site office. All contractor vehicles/plant movement to be supervised. All persons to be trained and competent. Contractor checks carried out in advance. Site rules provided for all contractors to be observed at all times on site. Contractor Risk Assessments available in advance. Site plant procedure in place from site office, including licence and plant checks.	20	
			4		5	
Installation of Event Infrastructure Movement of Equipment	Overhead loads	Contractors and staff.	5	All lifting equipment to be accompanied by certificate of inspection and SWL (LOLER) or subject to a provable audit trail. Lifting equipment/plant only to be used by those who can demonstrate competence, i.e. certification.	20	

	Manual Handling		3	4	12	All lifting operations to be individually assessed prior to commencement by the plant operative. Exclusion area to be established around side of lift. Hard hats, safety boots and hi-vis (PPE) to be worn at all times during these operations in the identified area. Job specific risk assessment by individual contractors. Tasks undertaken by trained staff of competent contractors. Appropriate design of equipment. Delivery of materials to as close as possible to point of use. Manual handling to be undertaken only where necessary. Lifting equipment (forklift) available for heavy lifting operations. All gangways and access/egress routes to be kept clear at all times.	3	1	3	
	Use of plant (Telehandlers/Forks)		5	4	20		5	1	5	
Installation of Event Infrastructure Lighting	Insufficient visibility for working	Public, Contractors and staff	4	3	12	Main build/breakdown to be undertaken during hours of daylight where possible. Temporary lighting to be provided where night working required.	4	1	4	Temp lighting to be inspected daily. On call electricians to deal with any faults.
Installation of Event Infrastructure Use of generated mains power	Electrical Shocks or Burns Fire	Contractors and staff.	5 5	4 5	20 25	All electrical supplies to be installed by competent contractor. Competent Electrician to be on-site during build/break and show-day. All individual contractors own power supplies to be certified as appropriate. All installations to BS7909 Requirements for Temporary Electrical Installations. Electrical distribution to be provided with RCD or RCBO protection as required. Use of 110V or battery operated tools where practicable. Portable tools and equipment to be examined and certificated. Contractor's general safety documentation checked in advance. Metal structures to be earth bonded as appropriate. Suitable fire-fighting equipment to be provided at source and termination of supply. All cables to be installed by a competent person, in such a way as not to obstruct gangways, exits or cause trip hazards. All cables in public area to be buried or run through cable ramps or other suitable covering. Tools only to be used for purpose intended by persons who have received appropriate training. All electrical installations to be inspected and certified by competent person. All Class 1 electrical appliances to be earth bonded. Good housekeeping with regard to trailing cables. PPE to be worn where appropriate.	5 5	1 1	5 5	
Distribution of power and control cables.	Electric Shock Burns Fire Tripping	Contractors, staff and visitors	5 5 5 3	4 4 4 4	20 20 20 12		5 5 5 3	1 1 1 2	5 5 5 6	
Use of power tools	Electrocution Personal Injury Tripping		5 3 3	4 3 3	20 9 9		5 3 3	1 1 1	5 3 3	
Installation of Event Infrastructure Stacking and handling of equipment	Manual handling injury Falling objects	Contractors and staff.	3 5	4 3	12 15	Manual handling procedures to be implemented as per individual's companies' manual handling training. All crew to be competent and able in the task they are to undertake and all work to be supervised by a competent person. All equipment to be positioned in a way that will not obstruct gangways, emergency routes or fire exits and will not endanger the	3 5	2 1	6 5	

	Obstruction		5	2	10	health and safety of others. All stacked equipment to be positioned in such a way so as it is not unstable. Appropriate PPE to be worn in designated areas. All motors and rigging points to be installed by a competent person. All flow equipment to be supported by suitable lifting equipment and accessories. Secondary 'safety' bonds to be used where appropriate. All flow equipment, including cables to be rigged in a way that will not endanger the health and safety of others. All multi-hoist lifts to be controlled by one appointed and competent individual. Access to areas beneath overhead works to be restricted by barriers where possible. All flow equipment and structures to be 'deadend' off as soon as is possible. Tools and equipment used at height to be attached by appropriate straps/anyards where practicable. All work at height carried out by competent persons. Suitable personnel fall protection system in use, and rescue policy in place. As much work as possible carried out at ground level to reduce work at height.	5	1	5	
Rigging/flying of equipment	Falls Falling objects	Contractors, staff and visitors	5	2	10		5	1	5	
Installation of Event Infrastructure	Damage by fire or smoke to persons and/or property	Public staff and contractors	5	3	15	Combustible materials to be kept to minimum on site good housekeeping to prevent build up of flammable waste. Waste combustibles collected regularly on-site. Fire extinguishers to be kept easily accessible at pre-identified locations. Extra facilities required for the show will be allocated fire extinguishers as required. Petrol generators not permitted for use. Event Control to be advised of any fires, even after they are considered out. Robust system for alerting fire service Regular fire patrols around arena and back of house areas. LPG only to be used in accordance with site rules. Spare and empty LPG cylinders to be stored in designated area(s). No smoking zones around fuel and LPG storage points, inside tented structures and on/around stages. Any flammable liquid, substance or material such as diesel, paints, thinners etc. to be stored appropriately and away from vehicle route. Separate detailed fire risk assessment in place.	5	2	10	
Installation of Event Infrastructure General Production	Trips/ falls caused by infrastructure	Public, Staff and Contractors	3	3	9	H&S patrols carried out by Event Safety Manager/Officer, identified hazards removed or controlled as necessary. H&S signage and access prevention systems to be located/used where required. H&S reporting system in place and H&S site log maintained by Event Safety Manager/Officer.	3	2	6	Production staff to report any noted trip hazards or obstacles that become apparent during the event. Stand by site crew to deal with notified hazards.

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	Noise/hearing damage	3	4	12	3	2	6
	Lack of welfare and first aid facilities	4	3	12	3	1	3
Installation of Event Infrastructure	Cross contamination						
	Needlestick injury	Public, Staff and Contractors	5	2	10	1	5
			5	2	10	1	5
Medical Provision	Assault or aggression	Staff	4	3	12	1	4

The remainder of this assessment relates to the event. The hazards and control measures identified above still apply to any aspect of construction work that may be carried out throughout the show by stand-by crews.

Subject Area	Hazards	To Whom	Severity Rating x Probability = Primary risk based on no controls S x P = R	Control Measures	Severity Rating x Probability = Residual Risk S x P = R	Action Required Where Risks are Not Adequately Controlled and other Comments
Event/Arena						
Arena Capacity	Overcrowding	Members of the public, contractors and staff	4	Arena capacity calculated and agreed with local authority.	4	Showsop procedures are appended to the EMP; the stage manager has the ability to halt the show if they feel that there is a danger to public safety.
	Crushing		5	A-frame barrier in front of stages and delay structures.	5	
	Tripping		3	Robust show-stop procedure in place.	3	
	Crowd disturbance		4	Sufficient exits to allow for arena evacuation within a reasonable period.	4	
				Experienced security contractor employed.		
				Detailed stewarding plan completed by contractor.		
				Constant crowd monitoring by security staff and Event Control.		
	Slipping/falling on banked areas		3	Use of stewards to restrict access if surface becomes untenable.	3	
				Sit-reps relayed back to Event Control to assist with identification of possible areas of concern.		
				Secure ticketing and pass system in place.		

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Event/Arena Arena Capacity Cross flows and trapping points	Overcrowding Crushing Tripping Crowd disturbance	Members of the public, contractors and staff	4 5 3 4	3 3 4 3	12 15 12 12	Arena designed to allow adequate circulation around stages and attractions. Managed and barriered queuing lanes at entrance. Spotters to warn Event Control of developing situation. Steward response teams available to form cordon lines. Good quality extensive signage to assist customers in direction finding. Identified trapping points to be engineered out or access restricted.	4 5 3 4	1 1 2 1	4 5 6 4	
Event/Arena Audience Activity Movement	RTC Collision Crushing	Members of the public, contractors and staff	5 5 5	4 4 4	20 20 20	No unauthorised vehicles allowed on site during event. Vehicle curfew in public areas 1 hour before customers enter the arena. Restricted to key vehicles. Restriction on all vehicle movements in arena during public access other than where authorised by Event Control. No vehicles allowed into arena after show until curfew lifted by Event Control. All vehicles moving in arena to display flashing orange beacon or headlights on. All vehicles moving in arena during event to have pedestrian steward escort.	5 5 5	1 1 1	5 5 5	A multi level vehicle pass system will be in operation. There may be a case for production or ambulance buggies to enter the arena, this will go through Event Control first.
Event/All Areas Adverse Weather	Wet/Cold Weather Hot Weather High Wind Electrical Storm	Members of the public, contractors and staff	4 5 5 5	3 3 3 3	12 12 15 15	Adverse weather plan in place. Robust event management plan and emergency procedures in place. Weather forecast monitored throughout event. Suitable medical and welfare facilities available on site. External medical care <30 minutes. Structures and infrastructure suitable for environment. PPE and welfare available for staff.	4 5 5 5	2 2 2 2	8 10 10 10	
Event/Arena Unstable Structures	Collapse Crushing Trapping	Members of the public, contractors and staff	5 5 4	3 3 3	15 15 12	All temporary structures supplied and erected by competent contractors. Contractors to supply appropriate documentation and technical specs to be held by Event Safety Officer. Contractors to sign off all structures prior to opening. Contractor to satisfy Local Authority requirements for integrity of structure prior to public opening as required. Wind monitoring on appropriate structures. Show stop procedure in the event of unsafe conditions. All structures suitable for the environment in which they will be used and suitably ballasted where relevant. Public capacities for viewing platforms etc set prior to the event and managed by security.	5 5 4	1 1 1	5 5 4	All tentage, barrier and staging contractors to have crew on-call during the event.

LIVE NATION

Event/Arena	Permanent hearing damage Temporary shift damage	Members of the public, contractors and staff	3 2	3 4	9 2	All working personnel to have access to appropriate hearing protection (PPE). Sound level monitoring throughout event. 3m moat between active PA and audience. Mandatory hearing protection zones established for working personnel. Appropriate signage to be placed in hearing protection areas.	3 2	1 2	3 4	Sound monitoring team to liaise with other agencies and production via Event Control.
Event/Arena Noise										
Event/Arena Fire	Burn injuries Smoke inhalation	Members of the public, contractors and staff	5 5	4 4	20 20	No open fires within arena. (zero tolerance) Good housekeeping to ensure no build up of combustible waste. Fire control equipment positioned strategically around event site. Constant monitoring of site by spotters. Robust fire plan and communications operated by Event Control. Sufficient means of evacuation from affected areas. Diesel generators only. All concessions to be located where any fire will not affect major structures. No flammable material to be stored in audience area. Cleaners to ensure removal of build up at waste points. Prohibited items removed from audience at entrance (gas cylinders, fireworks etc.) Experienced and competent Fire Safety Officer on site whilst event open to the public.	5 5	1 1	5 5	
Event/Arena Audience Activity	Personal injury from: Crowd surfing/Moshing	Members of the public, contractors and staff	4	5	20	Barrier configuration to reduce pressure and assist crowd separation. Adequate working area in pit, stepped barrier to reduce strain on pit stewards. Pit policy to eject repeat offenders. Constant monitoring of audience by crowd safety team. Crowd spotter on stage for high-risk artists. Artist risk assessment undertaken to identify high-risk periods.	4	2	8	
Event/Arena Audience Activity Queuing	Crushing Trapping	Members of the public, contractors and staff	5	5	25	Sufficient queuing lanes to ensure throughput and holding facility. Lanes to be of adequate construction to resist crowd pressure. Arena opens in good time for audience access. Signage to inform audience of preferred routes around site. Use of stewards to restrict access to congested areas. Queuing lanes and entrances designed to avoid cross-fill. Sufficient lighting on access and egress routes. Extensive signage to direct audience member once in the arena.	5	1	5	

Event/Production Artist Areas	Presence of VIP's Crushing Hysteria Breach of secured area	Members of the public, contractors and staff	5	3	15	All artist areas to be made secure and adequate numbers of security staff to be allocated. Artists to be isolated from public areas. Security barriers/fencing in use where appropriate. No access without appropriate level of accreditation. All movement of artist to be supervised by tour security/competent person.	5	1	5	
Event/All Areas Audience Egress	Overcrowding Crushing Tripping Crowd disturbance	Members of the public, contractors and staff	4 5 3 4	2 3 4 3	8 15 12 12	All exits clearly signed and adequately lit. Additional lighting on gates and preferred routes. Stewards with megaphones to direct audience along preferred routes. All exit routes to be free from trip hazards and obstructions so far as reasonably practicable. No routes to be used which could result in trapping or funneling of audience members. All gates to be marked with gate designation. Pre-arranged egress plan in place.	4 5 3 4	1 1 2 1	4 5 6 4	
Event/All Areas Public Emergency Egress	Movement of large numbers of people under duress leading to; Crushing Tripping Public disorder	Members of the public, contractors and staff	5	4	20	Emergency evacuation procedure to be put into action. All crew and production staff to be aware of such procedures. Movement of crowd to be monitored and managed by security/crowd management teams. All evacuation routes to be staffed and kept clear at all times. All emergency gates to be staffed while arena is operational. All emergency gates to be in radio contact with security control. Suitable audience lighting to be made available and activated to assist with evacuation of areas during periods of darkness. Access to FOH and monitor engineer to be available to relay instructions regarding emergency announcements. Stage PA to form focal delivery point of evacuation messages.	5	2	10	
Event/All Areas Criminal/Terrorist Activity	Criminal/Terrorist Activity Leading to Personal Injury	Members of the public, contractors and staff	5	3	15	Event security planning with statutory agencies prior to event. Professional and experienced security contractor employed. Licensed security staff in attendance. MET Police to maintain presence in event control. All crowd activity to be monitored at all times by security personnel and CCTV. All unacceptable behaviour by members of the public to be dealt with accordingly. Regular agency meetings to take place throughout event.	5	2	10	Multi-agency meetings to be held throughout events.

Event	Assault Physical Abuse Verbal Abuse	Contractors staff and members of the public	4	4	16	Regular security patrols. All steward / security supervisors to be in radio contact with either security control or Event Control. Security response teams to assist staff who require support.	4	2	8	Ejection policy for anyone caught committing criminal damage, stealing or abusing staff or fellow event goers
Event Pyrotechnics	Fire Burns/Injury	Performers, Staff, Contractors and members of the public	5	4	20	All pyrotechnics pre-planned. Product sourced from reputable suppliers. All data sheets / risk assessments / method statements supplied in advance. All pyrotechnics stored appropriately prior to use, and operated and disposed of in line with manufactures instructions. Pyrotechnics transported in appropriate vehicles. Only to be used by competent/trained persons. No firing without line of sight. Open-air pyrotechnics subject to approval by the CAA where applicable. All persons working near to fire zone to be briefed. Pyrotechnic product suitable for environment, and portable FFE available.	5	2	10	
Event Customer Car Parking and Vehicle Access	Collision RTC Theft Fire	Members of the public / customers	5 5 5	2 2 2	10 10 10	Limited parking available. Car park / site speed limit in place 10mph. Competent and experienced traffic management contractor employed. Traffic management plan in place and pre event transport meetings with relevant agencies. Appropriate signage in place. Designated and suitable access routes in place. Car parks and on site vehicle routes to be adequately staffed with competent persons. Suitable crossing points selected and suitably staffed to assist members of the public to cross roadways where necessary. Adequate temporary lighting in place. Security patrols of designated car parks. Experienced and competent Event Fire Officer on site whilst event open to the public. Adequate levels of PFFE on site.	5 5 5	1 1 1	5 5 5	

LIVE NATION

Event	Food or Waterborne illness	Performers, Staff, Contractors and members of the public	4	3	12	Installation of temporary water systems by competent contractor. Drinking water installation to meet statutory requirements and tested prior to use to ensure potability. Where in use, water storage vessels to meet requirements for length of storage etc. Plumbing contractor on-site throughout event. Competent and experienced catering supplier contracted for event. All concessions and catering suppliers vetted prior to event. All concessions and catering suppliers required to provide food safety / HACCP documentation along with risk assessments and registration details prior to event. Liaison with local authority environmental health department prior and during event.	4	1	4
Provision of Food and Drink									

Date of Assessment	Carried out by	Signature
23rd October 2013	Paul Cook	
Date of next review	22 nd October 2014 or sooner as required	



FINSBURY PARK MUSIC EVENTS

APPENDIX D

FIRE RISK ASSESSMENT

Version 1
Issued 23-10-13

Finsbury Park Music Events 2014 – Fire Risk Assessment

FIRE RISK ASSESSMENT

Establishment Name	Address	
Finsbury Park Music Events	Finsbury Park, London N4	
Event Dates	Summer 2014	
Areas of Risk	Entire site to include: stages, temporary structures, concessions and car parks.	
Head of Establishment	John Probyn	Responsible Person Paul Cook
Person responsible for ensuring the Fire Risk Assessment is distributed to all relevant parties		Competent Person Ross Sweet
Date of Initial Assessment	23-10-13	
Version	Version 1	

REVIEW

REVIEW	DATE	ASSESSOR	COMMENTS
2			
3			
4			
5			
6			

Fire Risk Assessment Explanatory Notes

To allow for universal understanding of the document and for the purposes of review, the Fire Risk Assessment will be divided into five categories:

1. Ignition Sources
2. Sources Of Fuel
3. Fire Detection and Warning
4. Fire Fighting Equipment and Facilities
5. Escape Routes

Levels of Risk

Each hazard will be examined, the risk will be calculated using a 5x5 Matrix and classified by one of the following risk levels:

- Low
- Normal
- High

The level of risk associated with each individual hazard, is calculated based on the existing control measures that are implemented by the event. If the level of risk is still above the normal level, then further action will be proposed to reduce or eliminate the hazard and the new level of risk will be recorded based on the proposed actions being implemented by the event.

Risk Groups

1. Workers employed in the construction of the event.
2. Workers employed during the show stage of the event.
3. Members of the public, both during construction and the event.

Areas of Risk

Due to the size of the event and in order to adequately assess the level of risk, it will be necessary to divide the site into the areas specified in the table below. It is acknowledged that further division of these areas may be necessary upon review.

Zone 1	Arena and Guest Area	Approximate Size of Area	TBC
Zone 2	Back-Stage and VIP Area	Approximate Size of Area	TBC
Zone 3	Disabled/VIP Car Parking, Build and Break Vehicle Check-In	Approximate Size of Area	TBC
Zone 4	Production Parking	Approximate Size of Area	TBC

Review of Fire Risk Assessment

To ensure that both existing and proposed control measures within the Fire Risk Assessment are being implemented, to assess how effectively the risks are being controlled and to monitor significant changes on site that may affect existing fire precautions, it will be necessary to continually monitor the Fire Risk Assessment and where necessary revise.

For the purposes of these events, the fire risk assessment will be reviewed during the preplanning stages of each event and/or following an incident or change in operation.

The current levels of Fire Risk, for both individual hazards and Site Areas, have been calculated based on the present understanding of site layout, site procedures and site policies. It is acknowledged that these levels may change when a review is conducted.

Fire Risk Assessment Area	Zone 1	Approximate Size of Area	TBC
Arena and Guest Area			
It is acknowledged that further division of this area, within this fire risk assessment may be necessary upon review.			
Fire Risk Level of Area	Normal	Version	V1

1. Ignition Sources.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Poorly Maintained Vehicles and Plant Equipment during build up and break down	1 & 2	All vehicles are to comply with current testing legislation in respect of their type and use.	Low		
Radiated Heat from vehicles.	ALL	Vegetation to be maintained to appropriate level to prevent contact with vehicles. Adequate separation between vehicles.	Low		
Radiated heat from Generator Exhausts	ALL	Staff awareness of site polices during site induction, supplemented by regular patrols of area by Security.	Normal		
Road Traffic Collision	ALL	Robust traffic management plan, limiting vehicle movements. All drivers to observe site speed limit (10 mph). Stewards to Marshall parking of cars . Banksman to be used where appropriate.	Low		
Portable Appliances within temporary structures	1 & 2	All electrical equipment is visually inspected, prior to use.	Normal	All electrical equipment is inspected and tested at the appropriate frequencies, by a competent person, in accordance with The Electricity at Work	Low

Finsbury Park Music Events 2014 – Fire Risk Assessment

				Regulations 1989.	
Portable Appliances within Stages.		All electrical equipment is inspected and tested at the appropriate frequencies, by a competent person, in accordance with The Electricity at Work Regulations 1989.	Low		
Site Provided Electrical Installations	ALL	All electrical supplies to be installed by competent contractor to BS7909 Requirements for temporary electrical installations. Electrical contractor onsite during build up, event and break down.	Low		
Electrical Installations within Stages	ALL	All electrical supplies to be installed by competent contractor to BS7909 Requirements for temporary electrical installations. Electrical contractor onsite during build up, event and break down.	Low		
Electrical Installations within Merchandising Units	ALL	All electrical supplies certified and protected by RCD / RCBO protective devices.	Low		
Electrical Installations within Concession Units	ALL	All electrical supplies certified and protected by RCD / RCBO protective devices. Copies of electrical certificates provided to the central concessionaire and Local Authority Environmental Health Officers for inspection. Central concessionaire to accredit and audit the health and fire safety arrangements for all caterers, as they arrive on site. Private Fire Prevention Officer to conduct a rolling 10% audit of the	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		caterers fire safety arrangements, on behalf of Live Nation.			
Gas Installations within Concession Units	ALL	All gas installations to have current compliance certificates, copies of which are provided to the central concessionaire which are then forwarded to Local Authority Environmental Health Officers for inspection prior to the event. Central concessionaire to accredit and audit the health and fire safety arrangements for all caterers, as they arrive on site. Private Fire Prevention Officer to conduct a rolling 10% audit of the caterers fire safety arrangements, on behalf of Live Nation.	Low		
Gas Cookers/Burners within Concession Units	ALL	As per the requirements of the central concessionaire all fat Fryers should be equipped with thermostatic cut out controls and flame failure devices to prevent gas escape and build up. Central concessionaire or the central concessionaires appointed consultant is responsible for checking this equipment.	Low		
Radiated Heat from Concession Units	ALL	Adequate separation between units of approximately 2.5m. All concessions to be designed and built to current regulations and to be inspected prior to use.	Low		
Radiated heat between temporary structures.	ALL	Sufficient separation between structures to prevent fire spread.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

Arson	ALL	All items of plant and machinery to be parked in a secure area when not in use with regular patrols by Security. Regular collections of waste as specified in waste management plan in order to prevent build up.	Normal		
2. Sources of Fuel.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Drapes, Marquee Sheetting and Soft Goods	ALL	Drapes, marquee sheeting and soft goods for all stages will be certified to the relevant fire resisting/retardant standard and provided with certification.	Low	Samples to be made available for testing if required.	
Combustible Waste	ALL	Receptacles provided throughout the site, which are emptied at regular intervals, as specified in waste management plan in order to prevent build up. Regular patrols by Security.	Low		
LPG	ALL	LPG only to be used in accordance with Site Rules. One cylinder in use per appliance and one spare. All other cylinders to be stored in the designated, secure and well vented compound. Central concessionaire will advise individual concessions of this policy and Private Fire Prevention Officer will conduct on site sample audits.	Normal		
Fuel Leaks – Poorly Maintained Vehicles	ALL	All vehicles are to comply with current testing legislation in respect of their	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		type and use.			
Flammable liquids minor spills	ALL	All minor spills to be promptly cleared using spill kits.	Low		
Flammable liquids significant spills	ALL	All major fuel spills to be reported to site manager and/or H&S manager. LFB and Environment Agency to be notified of any significant spills for further assistance and guidance.	Normal		
Onsite Refuelling	ALL	Onsite refuelling is only to be carried by nominated/authorised contractors, using suitable vehicles and equipment.	Low		
Vegetation	ALL	Vegetation to be maintained to an appropriate safe level.	Low		
Vehicles	ALL	Adequate separation between vehicles, professional stewards to mark out car parking areas	Low		

3. Fire Detection and Warning.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Fire developing un-noticed	ALL	Regular patrols of area by Security.	Normal		
Fire developing un-noticed where staff are sleeping in or in close proximity to a concession.	1&2	Domestic smoke detector to be fitted in units where staff sleep within close proximity.	Normal		
Failure to notify all persons within the area of a significant fire.	ALL	Public Address System covers limited parts of the area, Site Radio System, Security Patrols and Site Staff to notify other areas. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		aware of site emergency procedures and escape routes during site induction.		
Failure to notify persons within the area of the need to evacuate part of, or the whole of the area	ALL	Public Address System covers limited parts of the area, Site Radio System, Security Patrols and Site Staff to notify other areas. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made aware of site emergency procedures and escape routes during site induction.	Low	

4. Fire Fighting Equipment and Facilities.				
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments
Fire extinguishers failing to perform.	ALL	All fire extinguishers serviced in accordance with BS5306 part 3 by a competent contractor. All fire extinguishers refilled in accordance with BS5543 part 1.	Low	
Insufficient quantity of portable fire extinguishers	ALL	Appropriate quantities of fire extinguishers distributed around the area. Security mobiles to be issued with fire extinguishers. Minor outbreaks of fire to be dealt with by onsite resource. All other fires will be reported to LFB via the ECR.	Low	
Incorrect use of portable fire extinguishers by site staff	1 & 2	Instruction given on selection and use of fire extinguishers by competent contractors, when issued to site staff,	Low	

Finsbury Park Music Events 2014 – Fire Risk Assessment

LIVE NATION

		with clear guidance on not to use an extinguisher, unless trained and safe to do so.			
Incorrect use of portable fire extinguishers by members of the public	3	Limited numbers of fire extinguishers in public areas. Extinguisher type signs fitted above extinguishers, indicating suitability.	Low		
Loss or Misuse of portable fire extinguishers	ALL	Fire Extinguishers to be issued to site staff/security.	Low		

5. Escape Routes.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Obstructions in Emergency Exits and Escape Routes	ALL	All Emergency Exits to be kept clear and staffed at all times. Adequate numbers of exit gates. Appropriate width of exit gates. CCTV to monitor evacuation and relay any areas of congestion. Emergency exit calculations included within EMP.	Low		
Obstructions in emergency routes.	ALL	Regular patrols by Security to ensure emergency routes are kept free of obstructions.	Low		
Obstruction in Fire Lane	ALL	Regular patrols by Security to ensure Fire Lanes are kept free of obstructions. Routes clearly signed and marked on site plans. Routes for fire appliances have road widths of not less than 3.7m, clear width at gates not less than 3.1m and clear height of not less than 3.7m.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

			Routes are provided so no part of the event, where fire fighting may be required, is greater than 50m from a fire lane or adjacent existing suitable thoroughfare. If a turning circle is provided, it has a diameter not less than 16.8m.			
Poor lighting of emergency route	ALL		Tower lights and festoon lights strategically positioned throughout the site and escape routes.	Low		
Uncontrolled evacuation of area. Crushing and tripping.	ALL		Public Address System covers whole of stage area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailers. Stewards to be briefed by Supervisors and Managers on their specific roles during an emergency, as detailed in the Security/Crowd Management Plan. Security Patrols evacuate all persons from the hazard area. All staff and contractors are provided with information regarding site emergency procedures prior to their arrival on site. This information includes: action to be taken on discovering a fire, arrangements for notifying emergency services, details of escape routes, etc. During the Build and Break period, all staff and contractors are made aware of site emergency procedures and escape routes, during their site induction, which is based on the	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		information provided to all staff and contractors, prior to their arrival on site and includes any revisions or amendments. Staff and contractors cannot enter the site without first receiving this induction. Inductees sign to say they have received and understood the induction and records are held at the accreditation office. All managers are then responsible for ensuring that there is a cascade of information to staff if they do not go through the formal induction route during the build and break process.		
Large number of people unfamiliar with site.	1 & 2	As per the existing controls detailed above.	Low	

Fire Risk Assessment Area	Zone 2	Approximate Size of Area	TBC
Back-Stage and VIP Area			
It is acknowledged that further division of this area, within this fire risk assessment may be necessary upon review.			
Fire Risk Level of Area	Normal	Version	V1 - Draft

1. Ignition Sources.				
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments
Poorly Maintained Vehicles and Plant Equipment during build up and break down.	1 & 2	All vehicles are to comply with current testing legislation in respect of their type and use.	Low	
Radiated Heat from vehicles.	ALL	Vegetation to be maintained to appropriate level to prevent contact with vehicles.	Low	

Finsbury Park Music Events 2014 – Fire Risk Assessment

		Adequate separation between vehicles.				
Radiated heat from Generator Exhausts	ALL	Staff awareness of site polices during site induction, supplemented by regular patrols by Security.	Normal			
Road Traffic Collision	ALL	Robust traffic management plan, limiting vehicle movements. All drivers to observe site speed limit (10mph). Stewards to Marshall parking of cars. Banksman to be used where appropriate.	Low			
Portable Appliances within temporary structures	1 & 2	All electrical equipment is visually inspected, prior to use.	Normal	All electrical equipment is inspected and tested at the appropriate frequencies, by a competent person, in accordance with The Electricity at Work Regulations 1989.		Low
Site Provided Electrical Installations	ALL	All electrical supplies to be installed by competent contractor to BS7909 Requirements for temporary electrical installations. Electrical contractor onsite during build up, event and break down.	Low			
Electrical Installations within Concession Units and Catering Facilities	ALL	All electrical supplies certified and protected by RCD / RCBO protective devices. Copies of electrical certificates provided to the central concessionaire and Local Authority Environmental Health Officers for inspection. Central concessionaire to accredit and audit the health and fire safety arrangements for all caterers, as they	Low			

Finsbury Park Music Events 2014 – Fire Risk Assessment

		arrive on site. Private Fire Prevention Officer to conduct a rolling 10% audit of the caterers fire safety arrangements on behalf of Live Nation.			
Gas Installations within Concession Units and Catering Facilities (including Staff Catering Marquee)	ALL	All gas installations to have current compliance certificates, copies of which are provided to the central concessionaire which are then forwarded to Local Authority Environmental Health Officers for inspection prior to the event. Central concessionaire to accredit and audit the health and fire safety arrangements for all caterers, as they arrive on site. Private Fire Prevention Officer to conduct a rolling 10% audit of the caterers fire safety arrangements, on behalf of Live Nation.	Low		
Gas Cookers/Burners within Concession Units and Catering Facilities (including Staff Catering Marquee)	ALL	As per the requirements of the central concessionaire all fat Fryers should be equipped with thermostatic cut out controls and flame failure devices to prevent gas escape and build up. Central concessionaire will accredit and audit the health and fire safety arrangements for all caterers as they arrive on site.	Low		
Radiated Heat from Concession Units	ALL	Adequate separation between units of approximately 2.5m. All concessions to be designed and built to current regulations and to be inspected prior to use.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

Radiated heat between temporary structures.	ALL	Sufficient separation between structures to prevent fire spread.	Low		
Arson	ALL	All items of plant and machinery to be parked in a secure area when not in use with regular patrols by Security. Regular collections of waste as specified in waste management plan in order to prevent build up.	Normal		
2. Sources of Fuel.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Drapes, Marquee Sheetting and Soft Goods	ALL	Drapes, marquee sheeting and soft goods for all stages will be certified to the relevant fire resisting/retardant standard and provided with certification.	Low	Samples to be made available for testing if required.	
Combustible Waste	ALL	Receptacles provided throughout the site, which are emptied at regular intervals, as specified in waste management plan in order to prevent build up. Regular patrols by Security Team to monitor build up.	Low		
LPG	ALL	LPG only to be used in accordance with Site Rules. One cylinder in use per appliance and one spare. All other cylinders to be stored in the designated, secure and well vented compound. Central concessionaire will advise individual concessions of this policy and Private Fire Prevention Officer will	Normal		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		conduct on site sample audits.		
Fuel Leaks – Poorly Maintained Vehicles	ALL	All vehicles are to comply with current testing legislation in respect of their type and use	Low	
Flammable liquids minor spills	ALL	All minor spills to be promptly cleared using spill kits.	Low	
Flammable liquids significant spills	ALL	All major fuel spills to be reported to site manager and/or H&S manager. LFB and Environment Agency to be notified of any significant spills for further assistance and guidance.	Normal	
Onsite Refuelling	ALL	Onsite refuelling is only to be carried by nominated/authorised contractors, using suitable vehicles and equipment.	Low	
Vegetation	ALL	Vegetation to be maintained to an appropriate safe level.	Low	
Vehicles	All	Adequate separation between vehicles, professional stewards to mark out car parking areas.	Low	

3. Fire Detection and Warning.				
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments
Fire developing un-noticed	ALL	Regular patrols of area by Security.	Normal	
Fire developing un-noticed where staff are sleeping in or in close proximity to a concession.	1&2	Domestic smoke detector to be fitted in units where staff sleep within close proximity.	Normal	
Failure to notify all persons within the area of a	ALL	Public Address System covers limited parts of the area, Site Radio System,	Low	

Finsbury Park Music Events 2014 – Fire Risk Assessment

significant fire.		Security Patrols and Site Staff to notify other areas. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made aware of site emergency procedures and escape routes, during their site induction.			
Failure to notify persons within the area of the need to evacuate part of, or the whole of the area	ALL	Public Address System covers limited parts of the area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailers. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made aware of site emergency procedures and escape routes, during their site induction.	Low		

4. Fire Fighting Equipment and Facilities.

Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Fire extinguishers failing to perform.	ALL	All fire extinguishers serviced in accordance with BS5306 part 3 by a competent contractor. All fire extinguishers refilled in accordance with BS5543 part 1.	Low		
Insufficient quantity of portable fire extinguishers	ALL	Appropriate quantities of fire extinguishers distributed around the area. Security mobiles to be issued with fire extinguishers. Minor outbreaks of fire to be dealt with	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

			by onsite resource. All other fires will be reported to LFB via the ECR.			
Incorrect use of portable fire extinguishers by site staff	1 & 2		Instruction given on selection and use of fire extinguishers by competent contractors, when issued to site staff, with clear guidance on not to use an extinguisher, unless trained and safe to do so.	Low		
Incorrect use of portable fire extinguishers by members of the public	3		Limited numbers of fire extinguishers in public areas. Extinguisher type signs fitted above extinguishers, indicating suitability.	Low		
Loss or Misuse of portable fire extinguishers	ALL		Fire Extinguishers to be issued to site staff/security.	Low		

5. Escape Routes.						
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk	
Obstructions in Emergency Exits and Escape Routes	ALL	All Emergency Exits to be kept clear and staffed at all times. Adequate numbers of exit gates. Appropriate width of exit gates. CCTV to monitor evacuation and relay any areas of congestion. Emergency exit calculations included within EMP.	Low			
Obstructions in emergency routes.	ALL	Regular patrols by Security to ensure emergency routes are kept free of obstructions.	Low			
Obstruction in Fire Lane	ALL	Regular patrols by Security to ensure Fire Lanes are kept free of obstructions. Routes clearly signed and marked on	Low			

			<p>site plans</p> <p>Routes for fire appliances have road widths of not less than 3.7m, clear width at gates not less than 3.1m and clear height of not less than 3.7 m. Routes are provided so no part of the event, where fire fighting may be required, is greater than 50m from a fire lane or adjacent existing suitable thoroughfare.</p> <p>If a turning circle is provided, it has a diameter not less than 16.8m.</p>			
Poor lighting of emergency route	ALL	Low	<p>Tower lights and festoon lights strategically positioned throughout the site and escape routes.</p>	Low		
Uncontrolled evacuation of area. Crushing and tripping.	ALL	Low	<p>Public Address System covers whole of stage area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailers. Stewards to be briefed by Supervisors and Managers on their specific roles during an emergency, as detailed in the Security/Crowd Management Plan.</p> <p>Security Patrols evacuate all persons from the hazard area.</p> <p>All staff and contractors are provided with information regarding site emergency procedures prior to their arrival on site. This information includes: action to be taken on discovering a fire, arrangements for notifying emergency services, details of escape routes, etc.</p>	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		During the Build and Break period, all staff and contractors are made aware of site emergency procedures and escape routes, during their site induction, which is based on the information provided to all staff and contractors, prior to their arrival on site and includes any revisions or amendments. Staff and contractors cannot enter the site without first receiving this induction. Inductees sign to say they have received and understood the induction and records are held at the accreditation office. All managers are then responsible for ensuring that there is a cascade of information to staff if they do not go through the formal induction route during the build and break process.		
Large number of people unfamiliar with site	1 & 2	As per the existing controls detailed above.	Low	

Fire Risk Assessment Area	Zone 3	Approximate Size of Area	TBC
Disabled/VIP Car Parking, Build and Break Vehicle Check-In			
It is acknowledged that further division of this area, within this fire risk assessment may be necessary upon review.			
Fire Risk Level of Area	Normal	Version	V1 - Draft

Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Poorly Maintained Vehicles	ALL	All vehicles are to comply with current testing legislation in respect of their type.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

Radiated Heat from vehicles.	ALL	Vegetation to be maintained to appropriate level to prevent contact with vehicles. Adequate separation between vehicles.	Low		
Road Traffic Collision	ALL	Robust traffic management plan, limiting vehicle movements. All drivers to observe site speed limit (10 mph). Banksman to be used where appropriate.	Low		
Site Provided Electrical Installations	ALL	All electrical supplies to be installed by competent contractor to BS7909 Requirements for temporary electrical installations. Electrical contractor onsite during build up, event and break down.	Low		
Arson	ALL	Regular patrols of area by Security.	Normal		

2. Sources of Fuel.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Combustible Waste	ALL	Receptacles provided throughout the site at regular intervals, regularly emptied as specified in waste management plan in order to prevent build up.	Low		
Poorly Maintained Vehicles	ALL	All vehicles are to comply with current testing legislation in respect of their type.	Low		
Flammable liquids minor spills	ALL	All minor spills to be promptly cleared using spill kits.	Low		
Flammable liquids	ALL	All major fuel spills to be reported to	Normal		

Finsbury Park Music Events 2014 – Fire Risk Assessment

significant spills		site manager and/or H&S manager. LFB and Environment Agency to be notified of any significant spills for further assistance and guidance.			
Onsite Refuelling (Lighting Towers)	ALL	Onsite refuelling is only to be carried by nominated/authorised contractors, using suitable vehicles and equipment.	Low		
Vegetation	ALL	Vegetation to be maintained to an appropriate safe level.	Low		

3. Fire Detection and Warning.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Fire developing un-noticed	ALL	Regular patrols of area by Security.	Normal		
Failure to notify all persons within the area of a significant fire.	ALL	Public Address System covers limited parts of the area, Site Radio System, Security Patrols and Site Staff to notify other areas. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made aware of site emergency procedures and escape routes, during site induction.	Low		
Failure to notify persons within the area of the need to evacuate part of, or the whole of the area	ALL	Public Address System covers limited parts of the area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailers. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

			aware of site emergency procedures and escape routes during site induction.			
4. Fire Fighting Equipment and Facilities.						
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk	
Fire extinguishers failing to perform.	ALL	All fire extinguishers serviced in accordance with BS5306 part 3 by a competent contractor. All fire extinguishers refilled in accordance with BS5543 part 1.	Low			
Insufficient quantity of portable fire extinguishers	ALL	Appropriate quantities of fire extinguishers distributed around the area. Security mobiles to be issued with fire extinguishers. Minor outbreaks of fire to be dealt with by onsite resource. All other fires will be reported to LFB via the ECR.	Low			
Incorrect use of portable fire extinguishers by site staff	1 & 2	Instruction given on selection and use of fire extinguishers by competent contractors, when issued to site staff, with clear guidance on not to use an extinguisher, unless trained and safe to do so.	Low			
Incorrect use of portable fire extinguishers by members of the public	3	Limited numbers of fire extinguishers in public areas. Extinguisher type signs fitted above extinguishers, indicating suitability.	Low			
Loss or Misuse of portable fire extinguishers	ALL	Fire Extinguishers to be issued to site staff/security.	Low			

Finsbury Park Music Events 2014 – Fire Risk Assessment

5. Escape Routes.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Obstructions in Emergency Exits and Escape Routes	ALL	All Emergency Exits to be kept clear and staffed at all times. Adequate numbers of exit gates. Appropriate width of exit gates. CCTV to monitor evacuation and relay any areas of congestion. Emergency exit calculations included within EMP.	Low		
Obstructions in emergency routes.	ALL	Regular patrols by Security to ensure emergency routes are kept free of obstructions.	Low		
Obstruction in Fire Lane	ALL	Regular patrols by Security to ensure Fire Lanes are kept free of obstructions. Routes clearly signed and marked on site plans. Routes for fire appliances have road widths of not less than 3.7m, clear width at gates not less than 3.1m and clear height of not less than 3.7m. Routes are provided so no part of the event, where fire fighting may be required, is greater than 50m from a fire lane or adjacent existing suitable thoroughfare. If a turning circle is provided, it has a diameter not less than 16.8m.	Low		
Poor lighting of emergency route	ALL	Tower lights and festoon lights strategically positioned throughout the site and escape routes.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

Uncontrolled evacuation of area. Crushing and tripping.	ALL	<p>Public Address System covers whole of stage area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailer. Security guards to be briefed by Supervisors and Managers on their specific roles during an emergency, as detailed in the Security/Crowd Management Plan.</p> <p>Security Patrols evacuate all persons from the hazard area.</p> <p>All staff and contractors are provided with information regarding site emergency procedures prior to their arrival on site. This information includes: action to be taken on discovering a fire, arrangements for notifying emergency services, details of escape routes, etc.</p> <p>During the Build and Break period, all staff and contractors are made aware of site emergency procedures and escape routes, during their site induction, which is based on the information provided to all staff and contractors, prior to their arrival on site and includes any revisions or amendments. Staff and contractors cannot enter the site without first receiving this induction. Inductees sign to say they have received and understood the induction and records are held at the accreditation office.</p>	Low		
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Finsbury Park Music Events 2014 – Fire Risk Assessment

		All managers are then responsible for ensuring that there is a cascade of information to staff if they do not go through the formal induction route during the build and break process.			
Large number of people unfamiliar with site	1 & 2	As per the existing controls detailed above.	Low		

Fire Risk Assessment Area	Zone 4	Approximate Size of Area	TBC
Production Parking			
It is acknowledged that further division of this area, within this fire risk assessment may be necessary upon review.			
Fire Risk Level of Area	Low	Version	V1

Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Poorly Maintained Vehicles	ALL	All vehicles are to comply with current testing legislation in respect of their type.	Low		
Radiated Heat from vehicles.	ALL	Vegetation to be maintained to appropriate level to prevent contact with vehicles. Adequate separation between vehicles.	Low		
Road Traffic Collision	ALL	Robust traffic management plan, limiting vehicle movements. All drivers to observe site speed limit (10 mph). Banksman to be used where appropriate.	Low		
Site Provided Electrical Installations	ALL	All electrical supplies to be installed by competent contractor to BS7909 Requirements for temporary electrical	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		installations. Electrical contractor onsite during build up, event and break down.			
Arson	ALL	Regular patrols of area by Security	Normal		

2. Sources of Fuel.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Combustible Waste	ALL	Receptacles provided throughout the site at regular intervals, regularly emptied as specified in waste management policy in order to prevent build up.	Low		
Poorly Maintained Vehicles	ALL	All vehicles are to comply with current testing legislation in respect of their type.	Low		
Flammable liquids minor spills	ALL	All minor spills to be promptly cleared using spill kits.	Low		
Flammable liquids significant spills	ALL	All major fuel spills to be reported to site manager and/or H&S manager. LFB and Environment Agency to be notified of any significant spills for further assistance and guidance.	Normal		
Onsite Refuelling (Lighting Towers)	ALL	Onsite refuelling is only to be carried by nominated/authorised contractors, using suitable vehicles and equipment.	Low		
Vegetation	ALL	Vegetation to be maintained to an appropriate safe level.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

3. Fire Detection and Warning.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Fire developing un-noticed	ALL	Regular patrols of area by Security.	Normal		
Failure to notify all persons within the area of a significant fire.	ALL	Public Address System covers limited parts of the area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailers. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made aware of site emergency procedures and escape routes, during site induction.	Low		
Failure to notify persons within the area of the need to evacuate part of, or the whole of the area	ALL	Public Address System covers limited parts of the area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailers. Security Patrols evacuate all persons from the hazard area. Staff and contractors to be made aware of site emergency procedures and escape routes, during site induction.	Low		

4. Fire Fighting Equipment and Facilities.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Fire extinguishers failing to perform.	ALL	All fire extinguishers serviced in accordance with BS5306 part 3 by a competent contractor.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		All fire extinguishers refilled in accordance with BS5543 part 1.			
Insufficient quantity of portable fire extinguishers	ALL	Appropriate quantities of fire extinguishers distributed around the area. Security mobiles to be issued with fire extinguishers. Minor outbreaks of fire to be dealt with by onsite resource. All other fires will be reported to LFB via the ECR.	Low		
Incorrect use of portable fire extinguishers by site staff	1 & 2	Instruction given on selection and use of fire extinguishers by competent contractors, when issued to site staff, with clear guidance on not to use an extinguisher, unless trained and safe to do so.	Low		
Incorrect use of portable fire extinguishers by members of the public	3	Limited numbers of fire extinguishers in public areas. Extinguisher type signs fitted above extinguishers, indicating suitability.	Low		
Loss or Misuse of portable fire extinguishers	ALL	Fire Extinguishers to be issued to site staff/security.	Low		

5. Escape Routes.					
Hazard	Risk Groups	Existing Control Measures	Level Of Risk	Proposed Action To Reduce Or Eliminate Hazard and Other Comments	Level Of Risk
Obstructions in Emergency Exits and Escape Routes	ALL	All Emergency Exits to be kept clear and staffed at all times. Adequate numbers of exit gates. Appropriate width of exit gates. CCTV to monitor evacuation and relay any areas of congestion. Emergency exit calculations included	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

		within EMP.			
Obstructions in emergency routes.	ALL	Regular patrols by Security to ensure emergency routes are kept free of obstructions.	Low		
Obstruction in Fire Lane	ALL	Regular patrols by Security to ensure Fire Lanes are kept free of obstructions. Routes clearly signed and marked on site plans. Routes for fire appliances have road widths of not less than 3.7m, clear width at gates not less than 3.1m and clear height of not less than 3.7m. Routes are provided so no part of the event, where fire fighting may be required, is greater than 50m from a fire lane or adjacent existing suitable thoroughfare. If a turning circle is provided, it has a diameter not less than 16.8m.	Low		
Poor lighting of emergency route	ALL	Tower lights and festoon lights strategically positioned throughout the site and escape routes.	Low		
Uncontrolled evacuation of area. Crushing and tripping.	ALL	Public Address System covers whole of stage area, Site Radio System, Security Patrols and Site Staff to notify other areas utilising loud hailer. Stewards to be briefed by Supervisors and Managers on their specific roles during an emergency, as detailed in the Security/Crowd Management Plan. Security Patrols evacuate all persons from the hazard area.	Low		

Finsbury Park Music Events 2014 – Fire Risk Assessment

LIVE NATION

			<p>All staff and contractors are provided with information regarding site emergency procedures prior to their arrival on site. This information includes: action to be taken on discovering a fire, arrangements for notifying emergency services, details of escape routes, etc.</p> <p>During the Build and Break period, all staff and contractors are made aware of site emergency procedures and escape routes, during their site induction, which is based on the information provided to all staff and contractors, prior to their arrival on site and includes any revisions or amendments. Staff and contractors cannot enter the site without first receiving this induction. Inductees sign to say they have received and understood the induction and records are held at the accreditation office.</p> <p>All managers are then responsible for ensuring that there is a cascade of information to staff if they do not go through the formal induction route during the build and break process.</p>			
Large number of people unfamiliar with site	1 & 2	As per the existing controls detailed above.	Low			



Crowd Management & Security Plan



Crowd Management & Security Plan – Live Nation Finsbury Park Music Events – v1.3

Your primary contact for the document is:

Name: Steve Reynolds

Mobile: +44 7500 079 443

Email: Steve.Reynolds@Showsec.co.uk

Date: 23rd October 2014



Table of Contents

Table of Contents.....	2
1.0 Introduction.....	9
1.1 Introduction.....	9
1.2 Client.....	9
1.3 Contract.....	9
1.4 Designated Premises Supervisor.....	9
1.5 Service Provider.....	9
1.6 Principles of Crowd Management.....	10
2.0 Showsec Information.....	12
2.1 Security Command & Control Structure.....	12
2.2 Security Control Room.....	13
2.2.1 Radio Contractor.....	13
2.2.2 Radios.....	13
2.2.3 Radio Controllers.....	13
2.3 Insurance.....	13
2.4 Recruitment & Training.....	14
3.0 Risk Assessment.....	15
3.1 Event Risk Assessment.....	15
3.2 Site Security Survey.....	15
3.3 Staffing Risk Assessment.....	16
3.4 Staffing Levels.....	16
3.4.1 Licensable Period.....	17
3.4.2 Licensable Activities.....	17
3.5 Event / Artist Profile.....	17
3.6 Audience Profile.....	17
3.6.1 Management of Cultural Behavior.....	18
3.7 Health & Safety.....	18
3.7.1 Health & Safety Policy.....	18



+

3.7.2	Noise Levels.....	19
4.0	Security Plan	20
4.1.1	Security Assessment & Physical Security	20
4.1.1.1	Perimeter security fence.....	21
4.1.1.2	Fixtures and fittings – site.....	21
4.1.2	Security Awareness.....	21
4.1.3	Access control systems.....	22
4.1.4	Security Passes.....	22
4.1.5	Integrated security systems – CCTV and lighting.....	22
4.2	Search Plan	23
4.2.1	Searching of persons entering the event.....	23
4.2.2	Search Sector Plan	23
5.0	Statement of Intent	25
5.1	The role of the company with reference to Crowd Management.....	25
5.2	The role of the company in reference to security	25
5.3	Areas of responsibility.....	25
5.3.1	Perimeter Protection.....	25
5.3.2	Access Control	26
5.3.3	Entrances	26
5.3.4	Arena Crowd Management	26
5.3.5	Contingency and Emergency	26
5.3.6	Egress	27
5.4	Areas that the company are not responsible for	27
6.0	Pre Event.....	28
6.1	Meetings	28
6.1.1	SAG (Safety Advisory Group) Meetings –	28
6.1.2	Security & Police Meetings.....	28
6.1.3	Client Planning Meetings.....	28
6.1.4	Internal Planning Meetings.....	28
6.1.5	Liaison with other agencies	28



6.2	Event / Licensing Conditions.....	29
6.3	Subcontractors.....	29
6.4	Supervisor Briefing	30
6.5	Staff Briefings	30
6.6	Assignment Instructions.....	30
7.0	Build & Break (within Red line areas of the site).....	31
7.1	Security Guarding	31
7.2	Duties.....	32
7.3	First Day of Build	32
7.4	Communications	32
7.5	Accreditation System	33
7.6	Vehicle Arrivals: Contractors.....	33
7.7	Vehicle Arrivals: On-site.....	33
7.8	Deliveries	34
7.9	Theft, Vandalism and Crime scene preservation	34
7.10	Occurrences & Incidents.....	34
7.11	Handover	35
7.12	Site Safety Rules	35
8.0	Event Open - Arrival	36
8.1	Walkup.....	36
8.2	Transport	36
8.3	Queuing Area.....	37
8.4	Queue Management.....	37
8.5	Ticket Collections.....	37
8.6	Information.....	38
8.7	Preparation for Entrances	38
8.8	Disabled Access	38
9.0	Event Open – Ingress.....	39
9.1	Access Control & Accreditation.....	39
9.2	Lighting	39



9.3	Ingress Flow	39
9.4	Soft Check	40
9.5	Ticket Systems	40
9.6	Search Procedure	40
9.6.1	Enhanced Drugs Search Procedure	41
9.7	Drugs Policy	41
9.8	Restricted & Prohibited Items	42
9.9	Contingency	42
9.9.1	Wet weather	43
9.9.2	High intensity ingress	43
9.9.3	Radio Communication	43
9.10	Age Restrictions	43
10.0	Event Open	44
10.1	Staffing Positions	44
10.2	Pre Event Checks	44
10.3	Occurrence Logging	44
10.4	Incident Reporting	45
10.5	Eviction & Ejection Process	46
10.6	Sexual Offences Procedure	46
10.7	Lost Children	46
10.8	Management of Localized Density	46
10.8.1	Tented structures & sponsor areas	47
10.8.1	Zonal areas	47
10.8.2	Barriers	47
10.8.3	Crowd Spotter	47
10.8.4	Decision to close	47
10.8.5	Reopening	48
10.9	Welfare Services	48
10.10	Lighting	48
10.11	Fire Points & Equipment	48



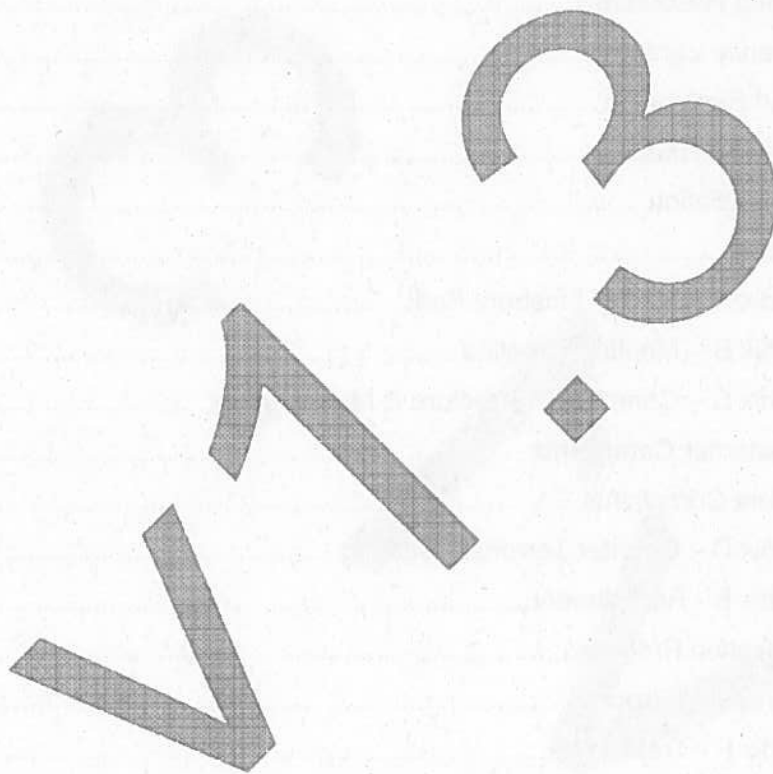
10.12	Medical Points	48
10.13	Disabled Access	49
10.14	Backstage	49
10.14.1	Access Control	49
10.14.2	Vehicles.....	49
10.14.3	Stage Area	49
10.14.4	Sponsor Stage Viewing Area	49
10.14.5	Mixer & Delay Areas.....	50
10.14.6	Front of Stage Barrier Operations	50
10.14.7	Structure and Design.....	50
10.14.8	Medical Provision	50
10.14.9	Photographers.....	50
10.14.10	Crowd Spotters.....	50
10.14.11	Evictions and Ejections	51
10.14.12	Artists	51
10.14.13	Hospitality.....	51
10.15	Bars	51
11.0	Normal Egress.....	52
11.1	Pre-Egress Meeting	52
11.2	External Egress	52
11.3	Redeployment of Staffing Resources	52
11.4	Pre-Egress Checks	52
11.5	Communications	52
11.5.1	Radio Silence	53
11.5.2	Key egress personnel.....	53
11.5.3	CCTV Monitoring	53
11.6	Event Areas of Note.....	53
11.6.1	Merchandise.....	53
11.7	Stand Down of Staff.....	54
12.0	Contingency	55



12.1	Liaison with other agencies.....	55
12.2	The role of the Emergency Liaison Team (E.L.T.)	55
12.3	Alert & Emergency Procedures.....	55
12.3.1	Condition Green	55
12.3.2	Condition Amber.....	55
12.3.3	Condition Red	55
12.3.4	Stand Down.....	56
12.4	Allocating Resources	56
12.5	Emergency Egress	56
12.5.1	Part Evacuation.....	56
12.5.2	Full Evacuation.....	57
12.5.3	Cancellation	57
13.0	Appendices.....	58
13.1	Appendix A – Map of Finsbury Park	58
13.2	Appendix B – Meeting Timeline	59
13.3	Appendix C – Complaints Structure & Management.....	60
13.3.1	Customer Complaints.....	60
13.3.2	Client Complaints	60
13.4	Appendix D – Counter Terrorism Briefing	61
13.5	Appendix E - Recruitment.....	63
13.5.1	Selection Process.....	63
13.5.2	Screening Process.....	63
13.6	Appendix F - Training.....	65
13.6.1	Training & Development Centre	65
13.6.2	Full Time Training.....	66
13.6.3	Casual Worker Training.....	66
13.6.3.1	Steward Training	66
13.6.3.2	SIA Training.....	67
13.6.3.3	Modular Training	67
13.6.3.4	Event Specific Training.....	68



13.6.4 Supervisor & Team Leader Training.....	68
13.6.4.1 Supervisors Training	68
13.7 Appendix G – Assignment Instructions	70





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1.0 Introduction

1.1 Introduction

This document will describe the proposed plan for the management of the Crowd Management & Security for Live Nation Finsbury Park Music Events. Dates to be confirmed but will be in July and based around 3 stages. The event will be licensed with a maximum capacity of 49,999 persons; the audience profile will vary across the event and further detail is given later in this document as to the specific detail for expected around the headline artists.

1.2 Client

Showsec are contracted with Live Nation (UK) Ltd. Showsec's key contacts at Live Nation are:

John Probyn – Festival Director – John.Probyn@Livenation.co.uk

Paul Cook – Festival Health and Safety Manager – Paul.Cook@Livenation.co.uk.

1.3 Contract

Showsec are contracted by Live Nation (UK) Ltd to provide Crowd Management & Security Services to events at Finsbury Park.

1.4 Designated Premises Supervisor

The Designated Premises Supervisor for Live Nation is Brian Grew

1.5 Service Provider

This plan is specific to the Showsec operation within the red line area, which involves the:

- Build & Break and Site Security
- Entrances
- Front of House Arena



- Perimeter
- Front of Stage Barriers
- Backstage & Guest Areas

The other security, stewarding and marshalling operations that will operate on site are:

- Bars

For more information on Showsec and their experience at other festivals, events and venues please visit www.Showsec.co.uk.

1.6 Principles of Crowd Management

Crowd Management is "the systematic planning for, and supervision of, orderly movement, assembly and dispersal of people. Note that Crowd management involves the assessment of the people handling capabilities of a space prior to its use. It includes:

- Evaluation of projected levels of occupancy;
- Adequacy of means of ingress and egress;
- Processing procedures, such as assisting and directing members of the public;
- Expected types of activities and group behavior;
- Evaluation of crowd dynamics and crowd safety.

"Referenced from the BS8406 Event Stewards"

This Crowd Management Plan will also draw on principles from current guidance documents:

- The Event Safety Guide
- The Guide to Safety at Sports Grounds
- The Guide to Fire Precautions in Existing Places of Entertainment and Like Premises.
- Regulatory Reform (Fire Safety) Order 2005
- Health and Safety at Work Act 1974
- Management of Health & Safety at work regulations 1999



- HSE Guidance to Crowds in Public Venues
- HSE Guidance to Managing Crowds Safely
- British Standards in Door Supervision, Event Stewards and Static Security
- NACTSO Counter Terrorism Protective Security Advice for Major Events

Showsec are involved with the planning stages of the event and a representative will attend the following meetings:

- Event Planning Meetings (involving multiple agencies such as the Event Organisers, Local Authority, Police, Fire, Ambulance)
- Police and Security Meetings
- Tabletop Exercises

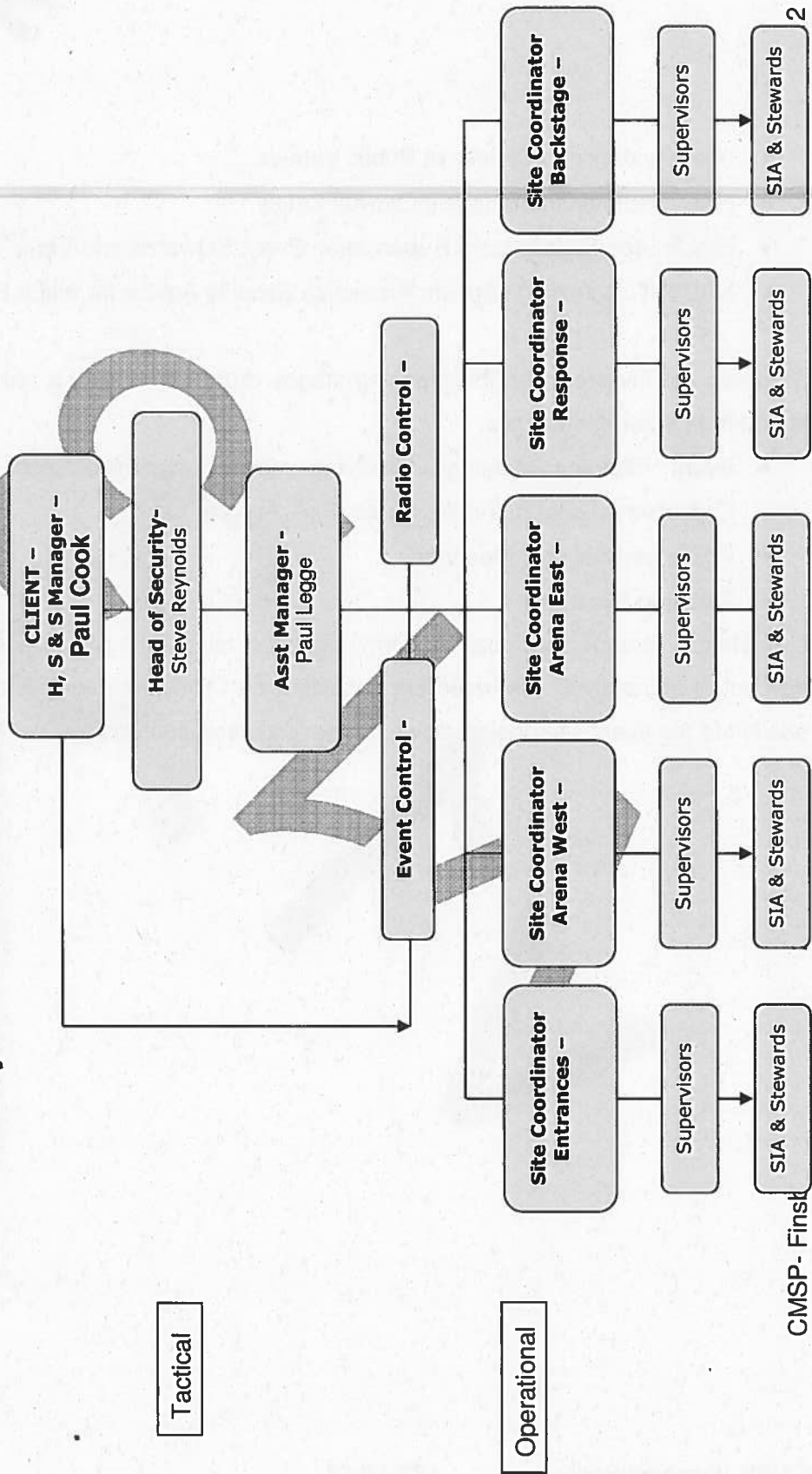
Live Nation (and/or the local authority) minutes all meetings and the minutes are distributed and stored. Showsec are consulted on Crowd Management decisions with relation to the event site design, however the final decision lies with Live Nation:

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Showsec

2.0 Showsec Information

2.1 Security Command & Control Structure



CMSP- Final

Version 1.3

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2.2 Security Control Room

The Security control room at the event will be the hub of Showsec communications on site. The Security control room reports into the Event Control room, which is situated in the Park HQ.

2.2.1 Radio Contractor

Showsec will contract a suitable contractor to provide the hand held radio system for the event open period. They will provide the equipment, installation and support service to the provision of this equipment.

2.2.2 Radios

The Showsec operatives will use Motorola DP3400 digital radios. Each designated radio user will have a radio equipped with an earpiece. The radios will operate with a minimum of two channels relevant to the site:

Channel 1 (Repeater) – Entrances & Arena

Channel 2 (Repeater) – Backstage & Main Stage Barriers

2.2.3 Radio Controllers

In the control room there will be three radio controllers, an administrator and a senior controller. Each channel will have their own radio controller; the senior controller will sit additionally on the Channel 1. The administrator will ensure that all the pre-event logs are up to date along with gathering any further incident reports after an incident.

The senior controller will drive through the event timeline. This is a series of planned events and actions that must occur. They will also ensure that each channel controller is obtaining the regular situation reports (sit-reps). The senior controller will then prepare regular updates to be emailed to the event management team.

2.3 Insurance

Available on request are the Insurance documents for Showsec. These have recently been reviewed and are valid until 31st October 2014 (they will be renewed upon this expiry date). The documents available are:

CMSP- Finsbury Park

23-10-13

13

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- Public/Products Liability Insurance, not less than £5 million.

Policy Number: YMM824299 & G21979363003

- Employers Liability Insurance, not less than £10 million.

Policy Number: YMM824298

These are both undersigned by:

- Aon Limited
205-208 Kings Road
Reading
RG1 4LW
T – 0118 926 1100
F – 0118 966 7458

For further details please contact the Finance department on
0116 204 3315 or finance@Showsec.co.uk

2.4 Recruitment & Training

The Showsec recruitment & training procedures are detailed in the appendix and further information is available on request. All staff are screened in advance and all staff are trained to a minimum level 2 standard.



3.0 Risk Assessment

3.1 Event Risk Assessment

The organiser, in advance of the event, will carry out the event risk assessment. This document will be made available to Showsec and it will be read and considered in the writing of the Showsec Crowd Management Plan and Staff Risk Assessment.

The principal steps to risk assessment are as follows:

- a) Identify the various hazards associated with the site and/or event's activities;
- b) Identify those people who are at risk, who might be harmed and how;
- c) Evaluate the risks and decide if the existing precautions are adequate or can be improved;
- d) Record all findings, recommendations and remedial actions implemented;
- e) Review the assessment and revise as necessary.

"Referenced from the BS8406 Event Steward"

3.2 Site Security Survey

At the planning meetings both internally and with other agencies, there are several considerations taken into account. There are constant changes to the site design leading up to the event. Showsec will survey the site each time a revision of the site plan is published by the client and consider the following:

- Staffing levels;
- Safe methods of ingress and egress;
- Emergency egress and ingress;
- Public arrival points;
- Screening of visitors, staff and customers to the site;
- Ticket/access control systems;
- Control of localized density;
- Accurate accounting of capacity;



- Audience profile;
- Artist or event profile;
- Control of cultural behavior;
- Welfare services;
- Lighting and identification of black spots or dimly lit areas;
- Identification of all fire points and the location of fire appliances;
- Identification of any areas set aside for the treatment of first aid and related equipment.

3.3 Staffing Risk Assessment

A staffing risk assessment will be written to support this Crowd Management & Security Plan; this is available upon request. This will detail the risks associated with the delivery of the Crowd Management & Security Plan.

An assessment of the risks is carried out in accordance with an employer's statutory requirement to do so under the Health and Safety at Work Act (1974) and complies with the Management of Health and Safety at Work Regulations (1992).

3.4 Staffing Levels

A full staffing deployment is created for this event and is available upon request at a later date. This details the following for each day of the Build, Event, Overnight and Break period of the event:

- Staffing position number
- Grid reference of the position
- Position name
- Description of duties of position
- Function of the position (SIA / ST)
- Number of staff in that position
- Start and Finish Time



3.4.1 Licensable Period

For the purposes of the Private Security Industry act 2001, the site is deemed as licensed, only during the open and licensable hours of each day (where alcohol sales are permitted). Inside of these hours then only 'Door Supervisor' SIA Licenses will be in use for licensable activities. Outside of these licensed hours then 'Security Guarding' SIA Licenses may be in use in addition to the 'Door Supervisor' SIA Licenses.

3.4.2 Licensable Activities

Whether the position is classed as a licensable position or a non-licensable position is taken from the Private Security Industry act 2001. Further information is given in the SIA guidance:

http://www.sia.homeoffice.gov.uk/Documents/licensing/sia_security_at_events.pdf

3.5 Event / Artist Profile

As in previous years there will be many artists appearing throughout the series of events.

A full line up will be made available nearer to the event by the organiser and published on the event websites. Showsec and the organiser will work through to assess any risks associated with a specific artist due to profile or popularity.

3.6 Audience Profile

The audience will vary across each event. Once the program, content and headline artists / main attractions are announced then an audience profile will be written for each event and included in the briefings to Supervisors.

Audience profile information may be able to be gathered from the ticketing information should it be available. The ticket information can tell us how people will choose to arrive, the demographic, etc.



The audience is expected to attend for the positive experience of the events and to be part of the event experience. Any disorder or crime has historically been to a minimum and no change to this is anticipated. The audience will likely to be experienced in attending music concerts either at venues, festivals or other events. This brings an audience that will have high demands in terms of customer service and so excellent communication skills are required from the staff.

3.6.1 Management of Cultural Behavior

Each band is risk assessed before the event so that resources can be adequately deployed in anticipation of any high-risk crowd activity.

Across the events, constant situation reports will be fed into the control room and analysed to look for trends. This data gathering will be used for profiling of the acts in future years and the previous year's data is available to utilise in 2014.

Should any dangerous activity take place either incited by the crowd or the act on stage then a Show stop policy is in place to ensure there is a process of stopping the show at any time.

3.7 Health & Safety

3.7.1 Health & Safety Policy

The company has a Health & Safety Policy supported by Codes of Safe Working Practice (CoSWP). All company employees and workers are made aware of their responsibilities whilst on site and that they must observe the Health & Safety Regulations in place on the site.

All staff receives Health & Safety training. This is at different levels depending on the role undertaken by the member of staff. Further details are available from the training centre.



The Supervisors will receive a briefing sheet summarising the company's Codes of Safe Working Practices relevant to the event. They will brief all the staff on the specific hazards in their area and methods of reducing any perceived risk.

3.7.2 Noise Levels

A code of safe working practice is in place for the control of Noise at work regulations 2005. The noise regulations came into place for the music and entertainment sectors on April 6th 2008 and require the following of an employer:

- Provide workers with hearing protectors and to make sure that they use them properly.
- Identify areas where the use of hearing protection is compulsory
- Ensure that the hearing protectors are properly used and maintained.

All Showsec workers at the events are issued with hearing protection when they sign in to work. The Supervisors will cover the wearing of hearing protection in their daily briefing. The Supervisors will then monitor to ensure that the workers are wearing the hearing protection at all times where necessary and in the correct way.

The Showsec Health, Safety & Facilities Manager will audit the wearing of hearing protection on site as part of his Health & Safety checks whilst on site.



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4.0 Security Plan

The security planning for the event is wide reaching and incorporated in this Crowd Management & Security Plan. The security part will consider:

- Aims of the Crime Reduction Strategy, to be agreed with the Police
- Details of all the protective security measures to be implemented, covering physical, information and personnel security
- Instructions on briefing content to security staff including type of behaviour to look for and methods of reporting
- Instructions on how to respond to the discovery of a suspicious item or event
- A search plan
- Evacuation and invacuation plans and details on securing the attraction in the event of a major incident
- Business continuity

4.1.1 Security Assessment & Physical Security

A security risk assessment will be carried out using the template in the Appendix.

Security risk is difficult to quantify, because the basic assumptions for calculating mathematical probability cannot be met; that is, the variables are neither independent nor random.

There will be several physical security measures deployed across Finsbury Park to ensure its security. There will be a search regime for public persons on entry to the site, which will include Wanding and use of covert and overt security teams



4.1.1.1 Perimeter security fence

The perimeter fence will go up during the build for the event on approximately the 3rd to the 6th days of the events build period. The fence will be constructed of either Steel Shield type fencing or utilising the existing site fencing. There will be a minimum of the following specifications:

Steel Shield

Panel size	Weight	Crowd pressure	Normal height	Pin depth	Colour	Gate access	Pedestrian access
3mx2.4m	72kg	2.0kn/m	3.0m	40cm - 1.0m	Green	2.4m or 3m	1.2m + door

No items should be located around the perimeter of the fence to limit the risk of devices being left in these. There are no structures directly outside the perimeter of the proposed fence line.

Once the fence line is erected, an assessment of areas that are more at risk than others will be identified and adequate security measures and attention will be paid to those parts, examples of these could be treelines coinciding with the fence.

4.1.1.2 Fixtures and fittings – site

During the build period it is important that items are looked after and not left lying around. This is particularly important on the perimeter where items used during the build could be used to help gain access over the fence line.

4.1.2 Security Awareness

Security awareness will be instilled into all personnel working at and attending the event. This will not just be the Security staff but also the event management, contractors, bar workers, cleaners, etc. As well as this there should be a strong, clear security message given out to the visitors attending the events to improve their awareness and demonstrate how and when they should report something suspicious.



4.1.3 Access control systems

There will be several layers of access control systems from staffing of access points to the tracked locking down and opening up of areas during the open period. The security staff will ensure that access control is monitored to minimise unauthorised access. All the tracking will be monitored centrally in the event control room.

4.1.4 Security Passes

The organiser will introduce a thorough and clear accreditation system to allow the security to restrict access to certain areas of the site at certain times of the build, open and break period. Pass boards should be made available to security staff, either mounted at the access control locations and/or included in their briefing document handbook.

4.1.5 Integrated security systems – CCTV and lighting

During the open period the site will be covered by a CCTV system that will be monitored during the events open hours, by a CCTV Operator provided by the CCTV Company. This will feed directly into the Event Control.

The CCTV may be used to track the patrol teams but it will mainly be for Crowd Management & Security across the site; there are limitations to the visibility. Its main role will be to:

- Monitor the crowd movement dynamics of the audience attending the event.
- Cover the main entrances and exits to the event and other visible areas that are critical to the safe management and security of your operation.
- Proactively monitor the activities of members of the public whether they are in public areas or on private property.
- Use cameras to focus on the activities of particular people either by controlling or directing cameras to an individual's activities.
- Use cameras to look out for particular individuals.
- Use recorded CCTV images to identify individuals or to investigate their activities.



Adequate lighting must be installed across the site to ensure there is good visibility for the security teams when patrolling. CCTV Locations will be listed below along with key visibility areas and blind spots.

4.2 Search Plan

4.2.1 Searching of persons entering the event

The search of persons entering the event will support the integrity and security of the site. It is key to ensure that:

- All persons understand there is a right to refuse entry unless searched
- All persons are advised that a search may be carried out
- Staff are trained on their powers of search and what they are searching for
- There is adequate space available for search areas
- There are fast track queues for non-bag holders
- There is sufficient staff for safe ingress and reliefs
- Search queues allow profiling of visitors
- Arrival patterns of visitors are taken into account – transport, groups, peak time

4.2.2 Search Sector Plan

The site will be divided into sectors to allow the thorough search of the site in a swift timescale. Dividing event into search sectors allows each Supervisor to be responsible for their area of work. They will know what is or is not supposed to be present in their area of work, allowing them to highlight any unattended items quickly. The Supervisors will have a checklist of their search area to complete before reporting back to control. The control will have a checklist of all the search areas and once completed will report back to the Event Control. If a package is found then the following protocols will be adhered to:

1. Do not touch suspicious items.
2. Move everyone away to a safe distance.
3. Prevent others from approaching.
4. Communicate safely to staff, visitors and the public.

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5. Use hand-held radios or mobile phones away from the immediate vicinity of a suspect item, remaining out of line of sight and behind hard cover.
6. Notify the police.
7. Ensure that whoever found the item or witnessed the incident remains on hand to brief the police.

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5.0 Statement of Intent

Based on the site survey, the risk assessment and input from other agencies the statement of intent can be drawn up as follows. This outlines the responsibilities of Showsec as the Crowd Management & Security Company at the event.

5.1 The role of the company with reference to Crowd Management

Crowd Management is:

"The systematic planning for, and supervision of, orderly movement, assembly and dispersal of people. Note that Crowd management involves the assessment of the people handling capabilities of a space prior to its use. It includes:

- Evaluation of projected levels of occupancy;
- Adequacy of means of ingress and egress;
- Processing procedures, such as assisting and directing members of the public;
- Expected types of activities and group behavior;
- Evaluation of crowd dynamics and crowd safety.

"Referenced from the BS8406 Event Stewards"

5.2 The role of the company in reference to security

The role of the security company at the client's premises is:

To protect the client from any accidental or deliberate act that could cause loss, damage or destruction to its property, personnel or operations.

5.3 Areas of responsibility

5.3.1 Perimeter Protection

- To deter, prevent or detect any attempts at unauthorised access or egress through the site perimeter.



- To patrol the perimeter checking the security of the site perimeter and recording this patrol.
- To raise awareness of the importance of security on site and the protection of both the clients and visitors assets whilst they are on site.

5.3.2 Access Control

- To provide an efficient and effective means of verifying the authority of all persons seeking to enter the site and to prevent any unauthorised persons from gaining access.
- To record the entry and exit of vehicles visiting the site.
- To enforce the pass system designated by the client in the front of house or backstage area.

5.3.3 Entrances

- To provide a courteous and effective service at entrances to the site, in order to properly receive visitors and verify their status.
- To search visitors at the entry point to ensure that they comply with the site policies and procedures based upon the current threat assessment.

5.3.4 Arena Crowd Management

- To monitor the ingress of visitors into the site in a safe and orderly fashion.
- To where reasonably possible, proactively employ crowd management methods to ensure the safe population of the various areas of the site.
- To monitor the safety of the visitors whilst in the site and assist where necessary.
- To monitor and deter visitors from theft and vandalism of any temporary or permanent structures where practical and reasonable with a view to reporting to the necessary authorities

5.3.5 Contingency and Emergency

- To provide every possible assistance to the Emergency Services in the effective handling of any emergency incident arising within the areas of operation.
- To make provision for the protection of the clients assets and personnel in the event of a major crisis or disaster



5.3.6 Egress

- To monitor and assist the public with egress towards the Finsbury Park tube station

5.4 Areas that the company are not responsible for

- Crowd Management or Security of people outside the agreed extremities of the Licensed Area.
- Traffic management around the externals of the site, or parking on the surrounding public roads.
- Any co-ordination or responsibility of lost property or lost children. Staff will, however, direct lost property to the appropriate handling station and escort lost children to the designated point(s).
- Any Health and Safety issues regarding any parties other than those who are employed by the company or actions taken by agents other than those contracted directly by Showsec.
- Provision of direct Medical Services (other than to assist the contracted event medical supplier personnel with all reasonable requests to establish a safe working environment for treatment of casualties).
- Coordination or movement of cash around the site
- Any assets on the concessions stands
- The personal security of artists or any members of bands appearing at the events (unless any unforeseen activity takes place).



6.0 Pre Event

6.1 Meetings

There will be several meetings to attend over the course of the planning and implementation stages of the project. A meeting timeline has been created by the client to capture the different meetings along with their location, who attended and where the minutes are stored.

6.1.1 SAG (Safety Advisory Group) Meetings –

These meetings are generally held bi-monthly. At these meetings there is a set agenda which will generally allow each agency involved with the event an opportunity to update the group on their planning and raise any questions or concerns that they wish to be discussed.

6.1.2 Security & Police Meetings

The Security and Police partnership is key to the success of the event. Both agencies will meet on a regular basis to discuss; crime reduction, joint strategies, threat level, search protocols, and liaison.

6.1.3 Client Planning Meetings

Showsec & the client will meet regularly to ensure that the clients' needs and wants are communicated to Showsec. This will allow for successful implementation of the security service at the event.

6.1.4 Internal Planning Meetings

The Showsec project management team will meet regularly to ensure that internally all parties are updated on external meetings. These meetings will also ensure that the implementation of the security service is on time and that the service is tailored to exactly what the client wants.

6.1.5 Liaison with other agencies

With an event of this scale, there will be many agencies involved that will have an opinion on how the security service should be delivered. There will also be several contractors who will have specific needs and wants with reference to their involvement



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at the event. Showsec will request that any specific requests in relation to the security service are made through the client so that they can assess the priority of the requests as well as any budgetary impact. Showsec will however make every effort to carry out any reasonable requests to ensure the highest level of service.

6.2 Event / Licensing Conditions

The license conditions relevant to this Crowd Management & Security Plan are to be listed in this section once agreed.

6.3 Subcontractors

At present it is possible that some of the security staffing at Finsbury Park will be subcontracted. These companies, will however be utilised under the supervision of Showsec at all times.

All site security subcontractors are required to have satisfactorily completed the Showsec approved suppliers questionnaire and finance check. This is undertaken before being considered suitable to provide any staff to the event. In addition to this all subcontractors are approved under the SIA Approved contractor scheme.

All suppliers are aware that they may be required to submit staff details to the Police, Department for Work & Pensions and the UK Border Agency for further checks.

Contractor	SIA	ST
Tyler Security – Explosives Detection Dogs	1	
Tyler Security – General Purpose Guard Dogs	1	



6.4 Supervisor Briefing

The supervisors briefing will take place in various stages leading up to the event. This will be conducted both on-line using the online platform and on site in the form of a familiarisation day.

6.5 Staff Briefings

Staff briefings will be given out as a hand out booklet to each member of staff. The booklet will reinforce their training to ensure that it covers a minimum of:

- Roles and responsibilities of Security / Steward
- Patrolling
- Access Control
- Searching
- Security and emergency systems
- Fire safety
- Health & Safety at work
- Law
- Emergencies
- Customer care and social skills
- Communications and reporting
- Equality and diversity
- Communication skills and conflict management

6.6 Assignment Instructions

Assignment instructions will be written for all Showsec staff on site. These will be in two formats, general site instructions and position specific instructions. Examples of these are included in the Appendix. For the position specific instructions, each position will have a separate assignment instruction detailing the key information the staff member needs for that role.



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7.0 Build & Break (within Red line areas of the site)

7.1 Security Guarding

As stated in 3.4.1, Security Guarding SIA Licenses will only be used in reference to non-licensed hours of the day. Within licensed hours (alcohol sales) then Door Supervisor SIA licenses will be used.

The term "security guarding" used in the scope of this event applies to activities, which are described as follows in the Private Security Industry Act 2001:

- Guarding premises against unauthorized access or occupation, against outbreaks of disorder or against damage;
- Guarding property against destruction or damage, against being stolen or against being otherwise dishonestly taken or obtained.

References to guarding premises against unauthorized access include references to being wholly or partly responsible for determining the suitability for admission to the premises of persons applying for admission.

References to guarding against something happening include references to so providing a physical presence, or carrying out any form of patrol or surveillance, as to deter or otherwise discourage it from happening; or to provide information, if it happens, about what has happened.



7.2 Duties

The prime responsibility of the build & break security should be to protect the customer's people, property and assets at all times, as far as they can reasonably do so.

Typical duties could include, but are not limited to:

- Regular tests of timing, communication, safety or other equipment specified in the assignment instructions;
- Regularly checking that the site has been secured;
- The management and/or monitoring of movement of people, goods or transport;
- Undertaking site patrols to inspect for breaches in security or other specified changes;
- Making check calls and/or receiving and handling external calls and enquiries;
- Managing the movement of keys and/or other items of equipment for which the organization is responsible;
- Managing and reporting incidents and emergencies.

7.3 First Day of Build

Upon arrival on site the Supervisor will report to the Site manager. The build and break staff will be briefed and deployed to the predetermined static positions. Due to the fluid nature of the site in the early days of the build, the staff will be having a flexible and proactive approach.

7.4 Communications

During the build and break, positions will be issued and be responsible for a radio. All Showsec staff will be on one radio channel. All radio traffic will pass through the Supervisor on the day with the X1 position logging any key radio messages in the occurrence log. The Supervisor and the X1 position will also have a production radio to



be in contact with the clients Site Manager. These positions will be the point of contact should any information/issues need to be communicated.

7.5 Accreditation System

The client will implement a stringent accreditation system for the event. An accreditation centre will be set up by the client at X1. This is the point on site where all the accreditation will be issued. Any visitors wishing to access the site must either have received their accreditation in advance or collect it from this point.

For the early part of the build the accreditation system will not be in place. Daily sticky passes (TBC) will be issued by the security at a designated point on the site. These will only be issued to the visitors who are on the list provided to the security guard at this point. The site manager must update this security guard regularly on any changes, additions or deletions from this list.

7.6 Vehicle Arrivals: Contractors

Contractors should go to the accreditation point to receive their accreditation and a vehicle pass. The type of vehicle pass will denote where on site the contractor can access.

7.7 Vehicle Arrivals: On-site

The site will have various vehicles arriving and leaving from site. This will include deliveries during the build period, concessions stocking their units, artists sound checking and on site contractors.

During the build and break period they will arrive at X1 where they will undergo the following process:

- Be met by security.



- Vehicle will be crosschecked against the list of arrivals for the day. This should correspond with the driver, make, model and registration of the vehicle as well as the arrival time and expected load of the vehicle.
- Once the vehicle has been checked then the driver will be issued with a delivery pass or sent to the accreditation point to pick up their accreditation.
- All vehicles should exit the site out of X1.

7.8 Deliveries

Any deliveries that are not required to be dropped off on site should be delivered to Accreditation at X1. At this location the team will take receipt of packages and other post and check it in. Once the delivery has been checked then the relevant department will be contacted.

7.9 Theft, Vandalism and Crime scene preservation

When a crime, or other incident requiring Police attendance, is reported to, or discovered by, a Security operative, Showsec have undertaken to ensure that their staff obtain as much detail as is possible, with particular importance being placed on identifying victims, suspects, witnesses, and scenes of crime. Each agency will also endeavour to provide a named contact person when requesting the attendance of another agency, and will also provide a location at which to meet, so as to avoid confusion with interagency site designations and map references the Supervisor will endeavour to send a representative to meet the arriving officers at a pre-determined RV point.

7.10 Occurrences & Incidents

All Occurrences and incidents will be reported immediately to the Supervisor on duty, should the severity of the incident require it then the Duty Manager will be called to the scene. All staff involved will fill out an incident report form and the report will be scanned and filled electronically on the Showsec incident report database. All incident report



forms will be available to the site manager at the end of day debrief and handover to night crew.

7.11 Handover

The Supervisor should be invited by the Site Manager to the daily production meeting. This will allow them to keep up to date with the production schedule and any changes to the agreed plan. It will also allow the supervisor to hand over the information to the night security team.

The day and night supervisor will go through a handover process at the shift change time to ensure that all information is passed efficiently between the day and night teams.

7.12 Site Safety Rules

All staff will proactively enforce and adhere to the Health and Safety Site rules. These rules will be made clear to the Supervisor and all staff who will enforce them onto all contractors and staff who enter the site.



8.0 Event Open - Arrival

8.1 Walkup

The site will open its gates at different times depending on the event. The ingress methodology will be generally the same for each show.

In past years there have been early arrivals for certain shows. Staff will be deployed early in the day from 0830 to manage queues and the aim will be to open the entrance for processing of search by 1200hrs (or the gate opening time for that showday).

8.2 Transport

There are different methods of transport available to the public to allow them to travel to the Finsbury Park. Due to the location and parking restrictions many people would choose to use public transport. It is expected that a high % of the audience use public transport to make their way to the events held on the park. The main public transport options will be:

- National Rail
 - Haringey
 - Finsbury Park
- London Overground Trains
 - Haringey Green Lanes
- London Underground Lines:
 - Victoria line
 - Piccadilly line
 - Finsbury Park
- London Bus routes into the centre of London and surrounding areas.



8.3 Queuing Area

It is anticipated that due to the numbers attending the events there may be a queue for access into the site at certain times. This may occur when trains arrive at similar times and therefore there is an influx of visitors. The queuing area will be designated with low duty pedestrian barrier. This will define the area to queue. A sufficient area should be made available to the queuing of these people with access to toilet facilities.

The queuing area should be based on 0.5m² for each person to allow for a comfortable space to wait.

8.4 Queue Management

Queue management teams will be deployed from early each day. The night security patrol team will arrange any arrivals overnight. Any public arriving to queue will be managed in the following way:

- Staff will inform the early arrivals of the process for queuing including:
 - Viewing ticket
 - Anticipated waiting time
 - Preparation for search lanes when they open
- Clear bins should be provided for the disposing of alcohol and other waste.
- The queue will also be set back from the entrance lanes by a minimum of 5m.
- Breaks should be set in the queue to ensure that it is managed into smaller penned areas.

8.5 Ticket Collections

Any ticket collections will be from the box offices on site. There will be a box office at the guest entrance and Main entrance.

Security will be deployed at the box office areas to ensure that the public are queued. They will also ensure that any ticket touts are moved away from the box office areas.



Any ticket touts that are identified operating near to the box offices will be reported to control and requested to move on. Response teams are fitted with personal Body Cams and where possible these Body Cams will be used to record their image; this is supported with a written report being completed by the security at that location.

8.6 Information

To ensure the swift yet thorough entry of the public attending the event it is important to have good, clear lines of communication. The organiser should use their normal lines of communication to ensure that the public have as much information about the event in advance of arriving at the event. This will minimise the communication required by the Security staff at the entrances.

Upon arrival at the site there should be adequate signage on display to direct customers and give them guidance on their arrival at the event. There will also be loud halers in use to keep the public updated.

8.7 Preparation for Entrances

Each day a similar same process will take place. There will be staff deployed in front of the search lanes to prepare the public for the search regime. Staff will request the following from the public:

- Removal of large items from pockets
- Unzipping of any jackets or coats being worn by customers
- To highlight to the security staff any restricted items they are aware of
- To prepare their bag to be searched by security staff

8.8 Disabled Access

Disabled vehicle access will be through a dedicated entrance. They can then make their way to one of the accessible viewing platforms. Any pedestrian access will be through a designated lane at each entrance. This should be clearly signed to allow ease of access to this area.

9.0 Event Open – Ingress

9.1 Access Control & Accreditation

There will be a robust ingress system at the main entrances. All persons entering the site will have to produce accreditation to enter. Pass boards will be clearly displayed at each entrance showing what accreditation is and is not allowed past that point.

9.2 Lighting

Adequate lighting should be at the entrance and approach routes to the entrance. This should be 24 hour lighting so that they entrances are clearly visible to the security staff at all times.

9.3 Ingress Flow

The public ingress will be carried out through lanes. Each lane is set at a unit width of 1m. There are three stages to the ingress flow:

1. Soft check and Person Search
2. Ticket Scan and/or Wristband check
3. Bag Search



9.4 Soft Check

At the start of the entrance lane there will be a soft check undertaken by the SIA Licensed Security on each lane. These staff will check the ticket and then carry out a person search (detailed in 9.6).

9.5 Ticket Systems

There will likely be several ticket types in use for the events. This will depend on the ticketing agency that has been used to sell the tickets.

All tickets should be compatible with the Ticketmaster access manager scanning system. The system should provide the event control with regular situation reports on the amount of public who have entered the site and the period of time they have entered. This will provide useful ingress flow rates for use by the Event Management team.

Once the patron has been through the soft ticket check and the person search then they will have their ticket scanned at the ticket scan point. The bag searcher will be located just behind the ticket scan point to support any rejected tickets or ticket issues at this point.

9.6 Search Procedure

The search on entry will be conducted in the same way on all public entrances:

- All public coming onto to site will be subjected to a wanded person search at the soft ticket checkpoint.
- All bags will be subject to a thorough hand search behind the ticket check point.

Showsec only searches on behalf of, and under the instruction of, the client. Often attitude or the personal of an individual makes staff aware that there maybe an issue



with them and they may have something to hide so a search will be instigated; the policy Showsec adheres to is as follows:

- Search Policy is set by the clients Event Management team before the start of the event
- Only the Event Control in conjunction with the Security Manager can change the Search Policy.
- Ensure that the staff are familiar with the list of prohibited items.
- Permission must always be sought before a search is carried out.
- Same Sex Person Searching only
- Bags are classed as objects and therefore can be searched by either sex.
- Nobody is exempt from the Search Procedure
- Right of admission reserved subject to search as part of the ticket conditions
- Polite and courteous manner to be maintained at all times.
- All non-desirable/illegal items found should be reported to the Supervisor and the Event Control Room
- Staff will never handle people or property without their permission
- All illegal items found should be reported and a supervisor/manager should deal with this issue. Event Control will be contacted.
- Always thank all parties involved for their co-operation.

9.6.1 Enhanced Drugs Search Procedure

For certain events there is an anticipation that customers will attempt to enter with suspected illegal substances. To combat this hazard an enhanced drugs search operation will take place at the Main entrance for certain agreed events. This procedure will be detailed in the Appendix – Enhanced Drugs Search Procedure if applied.

9.7 Drugs Policy

The client has a zero tolerance approach to the use of drugs on its premises. Each member of staff should be vigilant and look out for signs of illegal substance use or illegal substance dealing. If any suspected illegal substances are seized or found on an individual by SIA staff, the Head of Security and the Event Management should be



informed through the Event Control room. The site coordinator will attend, and makes the judgment whether to eject or detain for the police; this will be evaluated by the amount of suspected illegal substance that is seized.

If any drugs are found on the premises, these should be handed to a supervisor who will contact the event control. The Police will then be requested to collect these from the eviction centre.

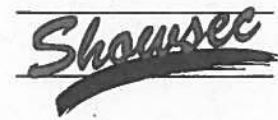
9.8 Restricted & Prohibited Items

Currently it has not been confirmed what will be included on the Restricted & Prohibited Items List. Once this is available then an 'actions on' plan will be created in a similar format to the below. This will be included as an appendix in a later version.

Item found	Action On	Reported To	Support from
Alcohol	Advise that this is not allowed entry as per the published restricted items.	Supervisor	None required
Knife	Advise that this is not allowed entry onto the site as it is a prohibited item	Supervisor then to control.	Police

9.9 Contingency

Contingency planning for ingress of the event should consider as many conceivable scenarios as possible. However, exhaustive lists of scenarios are generally unfeasible. What is important with any contingency planning is ensuring that the command and control systems are in place with sufficient expertise to allow for dynamic decision making to provide solutions for potential issues that may arise and affect ingress. Below are some examples of issues that could pose ingress related complications.



9.9.1 Wet weather

With any outdoor site, inclement weather is always a consideration and can affect ingress routes, particularly if there are accumulations forming on areas of high footfall. The positioning of gates needs to be considered and historical and local knowledge of ground conditions to determine the best locations of gates. Contingency arrangements should consider the use of designated lanes as a backup, in the case of the primary entrance points being unusable. Further to this ground preparation works need to be considered to allow a continued ingress.

9.9.2 High intensity ingress

Contingency plans should consider the occurrence of a large influx of persons during a certain time frame. This may be early arrival before gates officially open or where the ferries have been delayed.

Pre-planning can ensure that the correct number of access points can meet the peaks in arrival trends. This can be supplemented by redeploying additional staffing resources from other parts of the site. Sufficient queuing space and communication methods would aid pressure and anxiety of queuing audience.

9.9.3 Radio Communication

Should the Radio communication system stop working then the immediate step is for the control room to move over to the use of mobile phones; the control room has a list of all key Showsec personnel. An engineer from the radio contractor will be contacted to attend the site to resolve the issues. If the problem is likely to persist then the option to utilise some of the clients radio network would be explored; providing a small amount of radios to key positions.

9.10 Age Restrictions

The age restrictions to the event are detailed in the Event Management Plan.



10.0 Event Open

10.1 Staffing Positions

The staffing positions are displayed in the staffing spreadsheet. This will be available upon request to a limited circulation due to the detailed and sensitive nature of the sheet.

10.2 Pre Event Checks

Approximately 30 minutes prior to opening doors, the Supervisor will carry out the pre door checks to ensure that the site is safe for both Showsec and the public to enter. Pre event check sheets are called in to the control room and a copy stored by the Logistics team; this confirms that all specified event areas are safe and prepared for the entry of the public. The key areas covered in the pre event checks are:

- Checking Fire Exits are clear, signed and in working order
- Checking any areas that require cleaning
- Checking the Front of stage barrier is in place and that there is water in the pit area
- Checking that fire extinguishers are in place and operational
- Ensuring that the FOH Desk barrier is set up correctly
- Confirm the Toilets are in a clean and working order
- Ensure all exit gates are clear externally
- Observe for anything that looks out of place

10.3 Occurrence Logging

Any occurrences that happen are reported by the operatives to the Supervisor. All workers have a notebook and pen to write down general occurrences throughout the event day.



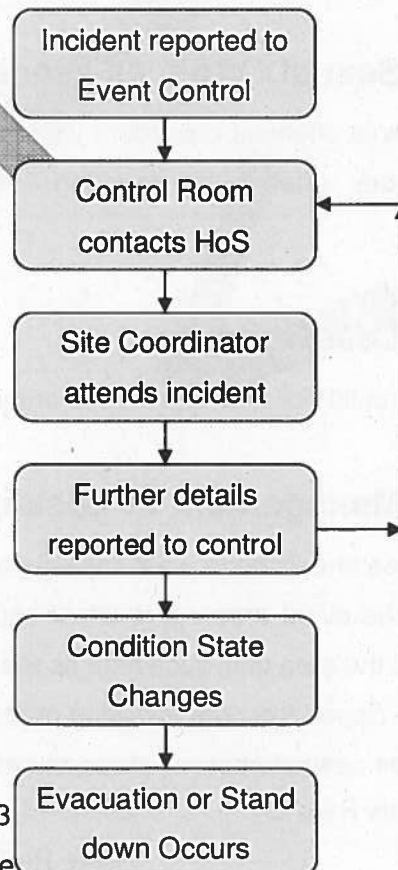
The Supervisors will regularly give situation reports into the control room either over the radio or via telephone. These sit reps will be logged in the control room log sheet.

10.4 Incident Reporting

To maximize the communication of incidents or issues, a comprehensive reporting system exists within Showsec. This will facilitate the passage of information from steward to management.

Contingency planning involves all parts of the Operational plan. As part of this all efforts will be made to record incidents, retain witnesses, preserve incident and crime scenes and report through these actions through control.

There are various incidents that can occur across the site during the event. Although each incident has its own specifics, the way that each incident is dealt with follows a similar structure.





A debrief after the event will allow staff to bring up any concerns with the supervisors who will ask for an incident report if so required and will be passed onto the event control.

The full reporting process is:

- Pre Event Report Form
- Pre Event Check Sheet
- Radio Control (Occurrence) Log
- Incident and/or Accident Report Form
- Post Event Report Form

10.5 Eviction & Ejection Process

A full eviction & ejection procedure will be written for the event to incorporate the aims of the event.

10.6 Sexual Offences Procedure

There is a sexual offences procedure written for the event on what procedure to follow should a sexual offence be reported. This includes crime scene preservation information.

10.7 Lost Children

There is a lost child policy written by the organiser

10.8 Management of Localized Density

Each event area should have a set capacity and will have stewarding teams deployed to that area. If the event area approached capacity then it may be necessary to reduce access or seal the area until such time as the occupancy decreases. Should an area be required to be closed then the following policy will be used at each area. The following process may be used at sponsor areas as well, depending on their dimensions.



The stage line up should be considered when the event site is made up of tented areas. The line-up often dictates busy periods in a stage tent and sufficient staffing should be ensured at these times.

10.8.1 Tented structures & sponsor areas

Adequate access control methods will be employed to control capacity within the stage tent. Manned crowd control barriers will be used to control public access in and out of the tent. Two open bays to the rear of the tent will be used as entrances with the remainder being exit only. Using the rear of the tent will ensure loading of the tent will be even.

10.8.1 Zonal areas

Areas with entertainment areas in them may become congested. The monitoring of these areas means that the crowd should be diverted to other routes to reduce the movement of people towards an already congested area. It may become necessary to close an area for ingress and divert to alternative areas.

10.8.2 Barriers

The barriers should be configured in a Y structure to prevent build crowd congestion at the threshold of the entry/exit bays. Staffing levels should reflect the size and structure of the marquee with each entry and exit manned with 2 staff.

10.8.3 Crowd Spotter

A crowd spotter should be deployed at the Front of stage area to ensure the comfort factor of 0.3m² is not impeded. The nominated medical team should monitor any casualties from the front of stage area specifically checking for signs of theoretic injury.

10.8.4 Decision to close

Should the capacity be reached, as per tent capacity calculations, entry lanes will be closed with public queued away from the entrance in an orderly manner. This should be a centrally co-ordinated operation from event control in consultation with the Security Manager, Site Coordinators and the Stage Tent supervisors. Extra staff should be deployed to the exit area to ensure a breach of the ingress policy does not occur.



10.8.5 Reopening

The exit bays will continue to be exit only and the public egress will be monitored to establish that space had been created and that audience figures had reduced. When audience figures had reduced in the tent sufficiently, ingress can recommence.

10.9 Welfare Services

A welfare point manned by trained and experienced personnel should be available at an easily located point on the site.

All Showsec staff will know where this point is and who should be sent there.

10.10 Lighting

The organiser should provide adequate lighting across the site. The Head of Security should attend a lighting test to identify any dark areas that may require additional resources at certain times of the event.

10.11 Fire Points & Equipment

Security staff will be aware of all fire points across the site. The organisers appointed fire safety contractor should work with Showsec to ensure that staff are adequately briefed on the locations.

10.12 Medical Points

Suitable medical points will be positioned around the site. All staff will be aware of these locations and where to send any patients.



10.13 Disabled Access

There will be disabled viewing areas across the site at each of the stages. Staff will ensure that disabled customers are directed to the correct location that they are looking for. At the disabled areas there are client present to assist with any special needs that the customers have.

10.14 Backstage

10.14.1 Access Control

Access to the backstage areas will be strictly by the accreditation only. All persons may be subject to a search on entering or leaving the backstage area.

10.14.2 Vehicles

Enough space has been set aside to park a artist vehicles in a secure area behind the stage right.

Only key artist and production vehicles will be given accreditation to access the backstage area.

10.14.3 Stage Area

The stage area will be secured on the production and show days to ensure no unauthorised personnel are allowed access. The security will liaise with the Stage Manager to add further restrictions to the accreditation system at points throughout the day where the stage is congested.

10.14.4 Sponsor Stage Viewing Area

For each of the shows there is a sponsor stage viewing area. There is a capacity for this area and it is controlled with accreditation specific to this area.



10.14.5 Mixer & Delay Areas

Staff will be positioned in order to discourage members of the public climbing on these structures in order to gain better sight lines. These areas will be used to monitor the crowd for density problems or criminal activity.

10.14.6 Front of Stage Barrier Operations

The front of stage barrier area is a working area and as such admission should be restricted through the accreditation system to working personnel only. It will be the duty of Showsec to act as a rescue facility in the front of stage barrier system, extracting those appearing to be in need of medical attention and administering water where practicable.

10.14.7 Structure and Design

The Front of Stage Barrier system will be a de-mountable type with a minimum loading of 5 kilo Newton per meter, run at a height of 1.2 meters. Security will require a working walkway or deck of a minimum of one meter in depth, running the length of the barrier to enable safe extraction of members of the audience.

10.14.8 Medical Provision

Medical provision will be stationed at one end of the barrier and will be available to assist a casualty when required to by pit staff.

10.14.9 Photographers

Photographers shall be escorted in and out of the stage left of the main stage pit, by the pit supervisor and/or the event press representative. The smaller stages will also have photographers allowed access using specific accreditation.

10.14.10 Crowd Spotters

There will be a stage spotter positioned on the side of the stage (both sides of the main stage) at the stage level. For acts where it has been assessed that there will be greater crowd movement or popularity then an additional crowd spotter may be positioned on the other side of the stage to give a more consistent view of the audience. The Crowd spotters will be in communication with the front of stage supervisor to enable them to



inform them of any customers in distress, crowd surges, crowd collapses or other areas of concern.

If the crowd spotter witness's signs of distress at the front of stage barrier, including crowd collapses with persons failing to surface or moshing the Show stop procedure will come into effect.

10.14.11 Evictions and Ejections

Any ejections from the barrier system must follow the event ejection procedure and be logged with control. Persons being ejected will be exited via the stage left and right where they should be handed over to the response team.

10.14.12 Artists

It is not the responsibility of Showsec to protect the artists. The artists should have sufficient personal security to undertake this function. If the artist does leave the stage and enter the front of stage area then their team should inform the event organisers, who should then inform the event control. Once made aware of this then the control room will pass on any relevant information to the supervisors and staff.

10.14.13 Hospitality

There will be a hospitality and press area in the main stage backstage area. Each area has it's own accreditation access.

10.15 Bars

The Bar areas will be monitored by security. A challenge 25 system is in place through the bar staff and strict supervision of underage drinking should take place by all staff and contractors at the event.



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11.0 Normal Egress

11.1 Pre-Egress Meeting

At 1900 every event open day a pre-egress meeting will take place in the Production Office Meeting Room. The key parties involved in the egress should attend this. They should be those involved with the internals of the site and any agencies involved in the egress externally of the site.

11.2 External Egress

Showsec will manage and staff the egress from Finsbury Park event site towards the immediate train and tube stations. A full egress plan will be written for this part of the operation as a separate management plan and will be available upon request.

11.3 Redeployment of Staffing Resources

There will be some key re-deployment of staffing and supervisory resources to ensure that the egress plan is safe and delivered successfully.

11.4 Pre-Egress Checks

As with the pre-event checks, the control room will drive the recording of the pre-event checks. These will be to confirm that each supervisor has deployed their staff to the egress positions, has the correct infrastructure deployed and that they have adequate means of communicating to the crowd and back to the control room.

Pre-egress checks will be completed a minimum of 30 minutes before the expected egress time.

11.5 Communications

The communications are key to the successful delivery of the egress plan. All managers and supervisors will have a handheld radio to communicate with the control CMSP- Finsbury Park

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52

Version 1.3

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room. The pre-egress checks will confirm that there is a good communication link between the supervisors 'on the ground' and the control room.

11.5.1 Radio Silence

There will be a radio silence announced by the control room as soon as the egress commences. This will be announced with the exception of any urgent medical or life-threatening messages. All personnel must refrain from using their radios with the exception of the key egress personnel. The control room landline number will still be available for radio holders to call the control room for non-urgent messages.

11.5.2 Key egress personnel

The Key egress personnel will be identified in this plan at a later date. The control room will know who are the key egress personnel, to allow them to speak through the control room to each other. The control room operator will log the messages in the radio control log.

Either the Security Manager or their Deputy will be located in the control room to ensure that the command and control structure and decision making process is adhered to.

11.5.3 CCTV Monitoring

The Event Control Room throughout the egress will monitor CCTV.

11.6 Event Areas of Note

There will be typically busy areas on egress and as such there should be some supervision and staffing deployment to these areas to manage any congestion, queues and the direction of exit. The event will be able to offer a diverse range of entertainment, meaning the event will take the audience evenly across the site. There are some key areas though.

11.6.1 Merchandise

Merchandise stalls should be positioned away from egress routes. These are historically busy at the end of event days as people are reluctant to carry purchases all



day whilst attending an event. Any particularly busy areas will have a queuing system implemented for this period.

11.7 Stand Down of Staff

At the end of egress and the event then supervisors should confirm that their area is clear of public and that it is secured.

All gates should be locked closed unless in use and manned by overnight security.

Only the control room will give the authority to stand down. This should be requested from the Client first. Once the client has given the OK to stand down then the control room will contact each supervisor.



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12.0 Contingency

12.1 Liaison with other agencies

The liaison with other agencies takes place in the Event Control Room. All communications are coordinated here by the Event Control Room Manager. Upon the event state rising from Green to Amber then the Security Manager or their Deputy will attend the Event Control Room to form the Emergency Liaison Team (E.L.T.)

12.2 The role of the Emergency Liaison Team (E.L.T.)

This is detailed in the Event Management Plan

12.3 Alert & Emergency Procedures

Showsec will be subject to emergency procedures of the site as a whole. Any incident within the site may have an impact on the event. Showsec should adhere to the event emergency procedures and work alongside these. In the event of an emergency the following Standard Operating Procedures would be followed:

12.3.1 Condition Green

Would indicated normal situation

12.3.2 Condition Amber

In the event that an Amber Condition is declared, the Radio Controller would activate the following plan.

- Event Control informs Showsec Crowd Manager of the incident.
- All parties will be advised of the exact area of the threat.
- If necessary ingress will cease and information given to members of the public regarding the situation to prevent disorder.
- Evacuation standby will be issued for all teams. The entrance team should prepare their area to be clear for an egress.

12.3.3 Condition Red

Responsibility for stopping the show is documented in the event management plan.



When the incident is considered as very serious and has been informed so by the Event Manager, the Showsec Senior Controller will issue the following instructions.

- Declare "Condition Red".
- All Exit and Entrances to be cleared of any obstructions ready for egress.
- Customers to be directed away from the threat and the incident area to be secured.
- Emergency Services and Helicopter RV point should be staffed to ensure quick direction to the incident.
- Designated person to halt the show and an approved public announcement made.

12.3.4 Stand Down

Where the condition is contained, "Condition Green" will be declared and all parties will be advised using the "Stand Down" code. Where the situation could become serious, a "Stand-By" for Condition Red will be issued.

12.4 Allocating Resources

With the Security Manager (or their Deputy) based in the Event Control Room, they will be best placed to have an overview on available resources.

The senior controller will also be able to task the controllers to ask the supervisors who may have spare or available resources to assist.

12.5 Emergency Egress

12.5.1 Part Evacuation

Where condition Red is in a controlled area i.e. Backstage area, the event may not be halted, so as to reduce the possibility of panic. However the area will be restricted until the Condition Green is given.



12.5.2 Full Evacuation

The evacuation plan for the event is detailed in the Event Management Plan produced by the organisers.

Once it has been decided that a full evacuation is necessary, it will be carried out as per the agreed procedures. Emergency evacuation strategy should recognise empirical research by Sime into crowd psychology during escape from disaster i.e. t_1 (time to interpret) + t_2 (time to move).

12.5.3 Cancellation

Consideration must be given to the cancellation of an event or being unable to restart an event. A procedure should be set for making the audience aware of the situation as well as dealing with any property that has been lost or abandoned in an evacuation. There may also be an expectation of compensation or the re-issuing of tickets.



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13.0 Appendices

13.1 Appendix A – Map of Finsbury Park



The logo for Shoresec, featuring the word "Shoresec" in a stylized, italicized font with a thick underline.

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13.2 Appendix B – Meeting Timeline

Date	Meeting Title	Location	Attendees	Minutes



13.3 Appendix C – Complaints Structure & Management

13.3.1 Customer Complaints

Issues should be dealt with at the time of complaint, if at all possible. On site, the Supervisor may be called to speak to members of the public. Any complaints received should be communicated to control (via landline not radio) and then passed onto the client Customer Service team.

Written letters or emails received directly by Showsec should be passed to the client Customer Service team. Once received then the client Customer Service team will communicate the complaint to Showsec who will respond to event-related complaints.

General comments about the venues services and facilities should be made to the client Customer Service team. They should also be communicated to control (via landline not radio).

The Initial response from Showsec must be made within 48 hours of receiving the complaint from the client. It is aimed that all complaints will be closed within 10 working days of the complaint being raised to Showsec.

13.3.2 Client Complaints

Issues should be dealt with at the time of complaint, if at all possible. The event representative should raise their complaint with the Showsec at the time of the event.

Should the event representative wish to refer the complaint to another person then this should be communicated to the line manager. An agreed resolution date will be set and the process agreed by which the resolution will be reached.

Any non-urgent complaints will be dealt with after the event. The initial response to any complaint will be made within 48 hours of the end of the event detailing the process for investigating the complaint. A full response and proposed resolution will be made within 10 working days of the end of the event.



13.4 Appendix D – Counter Terrorism Briefing

The following is an example of a briefing that our Showsec operatives would receive at an event.

If you come across a suspicious person, object, or vehicle, report it immediately to the control room via your supervisor, radio or the telephone number provided.

What are the suspicious signs that can give away a terrorist bomber?

External appearance:

- Clothes unsuitable for the time of year (e.g., a heavy coat in summer).
- Anything protruding in an unusual way under the person's clothing.

Suspicious behaviour:

- Nervousness, tension, profuse perspiration.
- Walking slowly while glancing right and left, or running in a suspicious manner.
- Repeated attempts to steer clear of security staff.
- Repeated nervousness concerning something underneath clothing.
- Nervous, hesitant mumbling.

Suspect equipment, tools and accessories:

- A suitcase, shoulder, handbag or backpack.
- Electrical wires, switches or electronic devices sticking out of the bag or pocket.

How to identify a suspicious vehicle?

- Vehicle license plate looks "improvised" or mismatched (different front and back plates).
- Tax Disc is not present, out of date or registered to another vehicle.
- A vehicle parked suspiciously for a prolonged time in a central place or in a no-parking area.
- A vehicle is noticeably loaded down.

**What to do if you suspect something?**

- Contact control via your supervisor, radio or the phone number provided and give the as many details as possible about the suspect or the vehicle.
- While speaking to control, try to keep an eye on the suspect or vehicle from a safe distance.
- Wait for response or police to arrive.

What to do during a terrorist attack?

- Leave the area immediately, moving to an open space or a protected area.
- Avoid, as best you can, tall buildings, glass windows, and vehicles.
- If there are police in the area, follow their instructions.

What to do as soon as the terror incident is over?

- If the police have not arrived yet – call 999 immediately. Follow the Instructions of the police and rescue teams.
- Do not form or join a crowd! Leave the area immediately: there may be additional explosive charges around.
- Make a route clear for rescue vehicles.
- Observe your surroundings, and report immediately any suspects or additional explosive charges to the police.
- If you have any information that may help apprehend suspects or locate a vehicle involved in an attack, contact the police at once.

How to behave if you find yourself around a suicide bombing or shooting?

- Keep calm and don't panic
- Keep alert, especially in crowded places.

If you come across a suspicious person, suspicious object or suspicious vehicle – alert a police officer or call 999.



13.5 Appendix E - Recruitment

13.5.1 Selection Process

We take great pride in our recruitment process, constantly being updated to comply with the stringent Home Office requirements. The department also stays ahead of the game in respect of legal changes, anti-discrimination rules and minimum wage amendments.

The selection process assesses the candidates:

- Physical ability to carry out the services required;
- Aptitude and demeanor;
- Literacy and verbal communication abilities;
- Personal documentation (proof of name, age, address, SIA license etc.);
- Details of SIA-approved qualifications, other training and additional skills.
- The area of work that would be most suited to the individuals' competencies.

These may include one or more of the following:

- Build, Break, Overnight & Static Guarding
- Customer Experience
- Screening and Search
- Backstage and Access Control
- Corporate and Hospitality areas
- Front of Stage Barrier
- Response Teams

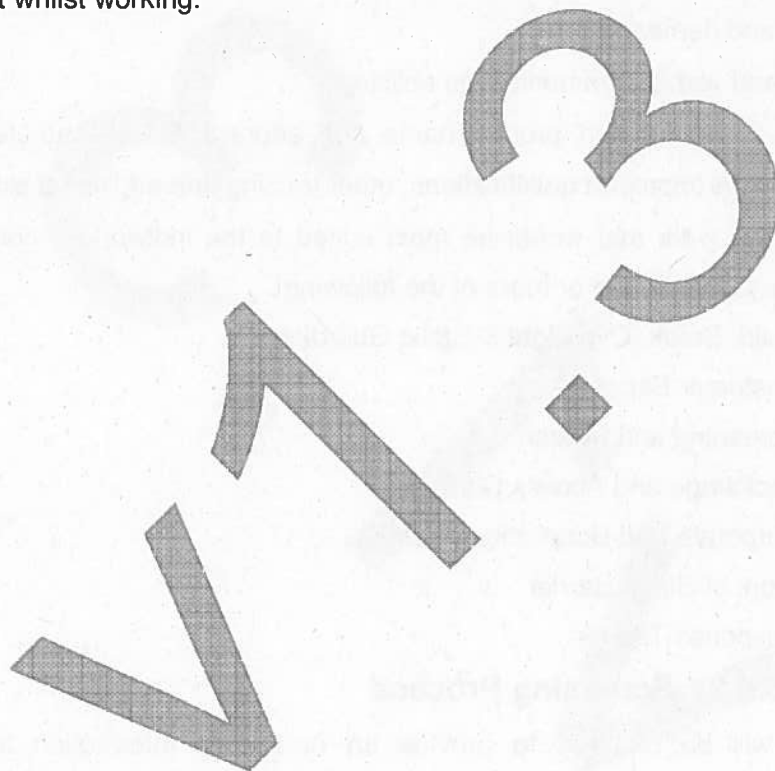
13.5.2 Screening Process

The applicant will be required to provide an up-to-date information to Showsec including:

- Details of career history of not less than five years immediately prior to the date of the application or back to the date of ceasing full time education;
- The names of at least two persons, who may be former employers, from whom a reference can be obtained. All security staff working at the events will have an SIA Door Supervisors License; as part of the SIA License application process a CRB check is undertaken by the SIA. All non-licensed stewards working at the



events will be required to allow their details to be submitted to the Police. The Police will be able to check the details on the Police National Computer (PNC) to ensure that no criminals are able to work at the events. When workers sign in to work at the event they will have to show either their SIA License if they are working as an SIA Security, or a nationally recognised Photo ID to verify their identity; this is in addition to their Showsec ID Card. Once they have shown this then they are given an event Security wristband to validate their entry to the event whilst working.





13.6 Appendix F - Training

Showsec is committed to providing the highest standards of training and education for its staff and service partners. The on-going development of all staff is the cornerstone to Showsec's ethos and has helped us gain Investor in People status. We are committed to helping people develop to their full potential and confidently fulfil their role within the company.

13.6.1 Training & Development Centre

Showsec is unique in that it has a dedicated in-house Training and Development Centre, with 30 trainers delivering a comprehensive range of courses to create a team that provides the UK's highest standard of crowd management and security services to its clients.

The Training & Development Centre is accredited to deliver a range of Highfield Awarding Body for Compliance and MAYBO courses, including the SIA Level 2 Award in Door Supervision and MAYBO Physical Intervention course which teach holds and disengagement. We also have trainers approved to deliver the SIA Public Space Surveillance (CCTV) qualification.

Staff development has included the creation of in-house modular based courses which have led to the Company commissioning and creating accredited bespoke training courses. Examples of the aforementioned courses are as follows:

- Front of Stage Pit Barrier Training
- Supervisors Training
- Operations Executive Training
- Managers Training
- Health & Safety Training

We have invested heavily in staff training and development by providing extra administration support, which helps to increase the rate at which courses are delivered and widens the choices available to our staff. This has led to the development of an e-



learning platform enabling us to deliver some of the content, securely over the Internet. This has given staff greater access to training and the ability to work at their own pace when receiving training.

The continuous development of staff through industry related accredited qualifications, has seen over two thousand academic achievements in the last two years in an array of subjects ranging from steward qualifications through to foundation degrees in Crowd Management.

All training and qualification information is recorded and monitored internally by the centre, referencing courses that members of staff have undertaken. This allows us to quickly gain access to records should clients wish to see the staff training certificates.

13.6.2 Full Time Training

All full time members of the Showsec team are either working towards or have completed the Foundation Degree in Crowd Safety Management. This is run in conjunction with the University of Derby Corporate. The content consists of 'in-house' modules, university led modules and work based projects combined together to build up their credits to gain the Foundation Degree.

13.6.3 Casual Worker Training

Every new Showsec member of staff undergoes the 'Working for Showsec' Company Induction Module online. This module introduces the Company and our goals, and everything from Terminology used at Events to Uniform and Personal Appearance to Debriefing.

13.6.3.1 Steward Training

Every new Showsec member of staff undergoes a Company Induction Module via the e-learning online platform (introducing the Company, Health & Safety Policy, Quality Policy etc.). This is prior to undertaking a further training course, which provides each



individual, if successful, with the equivalent for the following industry recognised qualification:

- L2 Award in Door Supervision – Module 1, Working in the Private Security Industry
- Plus further Modular Training

Upon successful completion of the course, the new stewards are closely monitored and supervised during their initial period of employment, to ensure that they learn the skills necessary 'on the job', and quickly build-up their confidence and knowledge. Further assessments and training are carried out at regular intervals, or as and when identified/required.

13.6.3.2 SIA Training

If a Steward would like to work in the security area of our company they would have to supply us with a ten-year checkable work record. They will then receive the HABC Level 2 Award in Door Supervision Training, this is an industry standard. Our Training Department is recognised to train HABC Award in Door Supervision & Physical Intervention.

13.6.3.3 Modular Training

All Showsec workers are offered a number of modular courses during their first few weeks of work to enable them with the basic skills to perform their role to the highest standard possible. For example:

- Customer care and communication skills
- Ingress & Egress
- Counter Terrorism
- Health and Safety Level 1
- Front of Stage Pit Barrier
- Working in the Radio Control Room

This 'in-house' training enables Showsec to maintain control and keep up the high standards that we expect of our employees. In addition, it allows us to pass on venue and client specific information through the training courses.



13.6.3.4 Event Specific Training

Certain aspects of a stewards or licenced staff role require additional training. We offer further modular training for event specific roles, for example:

- Working at the Live Site's
- Search and Screening at the Live Site's

13.6.4 Supervisor & Team Leader Training

Once potential Team Leaders have gone through a rigorous selection process, including an interview, they are booked onto our Training Course. The training begins with the online module 'The Role of an Event Supervisor'. Examples of units included in the training are:

- The Qualities of a Good Supervisor
- Leadership and Delegation
- Coaching and Motivation
- Briefings

Once they've completed this then they will move onto further classroom-based training that will continue their development and advance their technical knowledge.

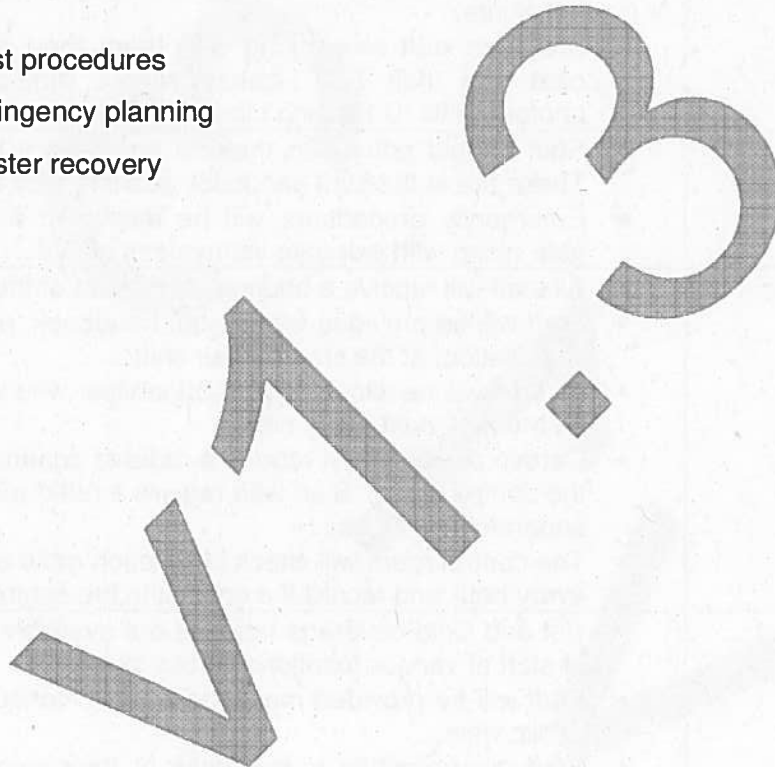
13.6.4.1 Supervisors Training

All Supervisors working for Showsec will go through the standard training to become a supervisor; detailed above. Their site-specific training will take place in advance of the event through the company's e-learning platform. This will allow the Supervisors to have overview knowledge of the Live Sites as well as a specific understanding of their role at the events. Where relevant the training will cover:

- The role of a supervisor
- Team behaviour
- Leadership
- Decision Making
- Problem Solving



- Communication skills
- Performance review
- Time management
- Customer Service
- Health & Safety at work
- The protection of premises and property
- Electronic security systems
- Law
- Arrest procedures
- Contingency planning
- Disaster recovery





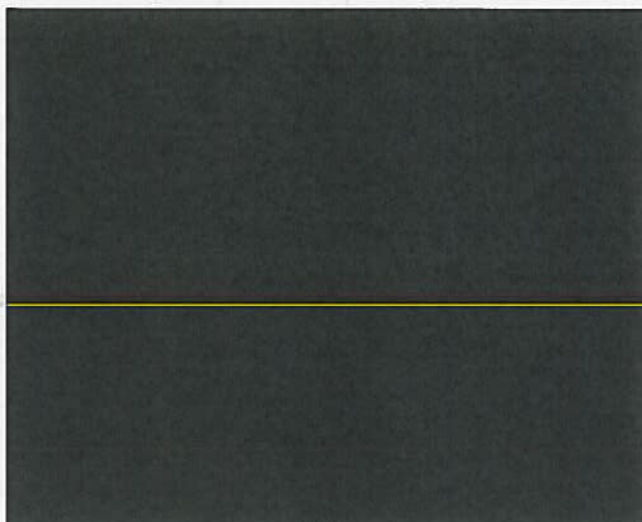
13.7 Appendix G – Assignment Instructions

General Assignment Instructions	
Event	<ul style="list-style-type: none"> Finsbury Park Music Events
Site	<ul style="list-style-type: none"> Finsbury Park, Endymion Road, London, N4 2DH
Extent of Site	<ul style="list-style-type: none"> Showsec will operate in the Perimeter, Entrances, Internal Crowd Management, Front of Stage Barriers, Backstage
Access to Site	<ul style="list-style-type: none"> Showsec staff will enter the site only through. Only pre-accredited staff will be allowed access to the event site. Showsec staff must bring with them their company ID card and their SIA License (where applicable) or a photographic ID (Driving License or Passport).
Emergency Procedures	<ul style="list-style-type: none"> Staff should adhere to the site emergency procedures. These are in the staff handbook published by Showsec. Emergency procedures will be displayed at every exit gate along with exit gate instructions of use.
Communication	<ul style="list-style-type: none"> All staff will receive a briefing at the start of their shift. Staff will be provided with a staff handbook, published by Live Nation, at the start of their shift. All staff will be allocated to a Supervisor who will check in on them at least every hour. Certain positions will require a radio to communicate with the control room. Staff who require a radio will be briefed separately on its use. The control room will check in on each radio user at least every hour and record the contact in the control log.
Welfare	<ul style="list-style-type: none"> Hot and Cold beverage facilities are available for the use of staff at various locations across site. Staff will be provided meal packs to be consumed out of public view. Staff are permitted to purchase at their own cost, food and beverages from the site concessions. These are to be consumed out of public view.
Vehicles	<ul style="list-style-type: none"> No parking is available to staff Site vehicles are not for staff to use under any circumstances
Reporting	<ul style="list-style-type: none"> All occurrences and incidents must be reported to the Supervisor in the first instance and then followed up with a completed incident report form.
Specific Hazards	<ul style="list-style-type: none"> Specific hazards in the areas of the site will be highlighted at the staff briefing by the Supervisor.



+

Position Specific Assignment Instructions	
Position Number	
Grid Reference	
Access Control	
Position Description	
Radio Required	
Search Protocol	
Regular Duties	
Personality Competencies	
Emergency / Contingency Duties	
Number of staff	
Hours to work	
Hand over to next shift?	
Static or Patrol (If Patrol, detail)	



Showsec



Showsec

Regent House | 16 West Walk | Leicester | LE1 7NA

0116 204 3333 | www.Showsec.co.uk

Reg No. 218 7286



FINSBURY PARK MUSIC EVENTS

Appendix F Medical Management Plan

**Version 1
October 2013**

Contents

[illegible]

Introduction

This document is an appendix of the main Event Management Plan and should be read in conjunction with that document.

The purpose of this document is to contain information relating to medical provision and management for the event.

Any queries relating to this document should be directed to:

Paul Cook
Group Head of Health, Safety & Security
Live Nation (Music) UK Ltd
Tel: 020 7009 3333
paul,.cook@livenation.co.uk

1.0 OVERVIEW

1.1 Event Management

The organisers of the event, Live Nation (Music) UK Ltd, have appointed a management team to manage all elements of the event. A detailed management flowchart is provided within the Event Management Plan.

For simplicity the principal persons responsible for the management of the site in relation to infrastructure and maintenance are:

Role	Name
Festival Director	John Probyn
Festival Manager	Hannah Farnham
Site Manager	Craig Becker
Health & Safety Manager	Paul Cook

1.2 Medical Responsibilities

Role	Name
Live Nation (Music) UK Ltd Medical Liaison	Paul Cook
Statutory Ambulance Service	London Ambulance Service NHS Trust
Statutory Ambulance Service Liaison Officer	TBC
Provision of on Site Medical Services	Events Medical Services Ltd

1.3 Medical Planning

During the course of planning events, medical planning will take place between all relevant agencies and companies. A medical planning meeting will agree a common working policy to ensure the co-operation of all parties in the delivery of high quality medical care.

1.4 Build and Break Medical Provision

During the build up and break down periods of the event, Live Nation (Music) UK Ltd (LN), will ensure suitable and sufficient medical provision is available for staff working on site as required under the HASAW Act. Staff will be made aware of on site provision at induction to the site and site signage.

First Aid Kits and Emergency Eye Wash Stations will be located:

- Site Office
- Safety Team
- Security Entrance gate X1

2.0 Resources

2.1 Staffing Levels

All cover levels will be agreed between the respective medical provider and Live Nation (Music) UK Ltd based on previous assessment and history of the events. The cover takes into consideration the guidance as provided in HSG195. Risk assessment tables are appended to this document.

All paramedics will be registered with the Health & Care Professions Council (HCPC) and all Nurses will be registered with the Nursing & Midwifery Council (NMC). All doctors will be registered as medical practitioners in their own particular area of skill with the UK General Medical Council (GMC).

All medical providers will hold appropriate levels of qualifications, with proof of medical qualification and competencies collated by their respective medical companies.

All medical provision on-site will be dedicated to the event and not form part of any core emergency cover for the surrounding area.

2.2 First Aid Post Location

First aid posts will be located strategically around the arena taking into account access and egress arrangements and event demographic. The locations will be documented within this plan.

2.3 Command & Control

All medical services will come under one central control facility provided by Live Nation (Music) UK Ltd. Close joint provider liaison will be maintained with regular meetings between them and the promoter Live Nation (Music) UK Ltd. The principal medical provider, Events Medical Services, will designate the lead medical officer.

Additionally representatives of the medical services will be located in the Event Control facility on site.

2.4 Equipment

Events Medical Services will provide or arrange for all equipment specific to medical treatment, including the provision of Advanced Life Support equipment and drugs.

Live Nation (Music) UK Ltd will provide tented structures; power; lighting; water; tables and chairs.

3.0 Records

3.1 Patient Report Forms

Events Medical Services will be the lead organisation in relation to the recording of patient data. This provision is on behalf of the promoter, Live Nation (Music) UK Ltd. Patient records will be retained by EMS for at least 10 years or at least 3 years beyond the age of 18 years of age in the case of a child.

3.2 Riddor Reports

Events Medical Services will ensure that any incident that may be reportable under the Reporting of Injuries, diseases and dangerous occurrence regulations are advised to the promoters Live Nation (Music) UK Ltd.

4.0 Major Incident

4.1 Major Incident

It is recognised that the potential for a major incident to develop is low, but the consequences are high. With this in mind, medical planning will take into account such an eventuality. This is based along existing guidance and working practice as laid down in current NHS guidance and locally agreed working practices between all the emergency services. In the absence of any such guidance the principles, as laid down in current Home Office guidance will apply.

This document also recognises that in the event of a major incident, the London Ambulance Service NHS Trust has the executive responsibility to manage the health aspects of the response as detailed in current guidance. In the event of a major incident at the event LAS will have executive control over **ALL** medical providers on-site.

In the initial stage of any major incident the on site medical teams will initiate triage and treatment as necessary utilising on site resources and facilities. The on site medical coordinator will ensure that a full handover is given on the arrival of LAS commanders who will then assume responsibility for the incident.

Rendezvous Points

Number	Location
RVP 1	To be agreed per event and listed here
RVP 2	To be agreed per event and listed here



FINSBURY PARK MUSIC EVENTS

APPENDIX H WASTE MANAGEMENT PLAN

**Version 1
Issued 23-10-13**



Waste Management Plan

FINSBURY PARK MUSIC EVENTS

Introduction

This document provides information in relation to pre-event, concert day(s) and post-event cleaning. Timescales and teams are based on an event capacity of 45,000 people and will be adjusted in line with the anticipated attendance. This document will be updated on an event-by-event basis.

Organisation and Management

Overall Manager: Pat Ryan

Duties are to organise, collate all management areas together.

Safety Advisor: Donal Flannery

Duties are to prepare H&S information including Risk Assessments and Method Statements and be the main point of contact for safety advice in relation to the concerts cleaning operation.

Production Manager: Sinead Cleary

Duties are to organise and deploy cleaning teams to where necessary prior to, during and after concerts.

Concert Day Managers: Sinead Cleary and Gemma Callanan

Duties are to organise and deploy cleaning teams to where necessary during concerts.

Night Shift Managers: Lisa Frankovich and Alan Davis

Duties are to organise and deploy cleaning teams to where necessary during the nights, organise and supervise night clean up and liaise with waste company ensuring all waste is removed from site.

Office Manager: Aisling Ryan

Duties are to record all wages, agency number and hours, record all cleaning times and problems in all areas of concert arena and associated areas used by Live Nation.

Complete cleanup after concert Main Manager: Sinead Cleary assisted by Gemma Callanan, Lisa Frankovich, Alan Davis

Duties are to ensure all areas are left litter free and completed as per deadlines and site specifications.



Build Period

Build day one

Sinead Cleary and 2 operatives will arrive on site to commence organising and planning for the week ahead and outline any immediate jobs. Sinead will be in communication with production at all times. 1 / Roro, 10 / 1,100ltr bins and 20 / 240ltr bins to be delivered to site and placed by Ryan's.

Build day two to six

Sinead Cleary and 4 operatives to commence on site duties maintaining Production offices, toilets, showers and general litter picking of the site as required.

A further 90 / 1,100ltr bins and 180 / 240ltr bins to be delivered to site and placed by Ryan's.

2 / Roro's to be delivered to site on build day six and placed by Ryan's.

Build day seven to nine

Sinead Cleary and 10 operatives will continue with site duties and ensuring all associated areas including getting dressing rooms / VIP area's ready. Placements of bins will be completed and all waste removed to the designated area. 4 / RCV Lorries will arrive on site on build day nine and placed in their designated positions for the duration of the concert(s).

Concert Day(s)

Sinead Cleary will deploy operatives to the following areas:

External event site / public areas (areas and staffing levels to be agreed through pre-event planning)

Team 1 - 1 supervisor and 6 operatives will litter pick from 09:00 – 00.00

Team 2 - 1 supervisor and 6 operatives will litter pick from 09:00 – 00.00

Main Entrance: 1 supervisor and 12 operatives will litter pick this area and empty bins at check point to designated area.

VIP Nation / Disabled Entrance: 4 operatives will litter pick this area and empty bins at check point to designated area.

Dressing Rooms / Back Stage: 1 supervisor and 3 operatives will ensure all dressing rooms and associated areas are litter free and clean at all times, waste will be removed to the designated area.

VIP Nation Area: 1 supervisor and 3 operatives will ensure the VIP areas are litter free and clean at all times, monitor toilets and waste will be removed to the designated area.

Sponsors Hospitality: 1 supervisor and 4 operatives will ensure the areas are litter free and clean at all times, monitor toilets and waste will be removed to the designated area.

Bins in Arena: 1 supervisor and 8 operatives will continuously monitor and empty the bins within the concert arena and remove waste to the designated area.



Production Area:

2 operatives will ensure production offices, toilets and showers are maintained and waste removed to the designated area.

Litter Picking in Arena:

2 supervisors and 20 operatives split will litter pick the arena all day ensuring there is no build up of waste and remove waste to the designated area.

Concessions / Bars:

All concessions / bars will have bins behind and will be continuously monitored by operatives and waste removed to the designated area.

Concert Day(s) - Night Clean

Night Manager Lisa Frankovich, 4 supervisors and 60 operatives will commence a full clean of the arena and associated areas. 1 supervisor and 6 operatives will commence cleaning of Dressing Rooms, production offices, VIP Nation and Sponsors Hospitality. The tractor and trilo will commence once vehicle curfew is lifted. All bins and waste picked during the night shift will be removed to designated lorries. Associated roads will be litter picked during the night shift clean (areas to be agreed through pre-event planning).

Break Period

Break day one

Sinead Cleary and 20 operatives will litter pick and remove all waste to the designated areas.

Break day two to four

Sinead Cleary and 15 operatives will ensure all areas are litter free and waste is removed to the designated area.

Break day five

Sinead Cleary and 10 operatives will do a final pick and remove waste to designated lorry and do the final sign off with Live Nation. The last remaining waste equipment will be removed from site and site handed back to the council.

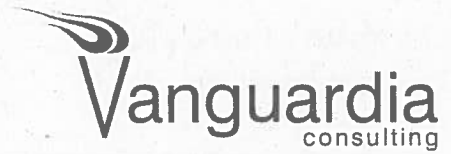
Waste Infrastructure:

3 / 40 yard Skips

200 / 240lt Bins

100 / 1100lt Bins

4 / RCV Waste Trucks



Live Nation Events

Finsbury Park, London

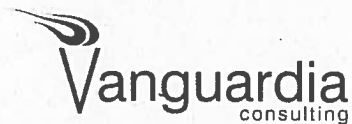
Noise Management Plan

VC-101499-NMP00

Rev 00

October 2013

Live Nation – Finsbury Park
 Noise Management Plan
 October 2013



Contents

1	Introduction	3
2	Noise Limits	5
3	Noise Management Plan	8
	Appendix A / Glossary of Terms	12

Vanguardia Consulting Document Control			
Document Title:	Noise Management Plan	Revision:	00
Project Number:	VC/101499	Date:	October 2013
Document Reference:	VC-101499-NMP00	Author:	Warren King
Status:	DRAFT	Checked:	To be checked
Issued To:	Live Nation	Passed:	To be passed
Issue Notes:	Issued as draft only and may be subject to change after Local Authority comments & Vanguardia QA procedures		

Professional Associations:
 Institute of Acoustics
 The Association of Noise Consultants
 The Audio Engineering Society
 Institute of Engineering and Technology

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1 Introduction

- 1.1 Vanguardia Consulting has been commissioned by Live Nation to provide a Noise Management Plan as part of a license application and to assist in the control and monitoring of sound at music events to be held at Finsbury Park, London in 2014. The proposed dates for the events have yet to be confirmed.
- 1.2 The proposed events will range from single stage, stand alone concerts to multi stage festivals over a number of days but no more than five total event days per year. Each event day will finish by 2300hrs.
- 1.3 The purpose of this document is to describe the sound control and monitoring scheme that will be put in place to minimise the music noise levels at residential properties. The practical measures that should be adopted to achieve compliance with noise conditions are described in Section 3.
- 1.4 It is intended that this is considered a 'live' working document which may evolve further with ongoing liaison between the event promoter and the London Borough of Haringey.
- 1.5 A glossary of acoustic terms is shown in Appendix A.

Consultants' Experience

- 1.6 Vanguardia Consulting is an independent acoustic consultancy specialising in the field of sound, noise and acoustics related to entertainment venues. The team of consultants have many years experience dealing with some of the largest and most innovative sound and acoustic projects in the UK, including Wembley Stadium, the Millennium Dome, The Millennium Stadium, Wembley Arena and Earls Court.
- 1.7 The consultants have successfully provided sound management advice, including noise control, at over 1000 concerts during the past 25 years. These concerts have ranged from relatively small scale events at green field sites to major events staged at national stadia providing entertainment for tens of thousands of people.
- 1.8 The company directors of Vanguardia also sat on the UK Noise Council Working Party which prepared the Code of Practice on Environmental Noise Control at Concerts (1995). They have also managed Government research projects related to sound and noise aspects of the entertainment business.

- 1.9 As well as the provision of sound and acoustic design/management for entertainment venues, the company deals with the whole range of acoustic, noise and vibration issues and our staff have presented expert testimony at planning and licensing hearings, magistrates and high courts, Judicial Reviews and House of Commons and House of Lords Select Committees.

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2 Noise Limits

- 2.1 The relevant conditions relating to noise levels at residential locations are based on the limits provided in the established guidance contained in the Noise Council's Code of Practice on Environmental Noise Control at Concerts (1995) and are reproduced below:

Sound Limits

An acoustic consultant shall be available to ensure that the Guidance for Control of Sound at Large Outdoor Events as outlined below is complied with.

Monitoring should be carried out throughout the event and records kept to confirm compliance with the sound limits.

Permanent monitoring at each location is not required but representative readings must be taken to demonstrate compliance.

Where complaints are received the nearest monitoring location should be established and in association with investigation at the complainant's home the sound limit at the nearest monitoring location should be checked.

DETAILS OF MONITORING SITES AROUND THE FINSBURY PARK AREA.

Guidance for Control of Sound at Large Outdoor Events

Approved locations representative of the noise sensitive premises likely to experience the greatest increase in noise levels as a result of events held in Finsbury Park N4.

Location	Background Noise Level [Hourly LA90] 19:00-23:00hrs	Notes
Seven Sisters Road, N4	63 dB(A)	Taken approx. mid-way along park length. Very busy main road-traffic predominates.
Adolphus Road, N4	51 dB(A)	Taken mid-way between Gloucester Drive & Alexandra Grove.

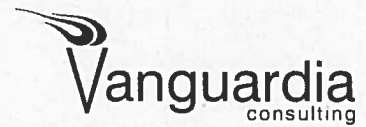
		Runs parallel to Seven Sisters Rd- minimal traffic- shielded by medium rise flats.
Woodstock Road, N4	47 dB(A) (was 43 dB(A))	Taken at North bend. Separated from park by busy railway line- rear bedrooms face park.
Stapleton Hall Road, N4	41 dB(A)	Taken 30m East of junction with Quernmore Rd. Residential- minimal traffic-located on a hill overlooking North side of park.
Lothair Road South, N4	46 dB(A)	Taken 30m East of junction with Alroy Rd. Parallel to Endymion Rd.
Rowley Gardens, N4	49 dB(A)	Taken centre of "quadrangle". On East side of park & in middle of high rise flats.

- 2.2 Therefore, taking the measured background noise levels provided above, the music noise limits at the locations representative of the nearest noise sensitive properties is as follows:

Live Nation – Finsbury Park

Noise Management Plan

October 2013



Location	Background Noise Level [Hourly LA90] 19:00-23:00hrs	Noise Limit (dBLAeq,5min)
Seven Sisters Road, N4	63 dB(A)	78 dB(A)
Adolphus Road, N4	51 dB(A)	66 dB(A)
Woodstock Road, N4	47 dB(A)	62 dB(A)
Stapleton Hall Road, N4	41 dB(A)	56 dB(A)
Lothair Road South, N4	46 dB(A)	61 dB(A)
Rowley Gardens, N4	49 dB(A)	64 dB(A)

DRAFT

3 Noise Management Plan

- 3.1 Careful consideration will be given to implementing and exercising a noise control programme during sound checks and events to control entertainment noise from the venue.

- 3.2 The sound control programme fundamentally follows the procedures that have been successfully adopted at outdoor concerts and festivals over the past 20 years throughout the UK and are detailed below:

Site / Sound System Design

- 3.3 Careful consideration will be made to find the most appropriate site layout for each event that would minimise the noise impact at off-site locations.
- 3.4 Careful and detailed alignment of the sound systems will be ensured to optimise the coverage throughout the audience areas and balance this against the off-site environmental noise impact.
- 3.5 The appointed sound system suppliers will be informed of the requirements of noise control and the location / orientation of their systems. Their contract of hire should also specify that the overall control of sound levels will be set by the event Promoter and/or their appointed agent (acoustic consultants).

Pre event information

- 3.6 Vanguardia will set up a direct means of communications with all parties. The event promoter will provide Vanguardia staff with site radios.
- 3.7 A dedicated radio channel will be provided for Vanguardia consultants.
- 3.8 A letter or newspaper advertisement will be circulated to local residents at least 2 weeks prior to each event, informing them of the details of the event and including start and finish times. The advertisement will also include a dedicated telephone number for noise complaints.
- 3.9 A telephone complaints line will be made available for the duration of each event. Should any noise complaints be received, the local authority will be informed and the complaint will be investigated. If noise levels are above those specified in the licence conditions, immediate action would be taken to reduce the levels at the noise source. A complaints log will be maintained throughout the event detailing addresses of complaints, times and actions.

- 3.10 The control communication protocol will be reviewed to ensure effective and responsive communication channels are established and maintained between all relevant parties throughout the duration of each event.
- 3.11 Vanguardia will review any other noise sources and work with the promoter and the council to minimise noise disturbance.
- 3.12 Vanguardia will undertake sound tests prior to each event to determine a correlation between inside and outside sound levels. The limits set will be agreed with the council's environmental health officer and the correlation checked at regular intervals throughout the event.
- 3.13 Permanent noise monitors will be provided at the mixer desk positions of each stage.
- 3.14 All noise meters will comply with the required standards and be calibrated.
- 3.15 The promoter will advise the environmental health department of the likely times of rehearsals and sound checks, although this is unlikely to be known until very near the production set up. The promoter will also agree timings for production set up.
- 3.16 Vanguardia will liaise with the Council and comply with their complaints procedure.
- 3.17 The event promoter and Vanguardia will comply with any reasonable instructions given by the licensing authority.
- 3.18 Vanguardia will provide consultants and technicians to monitor the internal and external noise levels.

Sound Control Procedures

Sound propagation and pre-event tests

- 3.19 Prior to each event, the production team will carry out short sound checks and as part of this process, acoustic consultants will undertake sound propagation tests to correlate the music noise levels at the mixing desk with those observed at the most sensitive sound control positions. The results of these tests will be used to 'fine tune' the sound systems in order to maximise the containment of music and set an appropriate sound limit at the mixer position. Sound propagation test times will be agreed with the local authority.
- 3.20 The local authority environmental health officers will be provided access to the results of the sound propagation tests.

Sound control within the venue

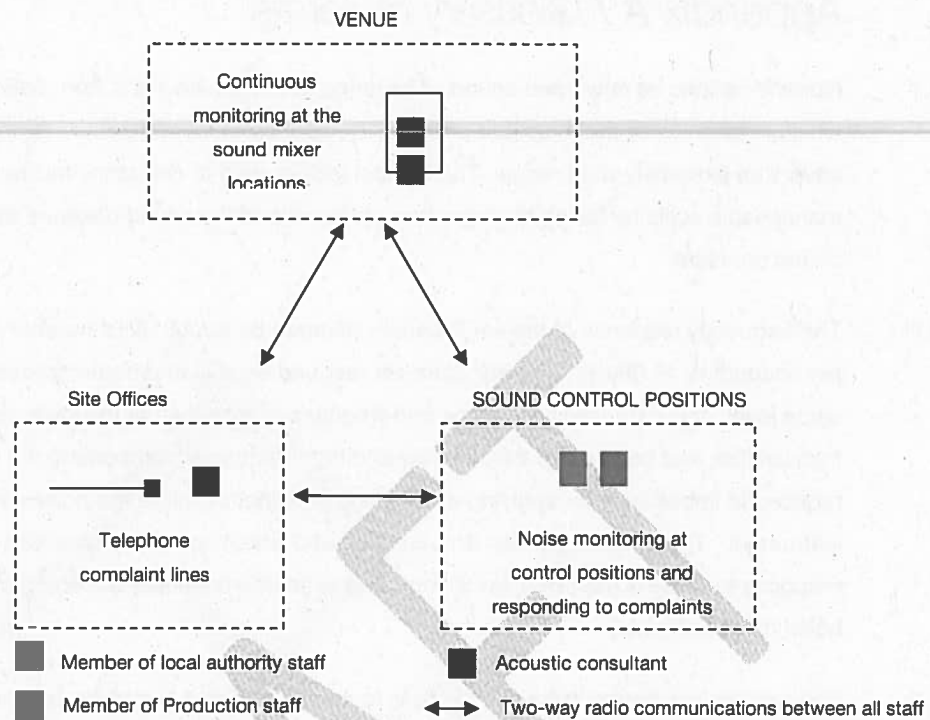
- 3.21 The music sound levels at the mixing desk positions will be continually monitored in terms of 15 minute and 1 minute L_{Aeq} values. The noise limit will be set in 15-minute intervals but the 1-minute values provide acoustic consultants with immediate information to ensure the limit is not exceeded. The sound engineers will be continually informed of the position of the music noise levels and immediate instructions will be issued to them if it appears that the limit may be exceeded at any point. The Acoustic consultants at the mixer desk positions will be in radio contact with colleagues at external monitoring positions.
- 3.22 As part of the managerial process, the sound engineer of each artiste appearing at events will be informed prior to arriving at the mixer of the need to adhere to the sound limits and instructions issued to them in relation to sound control.
- 3.23 A routine inspection of any peripheral activities associated with events will be carried out to ensure that any PA systems are turned off and remain off after the advertised finish time of the event each day.

Sound monitoring outside of the venue

- 3.24 Noise measurements outside of the site will be taken at the approved locations representative of the nearest noise sensitive premises and at other off-site locations in response to any complaints that may be received. Action necessary to ensure the noise limit is not exceeded will be transmitted by radio through to the acoustic consultant team at the mixer positions and immediate instructions issued to the sound engineers to resolve any potential problems.

Telephone Complaints Line

- 3.25 A telephone complaints line is yet to be confirmed.
- 3.26 A schematic of the control communication protocol is provided on the following page:

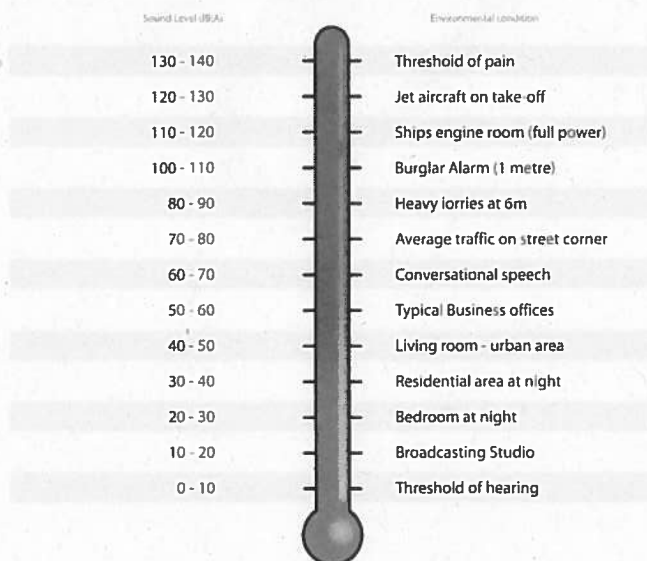


Summary Reporting

- 3.27 A summary report will be produced after each event which will include all the noise level measurements made at each position. This will be made available to the local authorities.

Appendix A / Glossary of Terms

- A.1** Noise is defined as unwanted sound. The range of audible sound is from 0dB to 140dB, which is taken to be the threshold of pain. The sound pressure detected by the human ear covers an extremely wide range. The decibel (dB) is used to condense this range into a manageable scale by taking the logarithm of the ratio of the sound pressure and a reference sound pressure.
- A.2** The frequency response of the ear is usually taken to be about 18Hz (number of oscillations per second) to 18,000Hz. The ear does not respond equally to different frequencies at the same level. It is more sensitive in the mid-frequency range than at the lower and higher frequencies, and because of this, the low and high frequency component of a sound are reduced in importance by applying a weighting (filtering) circuit to the noise measuring instrument. The weighting which is most used and which correlates best with the subjective response to noise is the dB(A) weighting. This is an internationally accepted standard for noise measurements.
- A.3** The ear can just distinguish a difference in loudness between two noise sources when there is a 3dB(A) difference between them. Also when two sound sources of the same noise level are combined the resultant level is 3dB(A) higher than the single source. When two sounds differ by 10dB(A) one is said to be twice as loud as the other.
- A.4** The subjective response to a noise is dependent not only upon the sound pressure level and its frequency, but also its intermittency. Various indices have been developed to try and correlate annoyances with the noise level and its fluctuations. The parameter used for this measure is Equivalent Continuous Sound Pressure Level (L_{Aeq}). The A-weighted sound pressure level of a steady sound that has, over a given period, the same energy as the fluctuating sound under investigation. It is in effect the energy average level over the specified measurement period (T) and is the most widely used indicator for environmental noise. A few examples of noise of various levels are given right:





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subsigna



FINSBURY PARK MUSIC EVENTS

APPENDIX J

SHOWSTOP PROCEDURE

Version 1
23-10-13

In the unlikely event that we have to stop the show, the procedures laid down in this document must apply. All persons who may have a role in this procedure **MUST** be familiar with the actions detailed in this document.

IMPORTANT

ALL PERSONS PERMITTED TO STOP THE SHOW WILL HOLD A RED SHOWSTOP LAMINATE. THESE ARE THE ONLY PERSONS PERMITTED TO STOP A SHOW.

There are two scenarios where the show may have to be stopped; the stop may only be temporary while a problem is resolved, or may be the first step in an evacuation of the site. The scenarios are:

Immediate due to risk to life:

- 1) The show may need to be stopped because of crowd related issues, either temporarily, or finally. This request will come from the individual pit managers, crowd spotters or a red showstop laminate holder to the stage manager.

Controlled show stop due to event related incident:

- 2) The show may need to be stopped on request of Event Management, because of structural collapse, off-site events, crowd issues, extreme weather conditions or any other occurrence. If this is the case either **EVENT DIRECTOR; EVENT H&S MANAGER** or **EVENT CONTROL** will contact the stage manager and request showstop.

Specific instructions for designated individuals are detailed below:

1. Stage Manager
2. House Sound Engineer
3. Guest Sound Engineer

EMERGENCY SHOWSTOP PROCEDURES STAGE MANAGER

IMMEDIATE SHOWSTOP.

If you are approached by a SHOW STOP LAMINATE holder and requested to stop the show you must immediately approach the artist on stage and request they stop their performance advising them that there is a crowd related emergency.

You must then ensure an appropriate message is relayed to the crowd via the emergency microphone or lead vocal. NB: *messages at back of this procedure.*

CONTROLLED SHOWSTOP.

If approached by a member of the Event Management Team (Event Director; Event H&S Manager; Head of Security or Event Control) to stop the performance in a controlled way due to an on site emergency:

- If time allows ideally stop the show following the specific artist set and make announcement to the crowd.
- If time does not allow then at a suitable break in the performance (end of a song) you must approach the artist and stop the performance and then make an announcement to the crowd

If you hear the event alert code from Event Control

"STAFF ANNOUNCEMENT CAN THE AMBER TEAM LEADER REPORT TO EVENT CONTROL"

- Listen to your radio
- Maintain radio silence
- Standby for further instructions

If you hear the event alert code from Event Control

"STAFF ANNOUNCEMENT CAN THE RED TEAM LEADER REPORT TO EVENT CONTROL"

- Turn to Emergency Channel – Ch 1
- Maintain radio silence unless you need to pass an emergency message.
- Be prepared to stop the performance and make announcement to crowd.
- When advised by Showstop laminate holder or Event Control stop the performance.
- Make appropriate announcement to crowd; repeat as necessary until arena cleared.

If the situation is resolved then Event Control will broadcast the following message

"STAFF ANNOUNCEMENT THE GREEN TEAM LEADER HAS ARRIVED AT EVENT CONTROL"

All personnel may then stand down unless otherwise instructed. Return to normal radio channel

EMERGENCY SHOWSTOP PROCEDURES HOUSE ENGINEER

If the Stage Manager or Production Manager inform you that an IMMEDIATE showstop is required:

1. You should take control of the mixing desk from the guest engineer as necessary.
2. Ensure that the emergency channel on the desk is turned up.
3. Ensure that the lead vocal channel is available.
4. Silence all other channels.

If the Stage Manager or Production Manager inform you that there will be a CONTROLLED showstop:

1. Be ready to take control of mixing desk from the guest engineer as necessary when indicated by Stage Manager.
2. When showstop initiated by Stage Manager turn up emergency channel.
3. Ensure lead vocal channel is available.
4. Silence all other channels.

If you hear the event alert code from Event Control

"STAFF ANNOUNCEMENT CAN THE AMBER TEAM LEADER REPORT TO EVENT CONTROL"

- Listen to your radio
- Maintain radio silence
- Standby for further instructions

If you hear the event alert code from Event Control

"STAFF ANNOUNCEMENT CAN THE RED TEAM LEADER REPORT TO EVENT CONTROL"

- Turn to Emergency Channel – Ch 1
- Maintain radio silence unless you need to pass an emergency message.
- Be prepared to stop the performance and make announcement to crowd.
- When advised by Showstop laminate holder or Event Control stop the performance.
- Make announcement to crowd; repeat as necessary until arena cleared.

If the situation is resolved then Event Control will broadcast the following message

"STAFF ANNOUNCEMENT THE GREEN TEAM LEADER HAS ARRIVED AT EVENT CONTROL"

All personnel may then stand down unless otherwise instructed. Return to normal radio channel.

EMERGENCY SHOWSTOP PROCEDURES GUEST ENGINEER

In the unlikely event of a concern for public safety and the need to stop the show the following procedure will apply:

You will be asked to hand control of the mixing desk to the house sound engineer as your artist will be stopping their performance.

**IT IS ESSENTIAL THAT YOU DO THIS IMMEDIATELY WITHOUT QUESTION A
PERSON OR PERSONS LIVES MAY DEPEND ON IT!**

At this point wait to see if the performance will restart, if not please vacate the arena by the nearest exit and follow the instructions of stewards for your safety.

EMERGENCY ANNOUNCEMENTS

In the event of an evacuation:

“DUE TO CIRCUMSTANCES BEYOND OUR CONTROL THE SHOW WILL HAVE TO BE STOPPED, WILL YOU PLEASE VACATE THE CONCERT ARENA BY WALKING TO ANY AVAILABLE EXIT AS QUICKLY AND QUIETLY AS POSSIBLE, FOLLOW THE INSTRUCTIONS OF STEWARDS”

In the event of a temporary stop:

“LADIES AND GENTLEMEN IT IS NECESSARY TO STOP THE SHOW FOR A FEW MINUTES; WE HOPE TO BE ABLE TO RE-START SHORTLY”

Or:

“LADIES AND GENTLEMEN IT IS NECESSARY TO STOP THE SHOW BECAUSE OF WE WILL GIVE YOU MORE INFORMATION AS SOON AS WE CAN”

For front of stage crowd congestion:

“LADIES AND GENTLEMEN, FOR THE SAFETY AND COMFORT OF THOSE NEAR THE STAGE, ON THE COUNT OF 3 PLEASE TAKE 3 STEPS BACKWARDS, THANK YOU”



FINSBURY PARK MUSIC EVENTS

APPENDIX L

HEALTH AND SAFETY SITE RULES

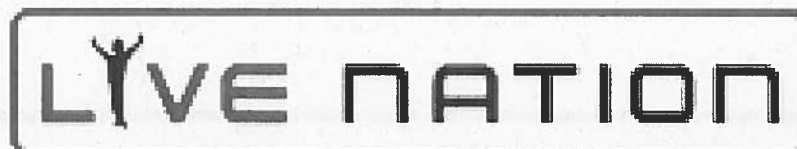
**Version 1
23-10-13**

LIVE NATION

**HEALTH & SAFETY
INFORMATION AND SITE RULES FOR
CONTRACTORS
ENGAGED IN WORK
FOR
LIVE NATION (Music) UK Ltd.**

IMPORTANT

This document is supplementary to Live Nation (Music) UK Ltd standard terms and conditions of trade which are issued to all contractors and further copies are available upon request.



LIVE NATION

Health & Safety Policy Statement

Live Nation (UK) is committed to ensure the Health, Safety and Welfare of all its Employees, Contractors, Visitors and Members of the Public.
Health and Safety is a prominent and permanent feature of all its activities.
It is the intention of the Company to reduce accidents at all sites by the effective management of Health and Safety.

To help achieve this aim, Live Nation (UK) will provide adequate resources to achieve and maintain the following:

- Machinery, equipment and plant that is safe and without risk to health
- Safe systems of work for all activities
- Sufficient information, instruction, training and supervision for employees on all aspects of safety in the workplace.
- A healthy and safe work-place and environment with sufficient welfare facilities

In order to discharge their H&S management responsibilities effectively, Senior Management and all Managers will make every effort to keep themselves informed and up to date with current and future H&S legislation.

Live Nation (UK) Employees (including Senior Management) must ensure the following:

- That reasonable care is taken to ensure their own H&S and that of any other person who may be affected by their work.
- That they support Live Nation in achieving and implementing the objectives outlined above together with following the appropriate control measures
- That all accidents and near misses are reported promptly, whether persons are injured or not.

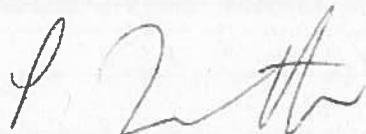
All staff are encouraged to make suggestions to their Manager or Health & Safety Advisor for improving safety at the workplace.

This statement is supported by more detailed safety procedures in the Health and Safety Policy, a hard copy of which is available for examination at each Live Nation production/premises.

The Policy & Procedures Manual has been produced in loose-leaf format to allow for the inclusion of updates. All productions/premises will be informed of updates, which will be available from the Live Nation Intranet Health & Safety (UK) site.

Paul Latham

Chief Operating Officer Live Nation International Music



Effective Date January 2009

Rules for Contractors (Music)
Revised June 2012
PC/RS



CONTENTS

01	Introduction
02	Basic Regulations
03	Safety Policy
04	Insurance
05	Prior to work commencing
06	Electrical Work
07	Connection to Utilities and other Services
08	Housekeeping
09	Working at Height & Roof Work
10	Fences & Barriers
11	Emergency Services
12	Safety Clothing
13	Fire Precautions & Hot Work
14	Accident Reporting
15	Asbestos
16	Rigging & Suspension of Equipment
17	Noise
18	COSHH
19	Loading / Unloading Vehicles
20	Plant & Mechanical handling

01 INTRODUCTION

The following rules are made by Live Nation (Music) UK Ltd (hereinafter called the Company and shall apply to all works carried out at Company premises; venues hired or in use by the Company (hereinafter called the location) by third parties under contract to the Company. (hereinafter called the Contractor)

1. All persons engaged by the Contractor at the location shall be acquainted with these rules and their consent to abide by them shall be an essential condition of their authority to work at the location. The Company reserve right to stop the work at the Contractors expense in the event of any violation of these rules. Further guidance will be provided, as required, by Company staff authorised to order the execution of the work.
2. The Contractor will take all necessary precautions in connection with the works, so as to be entirely consistent with the Company's policy:
 - To protect the Health & Safety of its employees and any other persons affected
 - To conserve the environment
 - To avoid any damage to the property as a result of its activities

02 BASIC REGULATIONS

1. All work carried out at the location shall be in accordance with:
 - Statutory regulations and their amendments
 - Company regulations and their amendments
 - Relevant British and European standards and their amendments
2. The Contractor is responsible for acts and omissions of his employees, agents, sub-contractors and their employees (hereinafter called his 'invitees' while at the location and shall ensure that they comply with these rules.
3. It is essential that the invitees of the Contractor shall read, understand and comply with any conditions or precautions laid down in these rules or in any order placed by the Company.

03 SAFETY POLICY

1. The H&S at Work Act 1974 requires any company that employs five or more people to write and distribute a safety policy to staff, stating the Company's commitment to H&S along with the organisation and arrangements to carry out the Policy.
2. The Company reserves the right to examine the Contractors and his invitees Safety Policies.
3. The Company will supply, upon request, their own Policy to the Contractor or his Invitees.

04 INSURANCE

1. Contractors and his Invitees must provide evidence to the Company that they have insurance in place with a reputable Insurer in respect of the following:
 - Employers Liability in respect of personal injury or death of any person arising under a contract of service with the Contractor and/or arising out of an incident occurring during the course of such persons employment in compliance with the Employer's Liability (Compulsory Insurance) Act 1969, minimum limit of Indemnity £10,000,000 GBP
 - Public Liability in respect of their legal liability for accidental loss or damage to material property, minimum limit of Indemnity £5,000,000 GBP
2. Proof of insurance must be provided prior to commencement of the work.

05 PRIOR TO WORK COMMENCING

1. A signed copy of the Safe Working Agreement must be provided to the person who placed the order.
2. A copy of the Rules for Contractors document must be provided to all Invitees.
3. All site personnel must familiarise themselves with Emergency Procedures at the location.
4. All site personnel must sign into the venue/premises. Or wear appropriate accreditation as issued by the Company.
5. All site personnel must abide by any venue/premises specific guidelines.
6. **It is forbidden to drink alcohol or take drugs other than those prescribed by a doctor that do not affect the capacity of the person to work.**
7. The Company reserve the right to expel from the Location any person who is under the influence of drugs or alcohol.

06 ELECTRICAL WORK

1. The Contractor must ensure that all work undertaken is in accordance with BS7671:2008 and the Electricity at Work Regulations 1989.
2. Company regulations limit the voltage to a maximum of 110 volts for portable electrical equipment and temporary installations associated with all work carried out for the Company, where this is not practicable the electrical equipment/installation must be protected by a Residual Current Device. (RCD)
3. All electrical equipment must be isolated when not in use.
4. All Portable Electrical Equipment must be subject to a regular maintenance regime and the appropriate Portable Appliance Testing records must be available for inspection if required.
5. All temporary electrical installations must conform to BS7909:2008.
6. All temporary electrical works must have an appropriate electrical sign off certificate issued at the time of works to the Event Health & Safety Manager or in their absence the Site or Production Manager.

07 CONNECTION TO UTILITIES AND OTHER SERVICES

1. Connection or disconnection of any electrical, gas, steam, compressed air, water or any other service by the contractor is only permitted following the written permission of the Company, or by agreement of the relevant Site Manager.
2. The Contractor will ensure that appropriate measures are taken to guard against live overhead cables and services laid underground.
3. The Contractor will ensure that all invitees are familiar with Clauses 7.1 to 7.2 of this document.

08 HOUSEKEEPING

1. It is essential that good housekeeping is maintained throughout the period of work, both at the work area and in and around any temporary structures. The working area shall be kept tidy at all times, access and emergency exit ways kept clear, and surplus and/or scrap material removed daily. Cleaning up at the end of the job is not considered sufficient.
2. The Contractor shall make arrangements for disposal of waste and surplus materials and the daily disposal, of combustible and other refuse. Such disposal shall be carried out in accordance with statutory requirements as applicable.
3. The Contractor shall make arrangements for the storage and removal of any toxic waste. The arrangements will be in accordance with statutory regulations and Codes of Practice. Only licensed waste disposal companies shall be used.
4. The Contractor will ensure that any travel of materials/refuse from the Location shall be recovered and dealt with as in 8.1, 8.2 and 8.3.
5. Spillages of oil or chemicals shall be cleaned up immediately in view of the hazards from fire, slippery surfaces, toxicity etc. Appropriate safety precautions shall be taken during the cleaning up.
6. Storage of materials must be authorised by the venue/premises.
7. The Contractor will ensure that all invitees are familiar with Clauses 8.1, 8.2, 8.3, 8.4,8.5,8.6 of this document.

09 WORKING AT HEIGHT & ROOF WORK

1. Ensure that access to heights using ladders, scaffolding, edge protection, etc. is undertaken safely and all access equipment thoroughly checked before use.
2. Where overhead working is carried out, full regard must be given to the safety of the access to the working area and of the working area itself. All necessary safeguards shall be maintained to protect those working or passing beneath the working area, and if necessary, the area below should be cleared and access to it prevented by substantial barriers including appropriate warning signs.
3. Full and appropriate protection must be used in the vicinity of fragile roof coverings/ceilings etc. and at all exposed edges where a fall may result in injury.
4. Where there is a risk of head injury beneath a working area (to contractors, Live Nation employees, visitors or members of the public) the following steps must be taken in order of priority listed:
 - **Segregate area below**
 - **Prevent access for the duration of the work posing the risk**
 - **Use hard hats for all remaining persons granted access**
 - **The Law requires hard hats to be worn by all persons to whom a risk of head injury exists during the course of construction work**
5. It is strictly prohibited for any person to climb on makeshift objects, shelving, racking or any other structure, which is not designated for access purposes. Trestles should only be used as part of a working platform.
6. The erection, use and dismantling of scaffolding and mobile access towers will be carried out by Contractors within the provisions of BS EN 12811-1:2003. The Contractor must regularly update a scaffold register which will be available for inspection at all times.
7. All work at height **MUST** comply with the Work at Height Regulations 2005 – with particular regard to planning; use of alternative solutions or equipment; appropriate PPE and a rescue plan.
8. Where multi companies are employed consultation must take place with all parties in advance of works to ensure clear working arrangements.

10 FENCES & BARRIERS

1. When carrying out works at an operational location the Contractor will provide his invitees with safety barriers of a type and size suitable for the work area and bearing a message or symbol indicating the hazard.
2. When works are left incomplete and forming a hazard (e.g. trench works which are left open). Either a safety barrier of a type and size suitable for the work area, or the provision of level street bridging plates covering the entire area, or a combination of both will be provided by the Contractor and should be approved by the Company.
3. During construction work at a location and where no secure fence exists the Contractor will provide perimeter fencing of a see-through type, of a height and rigidity to deny access by pedestrians.

11 EMERGENCY SERVICES

1. The Contractor must obtain and be fully aware of the arrangement on each location to obtain first aid and fire services in the case of an emergency.
2. The Contractor is required to provide the statutory first aid requirements for his employees, and fire extinguishers of an approved type. This is in addition to any provision over and above that provided by the Company.
3. Free access to all fire extinguishing and safety equipment shall be maintained at all times.

12 SAFETY CLOTHING

1. During the course of work whether below, on, or above ground level, the Contractor will ensure that his invitees, wear safety footwear that conforms to BS1870.
2. The Contractor will ensure that his invitees wear hard hats. Safety hats must comply with the current British Standards EN397 in designated areas or as deemed necessary by risk assessment.
3. The Contractor will provide his invitees with correct protective overalls and recommend that they be worn at all times, if deemed necessary by risk assessment.
4. The Contractor will supply his invitees with correct industrial gloves to be worn as and where applicable.
5. The Contractor will supply his invitees with correct dust masks, appropriate to the materials being used or other breathing apparatus as deemed necessary.
6. The Contractor will provide his invitees with correct eye protection goggles or shields to be worn whenever works at a location or occasion give rise to grit, metal particles etc.
7. The Contractor will supply his invitees with Hi Visibility vests which must be worn **at all times** during the build and break periods, and additionally where specified by the Company.
8. The Contractor will advise all other invitees of the provisions of Clauses 12.3 to 12.7 inclusive and recommend similar measures.

13 FIRE PRECAUTIONS & HOT WORK

1. Fire exits, escape routes, associated signage, and fire defence equipment must be kept free from obstruction.
2. The venue/premises Smoking Policy must be strictly followed.
3. If required a Live Nation Hot Work Permit must be obtained from the responsible person on site and completed prior to any Hot Works commencing as appropriate from the Site Manager.
4. The Hot Work Permit conditions must be strictly followed.
5. All flammables such as solvents, paints etc must be stored appropriately.

14 ACCIDENT & NEAR MISS REPORTING

1. The Contractor shall in addition to any report required by statutory regulations, report immediately to the Event Health & Safety Manager all accidents or near misses occurring within the duration of the works which result in injury to persons or damage to property. The Contractor shall co-operate to the full in any subsequent investigation of the accident or near miss as required by the Company.
2. The Contractor shall keep his accident records in accordance with statutory regulations and shall make these records available to the Company. If the Company so request, the Contractor shall discuss his accident data with the Company.

15 ASBESTOS

1. Prior to carrying out any work the premises Asbestos Register must be checked and if the area has been covered in the register and No Asbestos Discovered (NAD) then work may proceed.
2. If the register has noted that there is asbestos in the area work must not continue if there is any potential of disturbing the Asbestos Containing Material (ACM), until the appropriate remedial action has been taken.
3. If the work area has not been covered in the asbestos register further investigation, including a type 3 asbestos survey, if appropriate, must be carried out to ensure that the area is asbestos free.
4. The Contractor and his invitees must sign the premises asbestos register form to acknowledge having consulted the document.
5. If ACM's are discovered or suspected during the course of the work all activity must cease, the area vacated and the responsible person on site informed to allow remedial procedures to be put in place.

16 RIGGING AND SUSPENSION OF EQUIPMENT

1. All work that requires suspension of any equipment from the fabric of a structure, temporary or permanent, by means of temporary wires, cords, slings, chains or lifting appliances shall be classed as rigging and shall comply with the LOLER Regulations 1998.
2. Live Nation (Music) UK Ltd reserves the right to inspect all rigging services and to prohibit its use if considered to be unstable, unsafe, unfit for use or not complying with the appropriate British or European standard.
3. All rigging operations will be planned and carried out by competent persons. The competent person must be capable of predicting potential hazards, eliminating potential hazards and certifying that the rigging is free from defect and suitable in every way for its use.
4. Risk Assessments for all rigging operations must be provided to the Company.
5. When rigging operations are in progress, hard hats must be worn by all personnel and if possible the area beneath the activity kept clear by the use of signage or barriers as appropriate.
6. A suitable fall protection system must be in use at all times where there is potential of a fall from height.
7. During rigging operations tools must be secured by a lanyard or other suitable means.
8. All lifting equipment shall be of sound material and construction and fit for the purpose for which it is to be used.
9. Only chains designed and approved for load carrying operations shall be used.
10. All lifting accessories will conform to the relevant British and European standards and be fit for their intended use.
11. All hoisting equipment will be marked with a Safe Working Load.
12. Motorised lifting operations will be planned & carried out by competent personnel.
13. All lifting equipment will have supporting documentation available on site in relation to the appropriate test and inspection requirements of LOLER Regulations 1998.

17 NOISE

1. Contractors must ensure that they comply with the relevant legislation in respect of the Control of Noise at Work Regulations 2005.
2. Suitable and sufficient hearing protection must be made available to invitees by their respective employers.
3. Hearing protection must be worn in areas that are clearly signed as mandatory hearing protection areas

18 COSHH

1. Contractors will ensure that all substances being used in the course of the activity or work process they are employed to undertake has the necessary Material Data Sheet and any associated risk assessment.
2. All substances will be stored in accordance with the manufacturers' recommendations and not left in such a way as to cause injury or harm to any person or animal or cause an impact on the environment.
3. Emergency equipment must be provided and available on site from the Contractor if deemed necessary by the manufacturers of the substance and by the Contractors own risk assessment

19 LOADING & UNLOADING VEHICLES

1. Contractors must ensure that invitees are competent and have been trained appropriately in the loading and unloading of vehicles to ensure compliance with the manual handling regulations.
2. The loading and unloading of vehicles must be supervised appropriately and during the reversing of vehicles or manoeuvring in public areas must have a banksman present directing the operation.
3. When unloading and loading vehicles ensure that a safe working area is established and invitees are visible to others by the use of Hi Visibility vests and sufficient lighting. This may include the use of hazard warning lights and or beacons.
4. Whilst loading or unloading vehicles due regard must be given to emergency exits or routes that must not be blocked or obstructed at any time.
5. All vehicles must observe the site speed limit at all times

20 PLANT & MECHANICAL HANDLING EQUIPMENT

1. Forklifts and other mechanical handling equipment or plant must only be operated by those persons and invitees who can demonstrate the appropriate degree of competence by production of a licence or other recognised certificate of competence.
2. All plant provided by the Company will only be released to persons who can provide a copy of the appropriate licence or other recognised certificate of competence which will then be kept on file by the Company.
3. All plant must be subject to an appropriate daily safety check prior to use. These must be kept for audit by statutory bodies and or the Company as appropriate.
4. The carrying of persons other than the allocated number of manufactured seating positions is prohibited.
5. Speed must not exceed the site speed limit or that appropriate to the load being carried.
6. Loads carried must be within the SWL of the vehicle. This must be displayed on the vehicle.
7. Any fitted safety device must not be disabled or interfered with, and any failure of a device must be reported to the appropriate person immediately.
8. The Company reserves the right to remove any contractor or invitee from site who operates plant or machinery in a dangerous manner that endangers the safety of others.



FINSBURY PARK MUSIC EVENTS

Appendix M Alcohol Management Plan

Version 1
23-10-13

Scope	3
Bars	3
• Volume bars	3
• Specialty bars	3
Bar Operations	4
Bar Management	4
Staff	4
Control of Illegal Sales	4
Drink and Drugs Policy	4
Right to Search	5
First Aid	5
Fire and Emergencies	5
Hazardous Substances	5
Compliance With Licencing Objectives	6
Protection Of Children From Harm	6
Prevention of Crime and Disorder	6
the prevention of public nuisance;	6
Public Safety	6
APPENDIX 1: Job Descriptions	7
Job Description LN DPS	7
Job Description Bar Management	7
APPENDIX 2: Risk Assessment	8
APPENDIX 3: Staff Introduction Letter	11
APPENDIX 4: Staff Appointment Letter	12
APPENDIX 5: Induction Checklist	13
APPENDIX 6: Bar Staff Disclaimer	15
APPENDIX 7: Premises Licence	17

Scope

This Alcohol Management Plan has been drafted in support of a licensing application by Live Nation (LN) for events at Finsbury Park and outlines how the supply of alcohol will be managed during any LN events under any such licence:

Although initially generic in nature, this plan will be updated for each event to encompass unfolding information about planned capacities, nature of event and audience, event partners etc, and its version number changed incrementally to ensure document control.

As one of the leading entertainment companies globally, LN is committed to presenting the best events and are mindful of their duties in the responsible sale of alcohol.

This plan aims to ensure that events at Finsbury Park are operated responsibly, safely and within the parameters of the licence, providing an environment for the sensible, controlled consumption of alcohol.

We are always mindful of our duty of care as a retailer of alcohol and, through appropriate training we are able to implement initiatives aimed at combating under age and irresponsible drinking and or promotions.

Bars

Each Bar on site will be referred to by name and number consistent with each event's site plans.

The intention is to continue to build on the service and quality demonstrated year on year at LN's London events.

Principally there will be two bar types:

- **Volume bars** that sell beer, cider, wine and premium packaged spirits in paper cups, PET bottles or cans; and
- **Specialty bars** selling cocktails, spirits, wine or champagne either in a public space or within a designated area.

Irrespective of bar type or indeed operator, there is one AMP that all operators abide with and this compliance will be monitored.

If necessary the DPS will close any third party structure serving alcohol if required, due to any serious breach of the licensing objectives or if so requested by any licensing official so empowered to do so under the licensing act.

Bar Operations

The bar operations will be controlled by third party operators and overseen by the LN Designated supervisor.

Appendix 1 contains the job descriptions for all management level roles, however some are explained further below

Bar Management

Each bar will have a dedicated Bar Manager and team who are conversant with the requirements and responsibilities for the sale of alcohol and will be given a written designation of their responsibilities.

They will directly instruct, monitor and support their staff in ensuring the requirements of the Licencing Act are adhered to at all times.

We will ensure that all Bar Managers are personal license holders.

Bar Managers are responsible for briefing all their staff before each trading day following Appendix 5.

The name and copy of license of each bar manager at each alcohol retail outlet within the licensed area will be kept by the Bars Office for inspection by Live Nation before and during the event.

Staff

No staff under 18 will be permitted employ any person under 18 years to sell alcohol.

All bar staff are briefed by the Bar Manager and complete Appendix 3 and Appendix 6. and these are kept on site for the duration of the event.

All staff will be instructed about the acceptable forms of ID for proof of age and will be fully aware of our Challenge 21 scheme.

Control of Illegal Sales

LN will inform all event traders and instruct the event security that all trader vehicles will be searched before entering a site to prevent large quantities of alcohol being brought onto site for illegal sale.

Bar operations teams will work closely with the site security, police and trading standards to ensure the best systems of prevention, detection and apprehension are maintained.

Drink and Drugs Policy

LN encourages those employees who drink alcohol outside of working hours to do so in sensible quantities. The abuse of drugs of any form will not be condoned.

Employees are expected to convey a professional image at all times and to refrain from drinking alcohol during the working day, including break times.

Managers should take responsibility for the welfare of their staff and must undertake to provide a trusting, confidential and supportive relationship.

Disciplinary action will be taken against any employee who uses, stores or supplies illicit drugs at the event. The Company may also refer the matter to the police who could bring criminal proceedings against an employee in these circumstances.

Right to Search

In the interests of security, staff are required to agree, on request from any authorised person (i.e. Manager or Senior Manager) to a search of their outer clothing, locker, bag, vehicle etc. Failure to give such permission may result in disciplinary action.

The employee can request that personal searches be carried out in private and that they may have an employee of the same sex in attendance on such occasions.

By carrying out a search, there is no implied accusation nor is there necessarily suspicion of dishonesty.

First Aid

All bars will have access to first aid kits and all staff will be advised of the location of the first aid posts on site.

Fire and Emergencies

In the event of an emergency the bar will be evacuated via the nearest emergency exit. The nominated person will raise the alarm in accordance with the site arrangements.

No flammable materials will be stored in the bars.

All bars are fitted with fire extinguishers; employees are only to operate the extinguisher if they consider that it is safe to do so and have been trained. In the event of a fire the preservation of life takes priority.

Hazardous Substances

All hazardous substances (cleaning chemicals etc) have been identified and material Safety Data Sheets obtained. Assessments for their use have been undertaken and employees have been made aware of the health risks associated with their use and the control measures necessary in accordance with the Control of Substances Hazardous to Health Regulations 1999 (COSHH).

Personal protective clothing will be provided where appropriate and staff will receive training in its use.

Compliance With Licencing Objectives

Protection Of Children From Harm

LN are committed to ensuring that Alcohol is not sold to anyone under 18 and the use of the Challenge 21 scheme builds upon the successes Live Nation have had implementing such schemes at events since 2008.

The Following notice will be posted at the entrance to the festival and at multiple locations on each bar:

If you are lucky enough to look under 21, it may be that we ask you to prove your age when entering the festival (under 16's must be accompanied by a parent or guardian) or when attempting to buy alcohol (The law of the land still applies in the festival grounds!).

Please don't be offended by this request, in fact take it as a compliment!

The **ONLY** accepted proof of age documents are:

- 1) Passport (Not a photocopy)
- 2) Photocard Driving License
- 3) Proof Of Age Card - The card must be part of the *PASS* scheme and carry their hologram.

All volume bars will have an SIA registered steward managing entrance to queuing lanes and their sole purpose is verify the age of all customers who appear to be under the age of 21.

Bar staff on the front line will also be required to check the id of any customer who appears to be under 21 and will reminded of this obligation at their daily briefing.

A log will be kept on each bar and by each security person detailing any customers who are refused service or entry to the queuing lanes as satisfactory ID has been requested but not been presented.

Prevention of Crime and Disorder

In addition to the action taken as part of the overall Event Management Plan, the bar operations will draw up plans for the safekeeping of staff belongings and provide systems of work for the effective management of cash on site to deter theft.

In addition, refusal of service of alcohol to intoxicated people will be promoted to staff in daily briefings and monitored by bar security, Bar Managers and the DPS.

the prevention of public nuisance;

Please refer to the Event Management Plan.

Public Safety

Please refer to the Event Management Plan.

APPENDIX 1: Job Descriptions

Job Description LN DPS

Responsible To: Live Nation

Responsible For Approval of Bar Alcohol Management Plans and ensuring that the Licensing Objectives are adhered to

Prevention of crime disorder
Public Safety
Prevention of public nuisance
Protection of children from harm

Main Duties

Agree operational plans with bar operator
Ensure plans are effectively carried out

Dated: 5th March 2013

Job Description Bar Management

Responsible To: LN-DPS

Responsible For Design and executing agreed Bar Alcohol Management Plans and ensuring that the Licensing Objectives are adhered to

Prevention of crime disorder
Public Safety
Prevention of public nuisance
Protection of children from harm

Main Duties

Effective management of staff in a bar
Ensure that sales are maximized
Minimize risk of loss of cash or tokens and ensure used tokens are counted and stored securely
Operate the Challenge 21 scheme and ensure staff are trained briefed and managed accordingly
Be a personal license holder
Comply with the Alcohol Management Plan

Dated: 5th March 2013

APPENDIX 2: Risk Assessment

Location		HEALTH & SAFETY Risk Assessment							
Finsbury Park									
Activity		Bar Construction through to alcohol supply							
Description of Job									
All issues relating to above operation									
Who is affected by this operation?									
Employees	x	Contractors	x	Visiting Company	x	Public		Young people	Pregnant Women
Description of hazards & possible consequences		Likelihood	Severity	Risk Factor	Risk (before precautions have been taken)				
Harm during vehicular movement		5	5	25	High				
Usage of forklift/telehandler		5	5	25	High				
Usage of HGV/Articulated units		5	5	25	High				
General build dangers		4	3	12	Medium				
Manual handling of building materials		4	3	12	Medium				
Use of tools equipment		4	3	12	Medium				
Risk of robbery		2	5	15	Low				
Trips and falls due environment, cables, equipment		5	3	15	Medium				
Gas usage in supply of alcohol		4	5	20	High				
Electrocution due to usage of generated power		5	3	15	Medium				
Manual handling by bar staff		4	6	24	High				
Minor injury during work		4	4	16	Medium				
Recommended precautions									

Compliance with H and S Policy re vehicular movement inc prohibited periods. Briefing for drivers and staff.

Compliance as at 1). Operatives to be competent and qualified. Escort where necessary.

Compliance as at 1). Operatives to be competent and qualified. Escort where necessary

Inherent dangers can be minimised by compliance to H and S policy consistent use of Personal Protective equipment.

Awareness and briefing re H and S. Use of competent operatives. Confirmation of manual handling training from cscs card or similar

Operatives to be briefed re H and S. Tool box talks re specifics. Battery operated electrical equipment. Mains to be 110v. Tool supply in accordance with PUWER

Implementation of cash plan.

Greatest risks during event period. Walk through to ID hazards and control measures to be implemented by risk assessment. Staff to be briefed re their duty to remove hazards

Usage has clear and inherent risks. These are massively minimised by modern storage and control of usage legislation. Use and access will be restricted to Carlsberg technicians.

Power supplied by competent and qualified engineers. Generators to be enclosed by fencing to restrict access. Cabling to be above head height and protected when at ground level

Staff will only be required to lift medium weight manageable items. Managers to brief staff re manual handling, sharing loads and use of sack trucks etc. There will be role specific issues to manage such as carrying wet items from chilled vehicles etc.

First aid points and staff at each bar, this to be communicated to all staff.

All aspects of fire safety will be covered in specific detail in the H and S and Fire Safety plan.

Evacuation plans and fire points etc will be communicated during briefings. The primary issue

<i>Description of hazards & possible consequences</i>	<i>Likelihood</i>	<i>Severity</i>	<i>Risk Factor</i>	<i>Risk (after precautions have been taken)</i>
1) Harm during vehicular movement	1	5	5	Low
2) Usage of forklift/telehandler	1	5	5	Low
Usage of HGV/Articulated units	1	5	5	Low
General build dangers	2	3	6	Low
Manual handling of building materials	2	3	6	Low
Use of tools equipment	1	3	3	Low
Risk of Robbery	1	5	5	Low
Trips and falls due environment, cables, equipment	2	3	6	Low
Gas usage in supply of alcohol	1	5	5	Low
Electrocution due to usage of generated power	1	5	5	Low
Manual handling by bar staff	2	3	6	Low
Minor injury during work	3	2	6	Low
Fire risk	1	6	6	Low
	1	4	4	Low

Details of further action required

Ensure Employees read the Risk Assessment. (Employee Read Risk Assessment records to be retained in Departmental Risk Assessment File)

Review on an annual basis. (Reviewed Assessments to be recorded in the Master Risk Assessment File)

Assessed by		Position		Signe d		Date	
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Signed Line Manager		Print name		Date	
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Probability	1 Very unlikely	2 Unlikely	3 May occur	4 Likely	5 Very likely	6 Will occur
Severity	1 Very minor injury	2 Minor injury	3 Lost time to injury	4 Major injury	5 Single fatality	6 Multiple fatality
Risk Factor 0-6 Low		Risk Factor 7-17 Medium			Risk Factor 18-36 High	
Risk factor above 6 Improve if possible		Risk factor above 12 Further action required			Immediate action required	

Multiply Probability x Severity to obtain Risk Factor

APPENDIX 3: Staff Introduction Letter

Welcome

The following information outlines some do's and don'ts for whilst you are onsite at Finsbury Park. You will be given a more detailed brief and training once you arrive onsite. Please take time to read all of the information carefully and sign at the bottom. This sheet will need to be returned with your other documents.

General Information

You will be given appropriate breaks throughout your shift, it is essential that you return from any breaks punctually to ensure smooth running on the bars.

Do's

- **Make sure you ask anyone for ID that you believe to be under 21, only accept recognised forms ID. If there is no ID to prove that they are over 18 years old refuse service and let your supervisor know. If you're not sure ask your supervisor. If you sell alcohol to anyone under 18 you may be fined.**
- Sell quickly, we aim to provide an efficient service.
- Be polite, friendly and helpful to all customers, contractors and staff.
- Make sure you wear the correct uniform, black trousers/skirt, comfortable black footwear socks and provided t-shirt.
- Make sure you wear your wristband at all times.
- Make sure you wear the provided ear plugs at all times during the show.

Don'ts

- Drink on duty, anyone found under the influence will be escorted from site and receive no pay
- Carry personal possessions, all cash and mobile phones should not be brought onto site.
- **Serve anyone you believe to be intoxicated.**

If you are unsure about anything please do not hesitate to ask your bar manager or a member of the bars management team.

.....
.....

I have read and understood all of the information contained within the Staff Introduction Letter;

<i>PRINT NAME</i>	
<i>SIGN</i>	
<i>DATE</i>	

APPENDIX 4: Staff Appointment Letter

Hours of Work

You must provide at least 72 hours notice if you are no longer available to work any of the agreed shifts.

In the event you are unable to work due to sickness, you must report this with at least 4 hours notice prior to the start time of your scheduled shift.

Please note – you are expected to be at your nominated bar and ready to commence your duties by the start time stated above.

Staff Uniform

- All bar staff will be provided with a t-shirt that needs to be worn each day of the event. In addition, all bar staff are required to wear **black trousers/skirt, black footwear and black socks.**
- Please pay particular attention to weather forecasts and wear sun screen if good weather is forecast or warm clothes for below the t-shirt.
- You will be supplied with hearing protection and this must be worn during all operational times or as directed by your supervisor on site.

Personal Possessions

The following rules will apply to all bar staff working at all events:

- The organiser will not be held responsible for any loss or damage to any personal belonging that you bring onto site
- Carrying cigarettes and lighters is permitted, however smoking is only permitted in designated smoking areas and only during your designated break.

(Please note – organiser reserves the right to search any member of staff at anytime)

Other Rules

- You are required by law to check the age of any customer purchasing alcohol who may be under 21. The only recognised Identification will be clearly displayed on your bar.
- Drinking of alcohol or the use of non-prescription drugs is not permitted on site. Any breach of this would result in immediate removal from site, and could lead to further disciplinary action being taken against you.
- Upon arrival you will sign in and issued with a wrist band. The wrist band must be worn at all times and surrendered when signing out at the staff entrance. Wristbands must NEVER be taken off site.

Please note – a full briefing to include health and safety and site rules will be given on site. Attendance for this is mandatory.

Please sign one copy of this letter and return to the following address:

In conclusion, we anticipate an extremely successful event and thank you in advance for your assistance. We also look forward to meeting you.

I confirm I have read and understood the above Terms and Conditions.

PRINT NAME	
SIGN	
DATE	

APPENDIX 5: Induction Checklist

Staff Induction Procedure

Please carry out your staff induction in the following order making sure all points are covered

Mission Statement
Efficient effective sale of drinks - speed of service
Customer Interaction - smile, polite/helpful, no abuse policy
Team Work

Bar Logistics - roles, product flow
Bar Operations Manager Introduction
Manager/Supervisor/Personal License Holder Introduction - Protocol
Cashiers
Security
Queuing Lanes
Opening Hours
Drinks Menu & Pricing
Challenge 21
Intoxicated Persons
Wastage
Till Training
Volume multiples
How to process a transaction
Fast Buttons/Department Keys
Location money in till - heads the right way, give coins out
Concentration on correct change
Mistakes/Refunds
No receipt

Health & Safety
Ear Plugs
Fire Evacuation - how to raise alarm
Fire Extinguisher Location
First Aid Kit
Accident Report Procedure
Hand Washing
Lifting Procedure

Staff Protocol
Theft & Consequences
Drinking on Duty
Staff Uniform
Wristband Importance
Personal Possessions - no cash, search policy, no mobiles
Name Badges

Breaks/Meals - punctuality of breaks/shifts
Smoking/Break Zone

Site Awareness & Walk round
Other Bars
Cash Office
Toilets
Stages

APPENDIX 6: Bar Staff Disclaimer

EVENT	
DATE	

I (Employee Name) _____ agree and sign to confirm understanding of the following:

- I will at times action Challenge 21 – if the customer does not look older than 21, I will ask for 'Proof of Age Identification'. In doing so, I refuse to sell alcohol to anyone unable to supply adequate ID and assume they are not over 18 years old. I understand that anything other than refusal is breaching the Licensing Act 2003.
- I understand that the only acceptable 'Proof of Age Identification' is a valid Photo card Driving Licence, a valid Passport or a valid Proof of Age ID Card, which has to have the "PASS" hologram on it.
- I understand that I must not serve any persons, even if they are of the legal age if I think the alcohol being purchased is intended for consumption by someone under the age of 18.
- I understand that I must not serve any persons that appear to be intoxicated (drunk). Equally, I must not serve someone if I think that the alcohol being purchased is intended for consumption by someone that appears to be intoxicated (drunk).
- I have been briefed on the licensing Law and fully understand my responsibilities under the Licensing Act 2003 and the penalties faced for breach of those responsibilities.
- I have been briefed on all products available for sale and how the products are to be dispensed.
- I have been briefed upon the location of the First Aid and Fire Equipment and told which individuals to notify about injuries. I have been informed that it is my responsibility to record any injuries.
- I have been made fully aware of all Fire Exits; Fire Evacuation Procedures, Fire Evacuation Points and how to raise the alarm.
- I have been made fully aware of Noise at work and been given instructions on the use of hearing protection.
- I have been given instruction and information on Manual Handling.
- I have been introduced to the managers and supervisors responsible for members of staff, the Personal Drinks Licence Holder and security staff.
- I have been made fully aware of how to operate the till and token system and been given information regarding the refusal of counterfeit notes.
- I have been made fully aware of the location of hand washing facilities, toilets, rest area and where to redeem a staff meal voucher.

Authorising the Sale of Alcohol at _____ (Bar
Name/Location)

Employee Name:	Signed:
Date:	Date of Birth:
Manager/Supervisor providing induction:	
Signed:	Date:

APPENDIX 7: Premises Licence

To be inserted.

Principal Component Analysis

Principal Component